TREVECCA

Catalog Issue

1986-1987

Trevecca Nazarene College

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ACCREDITATION

Trevecca Nazarene College is accredited as a Senior College by the SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS. Membership in one of the six regional accrediting associations in the United States indicates that the college has been carefully evaluated and found to meet standards agreed upon by qualified educators.

Its Teacher Education program is accredited by the Tennessee Department of Education, and its Physician Assistant Program and Medical Assistant Program is accredited by the Committee on Allied Health Education and Accreditation. The College is accredited by the National Association of Schools of Music. The Kinderhaus Program is accredited by the Elementary Commission of the Southern Association of Colleges and Schools.

These documents are on file in the office of the Dean of the College and may be reviewed upon request.

Trevecca is a member of the Tennessee College Association, the Tennessee Council of Private Colleges, Tennessee Institute of Private Colleges, the American Association of Colleges of Teacher Education, the Council of Independent Colleges, the National Association of Independent Colleges & Universities, the Tennessee Independent Colleges Fund, the Association of Church Related Colleges and Universities, Council for the Advancement of Experiential Learning, and Christian College Coalition.

CATALOG

TREVECCA NAZARENE COLLEGE?. . .the college of the Church of the Nazarene in the southeastern United States. . .a quality Christian liberal arts college.

WHAT DO YOU MEAN BY "CHRISTIAN" COLLEGE?. . .We, as a church-related, Bible-believing community, offer an education in the context of Christian beliefs and perspectives. We try to study, to think, to live as a genuine "Christian community."

WHAT IS THE CAMPUS LIKE?. . . The school is spread out on a hill in Southeast Nashville overlooking the downtown area. Trees, fountains, picturesque old buildings, modern new buildings. . .it's a beautiful and varied environment in which to learn.

WHAT KIND OF A CITY IS NASHVILLE?. . .a busy, bustling one, offering a great variety of opportunities and entertainment. The "Grand Ole Opry," 18 colleges and universities, Centennial Park, numerous concerts and plays. . .all this and more!

WHAT WILL A TREVECCA EDUCATION DO FOR ME AS A PERSON? . . .To you as an individual, a person, we offer an educational experience which will open doors into a lifetime of thinking and learning. We offer a place where you can thoughtfully develop the philosophy and the beliefs by which you will live your life. We offer a community of people in which you can find meaningful and life-long friendships.

HOW'S THE TEACHER EDUCATION PROGRAM?. . .It's one of the best! Trevecca is proud of her quality Teacher Education Program. And we've had a high degree of success in placing teachers in full-time teaching positions after graduation.

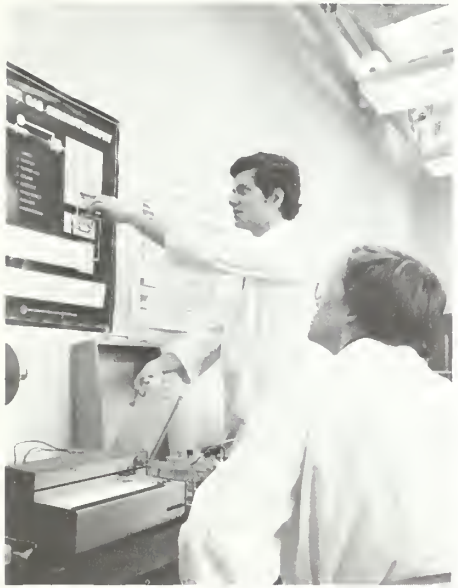
ANY PRE-PROFESSIONAL AND PARA-PROFESSIONAL PROGRAMS?. . .Yes, TNC has developed one of the finest pre-professional and para-professional programs in Tennessee. These include pre-nursing, pre-medicine, pre-pharmacy, pre-law, and pre-engineering. The only Physician Assistant Program in Tennessee is offered at Trevecca.

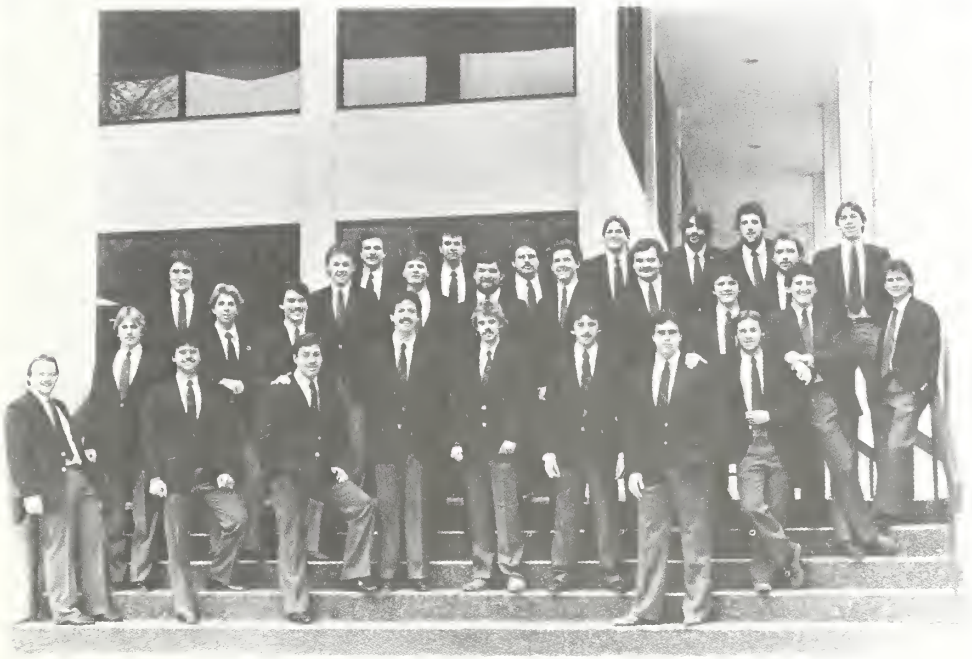
HOW'S THE ATHLETIC PROGRAM?. . .active and growing! A wide variety of intercollegiate and intramural sports gives every student a chance to participate. Varsity sports include basketball, volleyball, baseball, and tennis.

ARE THERE MANY STUDENT CLUBS AND ORGANIZATIONS? . . .YES! TNC students have a chance to be involved. Vocal and instrumental groups, a respected student government, several student publications, a radio station, forensic team, and numerous service organizations offer many chances for each student to pursue his or her own special interests.

DO YOU PROVIDE FINANCIAL AID?. . .Trevecca's program to aid students with scholarships, grants, and loans is extensive, flexible and designed to meet each student's need. We want to help you as much as we can!

CAN YOU HELP ME FIND A JOB? . . .We're committed to helping our students find jobs, both while they're here and after graduation. The Student Employment Office and the Career Planning and Placement Center work full-time to find just the right place of employment for you!





A COLLEGE EDUCATION AT TREVECCA IS MANY THINGS:

. . .It is acquiring knowledge and achieving excellence.

. . .It is the development of wisdom—putting acquired knowledge to use.

. . .It is the creating of meaningful relationships with faculty and peers and forming lasting friendships.

. . .It is finding one's vocation in life.

. . .It is developing a personal satisfactory relationship with Christ.

. . .It is community living including chapel, sports, music, dates, banquets, cheers, group discussions, college politics, and dorm prayer meetings.

. . .It is WHAT YOU WILL MAKE IT.

All of us at Trevecca are anxious to work with each student. We are committed to help you—the student—achieve the best possible education so you can MAKE A LIFE AS WELL AS A LIVING.

Share your concerns and interest with us. UNDER GOD, this can be a great year in our lives.

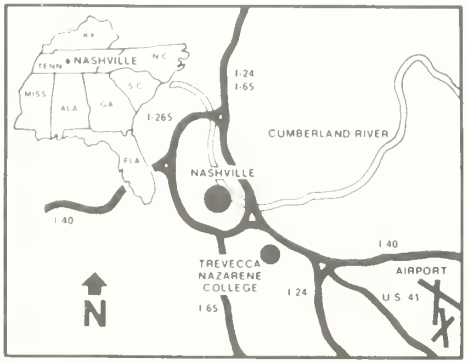
Homer J. Adams
President

LOCATION

The College is located on a hill in the southeast section of Nashville, overlooking the downtown area. It is three miles to Nashville Municipal Airport. The location of the College, easily accessible to downtown Nashville, provides excellent job opportunities for students, and with the modern transportation network is easy to reach from any point in the Southeast. It also provides an urban setting for investigations of problems by sociology, religion, and other service oriented departments. It furnishes field opportunities for education in cooperation with the METRO School System and for business administration in cooperation with local firms.

HOW TO GET TO THE CAMPUS

Students who plan to use the Nashville city buses should take the Murfreesboro Road line. Any bus on this line goes to the intersection of Alumni Drive and Murfreesboro Road and the campus entrance. By automobile the campus may be reached via U.S. Highway 41 leading from Interstate 24, 40, or 65.



THE BEGINNINGS OF TREVECCA

Trevecca Nazarene College is the official college of the Church of the Nazarene in the Southeastern United States. It is the outgrowth of a training school for Christian workers established in 1901 by the Rev. J. O. McClurkan. In 1910 the curriculum was broadened to provide Christian education for laymen as well as ministers. This reorganization resulted in a charter granted to Trevecca College. The name Trevecca was taken from an institution in Wales of the same name established during the Wesleyan Revival of the 18th century.

In 1914 the College was moved from downtown Nashville to a site on Gallatin Road in East Nashville and in 1935 was established at its present site facing Murfreesboro Road in southeast Nashville.

During these intervening years changes have occurred both in added facilities and in the academic program. Notable changes include: major acquisitions of land and improvements in the physical plant; discontinuance of the high school and other sub-college curricula; an expanded four-year senior college curriculum in the Liberal Arts and Sciences with the first four-year graduating class in 1942.

Governing the College is a Board of Trustees elected by the several districts of the Church of the Nazarene which comprise the Southeast Educational region: the Alabama North, Alabama South, Central Florida, East Tennessee, Georgia, Kentucky, Mississippi, North Carolina, North Florida, South Carolina, Southern Florida and Tennessee districts.

While Trevecca is an institution of the Church of the Nazarene, it welcomes students of any religious affiliation who subscribe to the ideals of the College and who qualify under its standards. The College is open to students of all races and national origins.

MISSION STATEMENT

Trevecca Nazarene College is a Christian liberal arts college which exists to prepare students for a life of meaningful service in various vocations through quality educational programs These programs combine liberal arts, career and professional education, and Christian values in the development of each student. It seeks to prepare competent, responsible, and caring graduates with personal integrity and high moral character. The College desires that its students come to a personal relationship with Christ as a basis for this life of service.

The College is an institution of the Church of the Nazarene and is guided by its doctrines and principles of conduct. It emphasizes the authority of the Bible and Christian holiness in the Wesleyan tradition. The College seeks to meet the educational needs of the Church through undergraduate, graduate, continuing education, and special programs.

Agreed Statement of Belief: Church of the Nazarene:

1. In one God - the Father, Son, and Holy Spirit.
2. That the Old and New Testament scriptures, given by plenary inspiration, contain all truth necessary to faith and Christian living.
3. That man is born with a fallen nature and is, therefore, inclined to evil, and that continually.
4. That the finally impenitent are hopelessly and eternally lost.
5. That the atonement through Christ is for the whole human race; and that whosoever repents and believes on the Lord Jesus Christ is justified and regenerated and saved from the dominion of sin.
6. That believers are to be sanctified wholly, subsequent to regeneration, through faith in the Lord Jesus Christ.
7. That the Holy Spirit bears witness to the new birth and also to the entire sanctification of believers.
8. That our Lord will return, the dead will be raised, and the final judgment will take place.

INSTITUTIONAL GOAL STATEMENTS

ACADEMIC GOALS

1. To select, develop and retain professionally competent Christian faculty members.
2. To provide a quality educational program that integrates liberal arts, career and professional education, and Christian values in the total college experience.
3. To train students for active leadership and service in the church and community.
4. To provide adequate learning resources and support systems which assist students in achieving their academic and career goals.
5. To develop and maintain a viable Continuing Education program including a graduate program.
6. To assist students in the learning process by a variety of teaching methods, an expectant learning environment, and a recognition of the various learning styles.
7. To develop a continuous program of institutional research, planning, and evaluation based on the mission and goals of the College.

STUDENT DEVELOPMENT GOALS

1. To encourage students to come to a personal relationship with Jesus Christ and develop a Christian value system as a basis for their service and lifestyle.
2. To promote academic excellence in the context of total student life programming.
3. To promote the development of each student in a healthy self-concept by providing activities and programs designed to enhance the dignity and self-worth of the student.
4. To develop students with responsible personal behavior and self-control.
5. To develop students with a compassionate spirit and sensitivity to the rights and needs of others.
6. To assist students in developing life-long patterns for health and physical fitness.
7. To encourage and develop in our students a positive, healthy, and biblical understanding of marriage and the family.

BUSINESS MANAGEMENT GOALS

1. To develop adequate financial resources and maintain sound business management that will ensure the financial stability of the college.
2. To provide financial assistance to needy students in achieving their academic and career goals.
3. To improve the physical facilities of the campus including necessary renovations and additions.
4. To maintain good business policies and procedures that will ensure improving quality and efficiency of operation as well as a high level of morale.

CHURCH RELATIONS AND DEVELOPMENT GOALS

1. To establish an enrollment development program that will aid in recruitment and retention.
2. To utilize Foundation and other Grant sources for the college.
3. To maintain the college's historical relationship to the Church of the Nazarene and to publicize the close relationship of the mission of the Church with that of the College to maximize the support of the constituency to the College.
4. To foster the development of Alumni involvement and support for the college.
5. To establish an active endowment program to insure the long-term financial stability of the college.

TREVECCA HAS EDUCATIONAL GOALS FOR STUDENTS

Trevecca Nazarene College seeks to develop a graduate who:

Has confronted himself or herself on an individual personal basis and is aware of his or her own values and commitments which will include a personal encounter with Jesus Christ and the discovery of the perspective which life in Christ can give to all learning, vocations, and life itself.

Is a lifelong learner who has acquired the reflective thinking skills necessary for actively seeking and using knowledge.

Understands the artistic and aesthetic dimensions of culture.

Demonstrates sensitivity to the values and needs of others by confronting contemporary social-moral issues and becoming involved in their solutions.

Comprehends the relationships of human life to the physical and social environments.

Has developed an effective style of communication.

Demonstrates physical skill and vigor in recreational activities.

Has developed through experiences with the world of work an ability to fill a productive role in society.

Demonstrates proficiency in at least one academic discipline.

Comprehends the Christian heritage and its relevance to the community, within a Wesleyan context.

CAMPUS BUILDINGS

SMITH HOUSE (1939), originally on the site where the library now stands, was formerly the President's Home. The house was moved behind McKay Hall in 1960 and named after Donnie Joel Smith, a student killed by lightning the day before his graduation from Trevecca in 1959. Smith House now serves as the residence for a campus employee and has been relocated next to the Guest House behind Georgia Hall.

McCLURKAN HALL (1943), was named after the founder of Trevecca, Rev. J. O. McClurkan. Completely renovated in 1981, the building houses the Eva Green Benson Auditorium used for Chapel and other religious services, classrooms, and faculty offices.

ADMINISTRATION BUILDING (1944), is on the site of one of the three buildings purchased in 1937. The original structure was destroyed by fire in 1943, and the building was rebuilt one year later. Remodeled in 1965, the Administration Building now houses the offices of the President, Development, Church Relations, Academic Dean, Dean of Students, Business Manager, Registrar, Admissions, Financial Aid, Word-processing Center, Student Employment, and the President's Conference Room.

TIDWELL FACULTY CENTER (1947), Tidwell Hall was built for use as a men's dormitory. The building was named in honor of the first student to enroll at Trevecca in 1901—Rev. W. M. Tidwell, a long-time pastor of Chattanooga First Church of the Nazarene.

In 1974 Tidwell Hall was remodeled into a Faculty Center which now houses the majority of faculty offices, faculty conference rooms and lounges. Security offices are on the ground level as well as the radio station and the Alumni Office.

WAKEFIELD FINE ARTS BUILDING (1954). The November 1975 Founder's Day activities included the naming of the Fine Arts Building after Mr. A.C. Wakefield, a longtime song evangelist, for his contribution to church music. It houses classrooms, the 225 seat Wakefield Auditorium, band and choral practice rooms, private music practice rooms, and faculty offices.

BUD ROBINSON HALL (1954), was named after "Uncle Buddy" Robinson who was a pioneer evangelist in the Church of the Nazarene. The building was remodeled in 1965 to house the 250 seat cafeteria on the main floor while providing residents housing for women on the second floor. In 1984 the cafeteria area became the snack shop and recreation area.

MACKEY LIBRARY (1961), was named after Dr. and Mrs. A.B. Mackey in recognition of their long years of dedicated service to the college. In addition to its 182,115 accessions, the library also houses the library staff offices, curriculum library, learning resources center, audio-visual, archives, and special collection rooms.

THE PRESIDENT'S HOME (1963), is the home of our President and his wife, Dr. and Mrs. Homer J. Adams.

JOHNSON HALL (1963), was named after Sadie Agnew Johnson and serves as a residence hall for 100 women.

GEORGIA HALL (1966), was built as a residence hall for 120 women and includes the student dispensary and nurse's quarters. Georgia Hall was named for the Georgia District in recognition of their Educational Budget being paid in full during 1966.

WISE HALL (1966), is a residence hall for 48 men. The building was named in honor of Rev. H.H. Wise, a longtime pastor of Nashville First Church and a strong, loyal supporter of Trevecca.

TENNESSEE HALL (1966), was named in recognition of the Tennessee District for their Educational Budget being paid in full in 1966. It serves as a residence hall for 100 women.

SCIENCE AND BUSINESS BUILDING (1969), houses the science, business, math, and allied health departments as well as laboratories, classrooms, and faculty offices.

PHYSICAL EDUCATION CENTER (1969), includes a gymnasium, olympic swimming pool, handball courts, exercise rooms, a number of classrooms, locker rooms, and faculty offices.

REDFORD & SHINGLER APARTMENTS (1971). Redford Apartments were named after Rev. and Mrs. M.E. Redford who gave longtime service on the Trevecca faculty. The Apartments contain 30 one-bedroom apartments for married student housing.

The 20 one-bedroom apartments of Shingler Apartments for married students were named after Mr. T.J. Shingler who was the founder of Southeastern Nazarene College in 1912. The college eventually merged with Trevecca in 1919.

BUSH APARTMENTS (1973), were named after Miss Carrie B. Bush, a loyal friend and benefactress of the college. The 10 two-bedroom apartments are for married students, faculty, and staff housing.

BENSON HALL (1974), was named in recognition of Mr. John T. Benson, Sr., in recognition of his loyal support of Trevecca. Benson Hall serves as a residence hall for 266 men. Within the building is a laundry room, game room, and day room.

TREVECCA HEALTH CARE CENTER (1976), has been built by a general partnership which includes Mr. T.E. Jones, Mr. Don Jernigan, and Mr. Robert Whitcomb. The 2½ acre site was made available by the college. Trevecca Health Care Center is a 250 bed, five story, $4,000,000 facility which provides Medical Allied Health training opportunities as well as job possibilities for students.

MAINTENANCE BUILDING (1982), houses offices and equipment for maintenance, grounds, and janitorial services.

GUEST HOUSE (1982), includes seven rooms for guest or over-flow student housing.

JERNIGAN STUDENT CENTER (1984), built on the site of McKay Hall, includes dining facilities, meeting area, bookstore, post office, student activities offices, student counseling center, and two conference rooms. It is named for Dr. and Mrs. Don Jernigan, benefactors of the college.

LECTURESHIPS

John T. Benson Lectures

In memory of the late John T. Benson, Sr., long a supporter and benefactor of Trevecca Nazarene College, his son, John T. Benson, Jr., has provided a fund which makes possible each year a special series of lectures with an evangelistic emphasis.

The Staley Distinguished Christian Scholar Lectures

Since 1947 the Student Council has sponsored an annual lecture series by a layman aimed at providing inspiration in various fields of cultural and professional interest. The Thomas F. Staley Foundation of New York began funding these lectures in 1972 and in 1976 provided an endowment for funding these annual lectures.

Slonecker Business and Professional Lectures

William T. Slonecker, M.D., has provided an endowment for annual lectures and/or seminars in business, science, and the professions. The first lectureship was presented during the 1972-73 school year.

The David K. Wachtel Lecture Series on Evangelism

Dr. David K. Wachtel, Sr. (1911-1977), the founder of this lecture series, served in the Nazarene denomination as an evangelist and a pastor, and eventually as the District Superintendent of Tennessee. Throughout his life he worked to promote the cause of evangelism; it was his hope that these lectures would continue for many years to make people aware of the importance of our evangelistic mission in this world. The Wachtel Family established a fund to underwrite this annual series.

ALUMNI ASSOCIATION

The Alumni Association, which has chapters scattered throughout the world, is designed to maintain and foster graduate and former student involvement in the life of the college.

The Director of Alumni Relations coordinates the annual drive for funds and alumni participation in Homecoming activities and Alumni Day. The All Star Club, an athletic booster club, is an auxiliary organization of the association.

TREVECCAN is the official publication of the college and conveys information about the college to constituents and alumni. Published approximately six times a year by the Public Information office, it includes the former *Alum' News.*

COLLEGE SERVICES

Religious Life

Trevecca places special emphasis on the development of the religious life. Classes are regularly opened with prayer. There are chapel services four days a week. Students are required to attend three of the four services. These periods include class chapels and student-government directed chapels as well as regular worship services. Prayer meetings and regularly scheduled revival meetings provide helpful spiritual influences. All students are expected to attend a local church regularly.

The Christian Workers Association provides students with opportunities for Christian service in hospitals, missions, workhouses, jails, and other institutions, and Project JOY ministers to the neighboring community.

A Prayer Chapel, for private meditation, is provided in McClurkan Hall.

COUNSELING SERVICES

The college offers a wide range of counseling/advising services to its students. Any member of the faculty, administration or staff is willing to be available to a student who desires assistance.

ACADEMIC ADVISING

Every new freshman is assigned to a faculty-student advising team for the fall quarter. These groups meet regularly during the quarter to discuss scheduling of time, goal setting, study methods, values and other adjustment problems of new freshmen.

Students are assigned to academic advisors according to their choice of field of study. The Assistant Academic Dean provides assistance for students in academic difficulty.

Personal Counseling

The Office of Student Services provides a full time staff including the Dean of Student Services and Associate Dean of Student Services who are available to help students solve personal and social problems. The Resident Counselors and Resident Assistants in the dormitories also assist in this area. In addition, a professional counselor and a career planning counselor are available for appointment. The Director of Retention works closely with student needs. The college chaplain is available for counseling during regular office hours and at other times by special appointment.

Food Services

The Cafeteria is located in the Jernigan Student Center and is catered by Pioneer College Caterers, Inc. Its manager is trained in food services. Wholesome menus are provided through the company's staff of registered dietitians. In order to provide a good liaison with the boarding students, a food committee meets with the manager periodically to discuss ways and means of bettering the food services. All resident students are required to participate in the Boarding Plan.

A College Center is located in Bud Robinson Hall which serves as a lounge

for students, faculty, and staff.

The Snack Shoppe, in Bud Robinson Hall, provides a wide range of fountain, short order and packaged items.

Housing

All single students who do not live at home or with a close relative are required to live on campus. Exceptions for seniors and those over 21 years of age are granted by special permission of the Dean of Student Services and the Student Life Council. The Associate Dean of Student Services exercises general supervision over all of the residence halls. In addition, there are Resident Counselors and Resident Assistants in each dormitory. Councils are organized to assist in all matters pertaining to dormitory life and residence regulations. Dormitory regulations are slated in the *Student Handbook*.

Trevecca offers approximately 80 apartments for rent on or nearby campus for married students and other personnel. The majority are one-bedroom and two-bedroom unfurnished apartments in the Bush-Redford-Shingler Apartment complex. The Director of Housing in the Student Services Office can give more specific details regarding amount of rent, availability, and regulations.

Health Services

There is a staff member on duty daily who will administer first aid, make referrals to the registered nurse, physician's assistant, or campus physician, and handle insurance information and claims. Students should contact the clinic during office hours and dormitory Resident Counselors at other times. The nurse will also be available at specified times to administer medications. Students may bring to the clinic any injectable medications prescribed by private physicians with instructions for administration. The clinic will assist in securing doctor appointments for students. A clinical psychologist is also available by appointment.

Employment

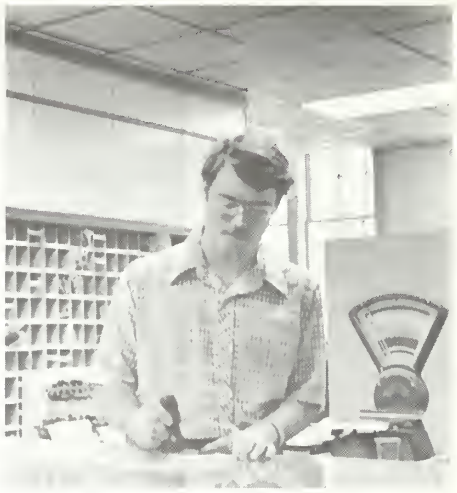
The Director of Student Employment handles all matters relating to student work. Those desiring employment should request a job application form. Interviews for positions in various offices and other jobs should be arranged through the Director's Office which is located on the main floor of the Administration Building.

Post Office

The Post Office is located on the ground level of the Jernigan Student Center. All students are assigned individual mail boxes in the Post Office upon registration. Each student is responsible for securing his mail box combination and for all information sent through the mail. The Post Office is open from 8:30 a.m. to 4:30 p.m. Monday through Friday. On Saturday it is closed.

Library

The Mackey Library is to provide a



place for quiet study and research. The library is open six days a week. The hours are posted for each quarter. During the week of final exams and the week preceding, hours are extended as needed. Also, hours are adjusted during weeks of scheduled college revivals. Books may be borrowed for a period of two weeks and may be renewed provided they are not in demand. Reserve books may be checked out for periods of two hours, two days, and one week.

Bookstore

The College Bookstore is located on the ground level of the Jernigan Student Center and is open Monday through Friday 8:30 a.m. to 4:00 p.m. Textbooks, paper, pencils, pens, and other necessary stationery supplies may be purchased there, as well as a limited supply of personal items such as greeting cards, toothpaste, school sweaters, shirts, and jackets.

Publications

Trev-Echoes, the campus newspaper, is published at regular intervals each quarter. *The Darda* is the college yearbook which is published annually. Editors for both of these student publications are elected by the student body each year.

Student Government Assembly

The Student Government Assembly composed of the elected representatives of the Associated Students of Trevecca Nazarene College, serves as a liaison group between faculty and administration on the one hand and between student groups on the other. It supervises student activities including elections and class events. In cooperation with the Dean of Student Services, the Student Development Committee and the Lyceum Committee it plans programs for the school year. It nominates student representatives to serve as voting members of faculty committees. It publicizes the various honors and awards and in conjunction with the faculty Administrative Council selects persons and organizations to receive the various awards.

Religious Organizations

The major student religious organizations and a brief summary of their activities are as follows:

Religious Life Committee—is a direct subsidiary of the Student Government and coordinates the activities of all religious organizations.

Christian Workers Association—engages actively in practical religious activities each week. Students receive valuable experience and render invaluable service to persons in the jails, rest homes, and hospitals.

Ministerial Association—composed of ministerial students. To further their preparation for the Christian ministry, they assist in chapel services, invite special speakers for group discussion, take field trips to Nazarene Theological Seminary and other places, and assist students in preaching appointments.

Missions-In-Action—Students interested in the cause of world evangelism learn about the various fields through returned missionaries and general church leaders, and promote the spirit of missions on the campus. This group sponsors the Annual Missionary Conference.

Athletics

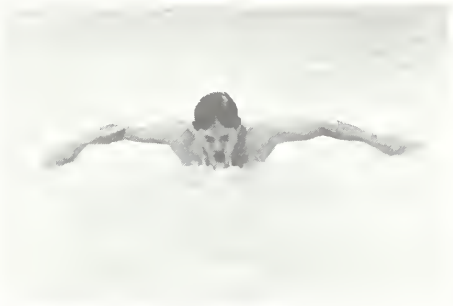
Trevecca's athletic program is divided into three basic areas: intramural societies, intercollegiate sports, and a student activities program in the afternoons and evenings in the Physical Education Center.

Intercollegiate Program, begun at Trevecca in the winter of 1968-69, includes basketball, baseball, and tennis for men and volleyball and tennis for women. The Intercollegiate Athletic Program is under the administrative leadership of the Dean of Student Services and the Intercollegiate Athletic Board (composed of faculty, administrators, and students) and is implemented by the Director of Athletics. Trevecca is a member of the Volunteer State Athletic Conference, the National Association of Intercollegiate Athletics, and National Christian College Athletic Association.

Cheerleaders—Cheerleaders are chosen by the Student Body and a board of judges for the Varsity Cheerleading Squad.

Intramural Program—Under the administrative supervision of the Director of Intramural Athletics and the immediate sponsorship of the Trevecca Intramural Association, it is composed of four societies which form the units of competition for both men and women. A year-long point system determines the society of the year. Sports included in the intramural program are football, basketball, volleyball, softball, handball, golf, ping pong, badminton, track, archery, and racquetball.

Student Activities Program—in the Physical Education Center during afternoons and evening, includes the use of the gymnasium, swimming pool, handball courts, exercise rooms, ping pong room, gymnastics, and practice range for archery and golf.



ACADEMIC ORGANIZATIONS

Scholastic Departmental Organizations—are organized to develop among students an appreciation for their intended profession. They are the Music Club; Speech-Pi Kappa Delta; Science-Mu Omega Sigma; Business-Phi Beta Lambda; Education-Tau Epsilon; and Pre-Med Society.

Music Organizations—These include the following performing groups: Wind Ensemble, Madrigalians, Pep Band, Stage Band, Concert Choir, Ambassadors, TrebleTones and Choral Union. Music majors and minors are encouraged to belong to the Music Club.

WNAZ-FM—The college owned 1400 watt radio station serves s a training facility and provides religious and educational programming for the Nashville community.

Forensics Team—Trevecca students compete in a variety of intercollegiate speech contests. Traveling to three tournaments each quarter, the squad members go against speakers from top colleges across the nation. Award-winning performances by Trevecca speakers have won the college recognition at national championships. The team is sponsored by the Department of Communication Studies.

Lyceum Series—At least once each quarter, an outstanding program of cultural enrichment is presented. Nationally-known artists in various fields are invited to participate in these programs.

Honor Society—This society is composed of students (sophomores and above) who have a cumulative average of 3.5. Seniors with a cumulative 3.5 average or higher may be elected to the Zeta Chapter of the National Nazarene Society, Phi Delta Lambda.

CLUBS

Trevecca Intramural Association—This student organization maintains an active and interesting program of intramural athletics for both men and women. It is composed of four societies: Alpha, Beta, Delta, and Gamma. All students belong to one of these societies for purposes of competition and healthful recreation.

District Clubs—Students from the various districts of the educational zone often organize for the purpose of interesting other young people in attending the College, fostering an attitude of friendliness and goodwill between their districts and the College, and assisting in the entertainment of visitors from these districts.

Service Clubs—These include the Circle K, Beta Gamma Chi, Sigma Society and Civinettes which provide a stimulating and challenging outlet for various types of service both on and off campus.

Other Clubs—Other student organizations are chartered from year to year to serve special interest groups. Currently active are: Janusians (drama), Fellowship of Christian Athletes and Veteran's Club.

STUDENT CONDUCT

High standards of Christian conduct are expected of all students. The use of alcohol, tobacco, narcotics, possession or use of fireworks or firearms on campus, and loud or questionable conduct are prohibited. Students are not to attend or participate in entertainment, the nature or reputation of which would not be in keeping with the building of Christian character or which diminishes moral perceptivity and judgement.

The College expects its students to observe standards of dress as outlined in the *Student Handbook*.

All students are permitted to bring cars to campus. However, all cars must be registered with campus security and are subject to the College's and Metro's Traffic Control regulations.

Attendance at Trevecca Nazarene College is both a privilege and a responsibility. The College may request the withdrawal of any student who fails to comply with the standards and regulations of the institution.

ADMISSIONS AND RECORDS

ADMISSIONS PROCEDURE

Applying for admission to Trevecca Nazarene College is a fairly simple procedure.

1. Write to the Admissions Office of the College for an application form. The address is: Office of Admissions, Trevecca Nazarene College, Nashville, Tennessee 37203.

2. The form should be completed and returned along with:

   a. A $15 non-refundable admission fee. Dormitory students are required to pay an additional $20 room deposit which is refundable if the applicant withdraws prior to August 20 in fall quarter and 30 days prior to the beginning of any other quarter.

   b. Each applicant must complete a confidential health form which will be sent to the Student Health Clinic. After forms have been reviewed, some students may be asked to come in for follow up medical evaluation. All information on the form will be maintained in strictest confidence by the professional medical staff.

   c. Official certification of high school graduation. Full acceptance will be given when the College has received an official Certification of Graduation. Since many high school offices are closed during the summer, applicants should request the high school to complete Trevecca's Certification of Graduation or to forward his or her final transcript at the time of graduation.

3. The applicant is required to take the American College Test (ACT) available in local designated testing centers. The results will automatically be sent to the College if the applicant specifies Trevecca as his or her college choice. The ACT data base is used in academic advising and is the official academic documentation for admission. (ACT code 4016).

4. Upon receipt of all information, and approval of a student's application, a certificate of acceptance is mailed to each applicant. Applicants not approved are also notified by letter. The certificate of acceptance must be presented at the time of registration.

The above procedure is followed by applicants wishing to register for the first time any quarter. Former students who have not been enrolled in the College the previous quarter must apply for re-admission.

Re-Admission Procedure

Former students need to submit a Re-Admission form and should write to the Director of Admissions and advise him of their desire to re-activate their credentials. If they have attended other colleges after leaving Trevecca, official transcripts from each college attended must be sent to the Office of Admissions prior to registration.

Notice of Nondiscriminatory Policy as to Students

Trevecca Nazarene College admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the College. It does not discriminate on the basis of sex, race, color, handicap, national and ethnic origin in administration of its educational policies, admissions policies, employment, scholarship and loan programs, and athletic and other college-administered programs.

Admission of High School Graduates

Freshman admission requirements include graduation from an approved secondary school with at least 15 units of credit. The College is most interested in the general promise and quality of work of the applicant rather than in the completion of specific courses. It is recommended that for the best preparation for college, secondary school credits should include:

English — 4 units
Mathematics — 2 units
Foreign Language — 2 units
Natural Science — 1 unit
Social Science — 2 units

This background provides a broad foundation for college studies.

The College believes that all students who can profit from post secondary training should be given such an opportunity. Therefore admission to Trevecca is classified into two areas: Regular Admission and Admission through the Academic Enrichment Program.

Trevecca accepts as the official academic admissions document, the American College Test (ACT). The ACT is used for academic advising and placement and for determining the type of Freshman admissions granted.

Students with an ACT Standard Composite Score of 15 or above will be given Regular Admission.

Any student with an ACT Standard Composite Score below 15, AND an ACT Standard Score in English of 13 (or below), or in Math with 10 (or below), will be accepted through the Academic Enrichment Program (AEP).

Early Admissions Program

The high-achieving and mature students whose school officials, parents and others from whom the College may seek information, believe they can profit by entering college a year early may be admitted under the Early Admission program. To do so, these minimum requirements must be fulfilled.

1. Completion of the junior year in high school with a grade point average of 3.50.
2. Completion of at least 12 units of secondary credit, 7 of which must be college preparatory subjects (including English, 3 units; mathematics, natural science and social science).
3. A Standard Composite Score of 26 on the ACT.
4. Provide favorable recommendations and/or approval from high school officials and others as may be designated by the Director of Admissions. If advisable, personal interviews may be requested. An applicant desiring high school graduation should ascertain from his or her high school officials whether or not college credits earned may be applied back for a high school diploma.
5. It is desirable and may be required that an applicant enter summer school to demonstrate ability to do successful college work. In such cases, a minimum of two courses would be carried and a grade point average of 2.00 necessary.
6. Completion of all regular admission requirements.

Pre-College Honors Programs

This is a special program planned for high school juniors who desire to in-

augurate their college work during the summer between their junior and senior years. The program is designed for students who rank in the upper 25% of their junior class and who are recommended by their high school principals or counselors.

Students in this program will be allowed to take regular college courses; credits received will apply toward a degree after the student has enrolled in the College full-time. In addition to the regular academic work, special conferences and activities will be provided under the guidance of the Dean.

Advanced Placement

Applicants who have participated in the Advanced Placement Program, sponsored by the College Entrance Examination Board while they are in high school, will receive credit if they earn a score of 3, 4, or 5. Trevecca Nazarene College's CEEB Code Number is 1809.

Credit For CLEP

For waiver of courses, scores for the College Level Examination Program will be evaluated by the registrar and credit assigned to the appropriate areas. Courses may be waived up to 45 hours credit and will be entered on the student's official transcript after attendance at Trevecca for one quarter. Payment for such credit received is paid for at a reduced tuition rate. Only the examination charge is made for students taking the examination and not passing it at a sufficient level to place it in the official transcript. Examinations must be taken by the beginning of the sophomore year.

The qualifying score must be 500 (English score of 610) and/or both percentiles in each area. CLEP credit awarded at other schools must also meet the above standard before received in transfer.

Admission to Professional Programs

The professional programs:

Physician Assistant
Medical Technology
Teacher Education

have special admission requirements and in some cases, a limited enrollment. The specific procedures for each program are described in the Allied Health and Education/Psychology department sections of this catalog.

Transfer from Other Colleges

Applicants from other institutions seeking admission to advanced standing in the College must present evidence of honorable dismissal from the institution last attended and official transcripts of all college work taken. Applicants with less than 15 transferable quarter hours will need to follow the admission requirements for high school graduates.

Grades of D on transfer work will be accepted with the following qualifications: (1) Policy will be enacted for applicants entering Fall, 1981. Policy is not retroactive. (2) A transfer course in which a D has been earned will not be allowed to count toward a major or minor. (3) Applicants who transfer a D grade in a course equivalent to ENG 1020—English Composition I will be subject to the requirement of taking English 1050 unless they have also completed the equivalent of ENG 1080—Critical Writing and Research. (4) Policy will apply only to work transferred from regionally accredited institutions of higher learning. Applicants from junior colleges may generally transfer only 96 quarter hours.

Courses taken by correspondence are not accepted.

Transfer From Non-Accredited Colleges

After one quarter of satisfactory work at Trevecca, a student may have credits earned at a non-accredited college reviewed for acceptance as a basis for academic standing. The normal procedure is to require a statement from three accredited colleges that have previously accepted credits earned from the non-accredited college. Evaluation of courses will be made on an individual basis. No credit will be given for courses below **C,** and courses must parallel course offerings at Trevecca Nazarene College. Only hours earned (not grades or g.p.a.) will transfer. A committee composed of the Registrar, Dean of the College and the student's Department Chairman will review the work at Trevecca and transfer credit for a final determination of credit hours.

EVA GREEN
AUDITO

Admission from Bible Colleges

Trevecca Nazarene College will accept up to 144 quarter hours credit (but not gpa) for courses with grades of C or above from Nazarene Bible College and other Bible Colleges accredited by the American Association of Bible Colleges. In addition to credits accepted, applicants must meet all requirements for graduation at TNC, including general education requirements and departmental requirements.

Admission of International Students

Trevecca welcomes students from other lands. Applicants whose native language is not English are required to take an examination of their English-language ability before official acceptance will be granted. The test required is the Test of English as a Foreign Language (TOEFL), and a score of 450 is acceptable.

All regular admission requirements must be completed. A non-refundable fee of $15 must be submitted with the application. Trevecca's certification of financial support must be on file at the time an I-20 is issued. International students will have the same financial policy applied to them as any other student. In addition a $1,000 deposit is held in escrow for the total period of enrollment for students coming directly from outside the U.S.A. An exception to the deposit requirement is made for students who are citizens of Canada and Mexico. The deposit must be received prior to the issuance of the acceptance card which is required for registration. Unless there is documented proof of reading, writing and math skills, international students will be required to register for academic enrichment courses.

Admission of Non-High School Graduates — GED

Applicants may be admitted on the basis of a score of 45 on the USAFI Test of General Educational Development (GED) High School level. Transcripts of all high school work must be submitted. Applicants who are granted college admission on this basis must take the placement tests given to freshmen and do any additional work indicated by these test scores.

SPECIAL STUDENTS

Adult (Degree Students)

Applicants who are 18 years of age or older and do not have a high school diploma or a GED score of 45 may be admitted to the provisional Adult Special program, which allows the student one or two quarters to prove his/her ability to do college-level work. The student will be limited to 12 hours of course work per quarter and must maintain a 2.0 GPA the first quarter to be allowed to enroll for the second quarter. On completion of two quarters (24 hours of credit) with a 2.0 GPA or better, the student may petition the Admissions Committee for status as a regular student. If this is granted, all credits earned as an adult special student may be counted toward a degree at Trevecca.

Adult (Non-Degree Students)

Applicants who are 18 years of age or older and who do not wish to pursue a

degree program may be admitted as adult special students to take occasional courses for personal enrichment. A maximum of 24 quarter hours may be earned in this status.

High School Students

High school students, upon recommendation of the high school principal or counselor, will be accepted as special students for individual classes. Credits received will apply toward a degree after the student has qualified for admission to the college.

Dual Enrollment

High school seniors, upon recommendation of the high school principal or counselor, may be granted dual enrollment admissions during the senior year in high school. It will be required that before dual admissions is granted, the applicant must take the American College Test and have the scores sent to Trevecca. Such students may take college classes while completing their high school diploma.

Transient Students

Students enrolled in another college or university who wish to take courses at Trevecca must have a "letter of good standing" sent to the Office of Admissions at TNC each quarter from the Academic Dean of their present institution. If the letter designates a period for enrollment longer than one quarter, a quarterly letter will not be required.

Freshman Orientation and Testing

The pre-registration orientation (see dates in calendar) includes the testing program, group guidance sessions, personal counseling regarding curriculum, and social, recreational and religious events. Students who have not taken the ACT test previously will be required to arrive on campus earlier to take the test at a charge of $15.00. Freshman Studies (INT 1000) is required of all freshmen entering in the fall term.

FINANCIAL AID DIVISION

FINANCIAL INFORMATION

Trevecca Nazarene College is an institution of the Church of the Nazarene. Charges at Trevecca are maintained at a level commensurate with the cost of a quality educational program. Each student is charged tuition and certain fees which cover approximately 2/3 of the cost of the student's education. The remaining 1/3 comes from the generous support of the Southeastern Region of the Church of the Nazarene and individual and corporate contributions.

SCHEDULE OF CHARGES (1985-86)

Tuition—Per Quarter	
Full-time (12-16 hours)	$1,236.00
Overload (per hour)	77.00
Part-time (per hour)	103.00
Mini-term (per hour)	77.00
Auditing (per hour)	30.00
Summer School (per hour)	77.00
Physician Assistant Program (P.A. Program based on 4 quarters a year)	1,344.00
Graduate Program (per hour)	75.00
General Fee—Per Quarter[1]	
Full-time (12 or more hours)	85.00
Part-time (6-11 hours)	50.00
Part-time (1-5 hours)	25.00
No General Fee for summer school or mini-term	
Room and Board—Per Quarter[2]	
Air Conditioned Room	330.00
Non-Air Conditioned Room	310.00
Board (21 meals per week)	420.00
Department Charges	
ALH Clinical Practice (ALH 2000)	20.00
ALH Externship (ALH 2020)	10.00
ALH PA Clinical Procedures (ALH 3350)	25.00
Science Laboratory Fee	10.00
Medical Dictation—Transcription (BSE 2000)	5.00
P.E. Fee (bowling)	15.00
Computer Fee for Non-CIS courses	5.00
Business Fee (typing, bus. machines)	10.00
Teacher Education (student teaching)	50.00
Private Instruction in Music (per credit hour)	80.00
Child Care Internship—Edu. 4030	25.00
Education Practicum Lab Fee—Edu. 2010 and 3010	15.00
Kinderhaus Lab Fee—Edu. 3390 and Edu. 4050	10.00
Fee for all CIS Courses (except CIS 3200)	30.00
Photography 2990, 2993	25.00
Fee for BSE 2100	30.00
Foundations of Education (EDU 2000)	30.00
Special Fees	
ACT Test Fee	15.00
Application Fee (non-refundable) (graduate and undergraduate)	15.00
Dorm Deposit[3]	20.00
Key Deposit[4]	5.00

Testing Fee (Pd. Fall qtr. by Fresh.)	10.00
Graduation Fee (last qtr. Senior year)	25.00
Re-application Fee	5.00
Physician Assist. App. Fee	10.00
Physician Assist. Admission Fee (applies toward tuition if actually enrolls; otherwise, non-refundable)	200.00
Change in Registration (per item)	5.00
Late Registration	20.00
Registration Fee: Graduate Program	5.00
Professional Growth Classes (teacher workshops) per credit[5]	30.00
Continuing Education Unit (per unit)	15.00
Processing Charge (per item)[6]	5.00
CLEP Credit (per credit)	10.00
ELP—Evaluation Fee	25.00
ELP—Per Credit Hour	10.00
Directed Study Fee	25.00
Transcript Fee (first one free)	2.00
Medical Technology Admission Fee (applies toward tuition if actually enrolls; otherwise, non-refundable) (To be paid to CSMT)	100.00
Application Fee, Medical Technology Program (To be paid to CSMT)	15.00

[1] Includes student activities, yearbook, student health services, student newspaper, ID card, use of Library, use of PE facilities, and free entrance to athletic events. Part-time fee does not include yearbook, and free entrance to athletic events.
[2] Every student living in college housing will be assessed a $100 security deposit against vandalism in the residence halls. This will be added to the school bill when the student registers and will be maintained at $100 quarterly. The deposit is to cover the cost of any vandalism in public or general areas of the residence halls during the entire school year. Damage in a residence hall for which responsibility cannot be determined will be charged on a pro rata basis to all residents during the quarter. The deposit will be refunded after the student vacates college housing, following all provisions of proper checkout procedures, except that it may be offset against any indebtedness to the college. Persons known to be responsible for vandalism will be charged the full amount personally. Such amounts will not then be charged to the general security fund. Damage in a student's room is chargeable to the residents of that room, or to the person(s) known to have caused the damage.
[3] Non-refundable after August 15 if student does not attend Trevecca. Deposit renewable quarterly while student is college resident. Partial or full refund will depend on the condition of the room after student has left. Request for a refund of room deposit must be made to the Student Services Office within one year after student leaves the residence hall.
[4] Paid to dormitory resident counselor when student receives room key. Refunded when key is returned to the college.
[5] Applies only to students who have a bachelor's degree and are not working on a second degree.
[6] Added to amounts of fines, returned checks or other similar charges placed on account.

METHODS OF PAYMENT

All charges are due and payable at the time of registration at the beginning of each quarter. If a student cannot pay all charges at registration, satisfactory payment arrangements must be made with the Business Office during the first seven days of the quarter. Satisfactory payment arrangements are as follows:

1. A minimum of Tuition and General Fee must be paid in cash, check or pre-determined loans and grants at registration.
2. The balance of charges must be paid in two equal installments which will be due on the following dates:

Fall Quarter: September 30 and October 30
Winter Quarter: January 30 and February 28
Spring Quarter: April 20 and May 20

Summer: In full at registration
Mini-term: In full at registration

A one and a quarter percent (1¼%) interest charge is added at the end of the month to any unpaid balance which is at least thirty (30) days old. Each quarter must be paid in full before registering for a new quarter. Any financial agreements between the College and its students will be binding only if such agreements are in printed or written form. Any student who has become delinquent through failure to make payment or proper financial arrangements may be disenrolled until such matters are satisfactorily resolved with the Business Office.

No degrees or certificates will be awarded and no transcript of credits will be issued until all financial obligations to the College are discharged in full. All sales in the bookstore are to be in cash or check. The College reserves the right to make financial changes for tuition, room, board and fees between times of publication of the catalog.

Refund Policy

For students dropping out of school or dropping a course, the following refund policy applies to tuition and fees.* The same policy applies to moving from dorm room.

1st week**	90%	3rd Week	50%
2nd Week	75%	4th Week	25%

After the 4th week no refund on tuition, fees and room.

Board is returned on a pro-rated basis. No deposit or credit balance will be refunded unless all financial obligations to the College are satisfied, including Married Student Housing.

When sufficient space is available, a non-enrolled student may remain in college housing for one additional quarter. Approval must be granted by the Student Services Office and completed by making satisfactory financial arrangements with the Business Office. Permission will be contingent upon paying (1) a partial activity fee of $60.00, (2) full board, and (3) full room cost. Full payment is due at the beginning of the quarter.

When a student is due a refund according to the refund policy, and Title IV assistance programs are involved in helping the student meet the cost of attendance, the financial aid administrator uses a simple fraction to determine the amount of the Federal portion of the refund that would otherwise return to the student.

The fraction is as follows:

$$\frac{\text{total Title IV aid (minus work earnings)}}{\text{total student aid package (minus work earnings)}}$$

The resulting fraction is applied to the institutional refund, and the resulting amount is that portion of Title IV funds to be returned to the Title IV program(s).

The allocation procedures for treating refunds are as follows: First priority is to return a portion of the refund to NDSL, second priority to SEOG, third priority to FISL or GSL, fourth priority to Pell Grant, and fifth priority to TSAC not to exceed the amount disbursed to such student for such payment period.

*No portion of the general fee is refunded after the 1st week of classes.

**Begins with Monday of week classes begin

FINANCIAL AID

Trevecca Nazarene College offers a comprehensive program of financial aid in the form of scholarships, grants-in-aid, loans, and part-time employment. A student must be fully admitted to the college before an award will be made.

The financial aid program at Trevecca serves a two-fold purpose: (1) to recognize overall academic scholarship and outstanding achievement in specific areas and (2) to assist students who find it difficult or impossible to attend college without financial help.

Student Aid is administered in conjunction with a nationally established philosophy which is based on the belief that parents are the primary resource for helping students to meet educational expenses. The student's assets also should be considered. Financial Aid becomes a bridge to fill the gap between the student's potential resources and college costs.

To determine need, the College utilizes the services of the ACT Family Financial Statement.

Family Financial Statement

All students seeking financial assistance (except those applying for Academic Scholarships only) are required to submit a copy of the Family Financial Statement to the American College Testing Program designating Trevecca Nazarene College as one of the recipients. Forms are available through high school guidance offices or from Trevecca Student Aid Office. Trevecca's ACT code number is 4016. (The Financial Aid Form is also acceptable. Trevecca's FAF code is 1809). This form serves as your application to the

Financial Aid office for all financial aid programs.

Deadlines

Applications should be submitted in the early spring for the following fall. Aid is awarded on a rolling basis, first come-first served, with April 15 serving as a priority date. The later you file, the less your chance of getting aid. Only one application is required to determine your eligibility. If you are a resident of Tennessee, the application will also determine your eligibility for a Tennessee Student Assistance Award. Begin in February or March, whenever possible.

A family's ability to contribute may fluctuate from year to year. Therefore, awards are made for one academic year only. Each applicant must submit a family financial statement annually. The processing of the Family Financial Statement takes approximately six weeks at peak periods. All inquiries and requests should be directed to the Financial Aid Office.

Satisfactory Progress for Financial Aid

Students must receive satisfactory grades (A, B, C, D, S, IP) in 9 hours if taking 12 or more hours, in 6 hours if taking 9-11 hours, in 6 hours if taking 6-8 hours and must meet retention standards for cumulative grade point average as well. Failing to meet the standards listed above places a student on financial aid probation for one quarter. He/she may be removed from probation the next quarter if he/she completes at least 6 hours with satisfactory grades. Students may be removed from financial aid (1) if he/she fails to be removed from financial aid probation or (2) without a probation period any quarter he/she receives all F's, U's, W's, or I's (or any combination of these). Students may have financial aid reinstated by enrolling in Trevecca for one quarter, for at least six hours, without financial aid and meeting the satisfactory progress standard stated above.

In addition, a student must complete his/her undergraduate degree within six years as follows:

Academic Year	Cumulative Hrs. Completed
1	27
2	54
3	87
4	122
5	157
6	192

Trevecca Nazarene College offers a number of scholarships annually in recognition of outstanding scholastic achievement. These scholarships are made for the period of one academic year (fall, winter, and spring quarters) and are distributed in three payments. A student may receive only one academic scholarship at a time. Academic scholarships are not granted to students who have already earned a bachelor's degree, or who do not attend full time.

Trevecca Scholars

The freshman, sophomore and junior with the highest grade point average in his/her class shall be recognized as a Trevecca Scholar. The three class scholars shall receive $1500.00 maximum grants (tuition only). The Scholarship Committee will select recipients.

President's Scholarships

A $1000.00 scholarship is available to incoming freshmen who have a standard composite score of 28 or above on the American College Test (ACT). The College must receive this report directly from ACT. Students must apply for this scholarship.

A $750.00 scholarship is available to incoming freshmen who have a standard composite score of 25 to 27 on the ACT. Students must apply for this scholarship.

A $500.00 scholarship is available to incoming freshmen who have a standard composite score of 23 to 24 on the ACT. Students must apply for this scholarship.

Dean's Scholarships

A $1000.00 award will be made to students who attain a 3.90 GPA for 3 consecutive quarters provided they are progressing from one class level to the next.

A $750.00 award will be made to students who attain a 3.70 GPA for 3 consecutive quarters providing they are progressing from one class level to the next.

A $500.00 award will be made to students who attain a 3.50 GPA for 3 consecutive quarters and progress from one class level to the next.

Students must apply to be considered. Transfer students are eligible for the Dean's Scholarship if they meet the specified requirements.

National Merit Finalist

A scholarship of $1000.00 will be awarded to all National Merit Finalists who designate Trevecca as their college choice. This scholarship will be divided equally into three payments and will be renewable if a GPA of 3.9 is achieved.

Freshman Leadership Scholarship

Up to three $500.00 Leadership Scholarships will be awarded annually. These scholarships are to be for incoming Freshmen who have established academic excellence in high school, been involved in leadership activities in high school and/or church or civic groups, but slightly missed the President's Scholarship based on the ACT Test results. Apply to the Director of Admissions. A special committee selects the recipients from the pool of applicants.

Departmental Scholarships

A limited number of scholarships are awarded annually to students of exceptional ability in the various departments. Recommendations are made by the Department Chairperson and approved by the Scholarship Committee.

Accounting

Gerald D. Skinner, CPA, has provided an endowment for an annual scholarship to be awarded to a regularly enrolled junior or senior student satisfactorily pursuing an academic program in the field of accounting.

The Teagle Foundation

Ten $500 scholarships are provided quarterly (fall, winter, spring) from the Teagle Foundation of New York. The funding of this scholarship is on an annual basis at the discretion of the foundation. These scholarships are made to students on the basis of need with preference given to those from the Appalachian area.

Jernigan Ministerial Scholarship

Funds have been made available by Dr. Don Jernigan to provide up to six $500 awards to students preparing for the ministry. Recipients will be chosen by the Scholarship Committee, in consultation with the Department of Religion.

J.R. Vaughan Ministerial Scholarship

An annual scholarship made available in honor of Reverend J.R. Vaughan for an older married ministerial student, who is accepting the call to the ministry later in life and is uprooting his family to come to Trevecca to prepare for the ministry. The scholarship is made available in various amounts but usually covers tuition for the entire academic year.

The Ausby E. Guyer Scholarship

A sizeable endowed scholarship has been established for needy students preparing for the ministry or missions. The endowment provides some $3,000 per year, or more, and is distributed to students in the amount of $200 per quarter. Recipients are chosen by the Scholarship Committee, in consultation with the Department of Religion.

Pastor's Scholarships

This scholarship is available to incoming Freshmen or first time students at Trevecca Nazarene College. It is awarded by the individual churches who have paid their educational budgets in full. It is entirely up to the church to decide who receives this scholarship. The scholarships, if not used the preceding years, are good up to three years. The awards certificate is available at your local church office. The certificates are not transferable to any other church.

A. B. Mackey Memorial Scholarship

A fund was established by the Alumni Association to perpetuate the memory of A.B. Mackey, who gave 46 years of service to Trevecca - 26 years as President. Interest from this fund allows a limited number of scholarships to be given annually.

Lillie Nielsen Scholarship

Raymond A. Nielsen contributed an Indian Relics Collection valued at $48,000 to be used in the establishment of a scholarship in memory of his mother. The interest earned by the Lillie Nielsen Scholarship fund is awarded annually to worthy students.

Special Scholarship Funds

Funds ranging up to $3,000 have been made available for scholarships to worthy students of Trevecca by friends interested in higher education. In some cases the funds bear the names of the donors; others are given in memory of relatives or friends. Each fund has its own established criteria which is available from the Student Financial Aid Office.

Among these programs are:
Gregg Anderson Broadcasting Scholarship
Nathan Baker Scholarship for the Blind
Mrs. J.H. Cate Memorial Scholarship
Leon and Marie Cook Scholarship
George Coulter Senior Sermon Award
J.F. and Dolly Dunlap Scholarship
Eastman Kodak Co. Foundation Scholarship
Education Faculty Scholarship
Ben E. Feltner Memorial Scholarship
General Board World Area Scholarship
General Superintendents Scholarship Fund
Great Common-Wealth Life Insurance Company Scholarship
Howard H. Hamlin M.D. Scholarship
International Students Scholarship Fund
Logan-Matthews Physician's Assistant Scholarship
Pate Bible Class Scholarship
Mr. and Mrs. Quincy E. Powell Memorial Scholarship
Jeff Spahr Memorial Baseball Scholarship
M.H. and Joyce Stocks Scholarship

GRANTS-IN-AID

Grants are a form of gift aid awarded on a non-repayable basis.

INSTITUTIONAL

Assistantships (Departmental)

The College offers a limited number of assistantships annually to students of exceptional ability in the various departments. Recommendations are made by the Department Chairperson and approved by the Academic Dean.

Athletic Grants

Grants for Intercollegiate Athletics are awarded to students who assist in the P.E. program. Applications for this type of assistance should be made to the Athletic Department. Awards are made through the Student Aid Office and become part of the "financial aid package."

Music, Forensics, and Radio Awards

A limited number of awards are made annually to Music, Forensic, and Radio students upon recommendation of the Music Department, the Director of Forensics, and the Director of Radio Broadcasting.

Student Government

Awards are made to officers of the Student Government and editors and business managers of student publications.

Nazarene Youth International Grants-in-Aid

Funds are provided by some district

Nazarene Youth Internationals of the Southeast Educational Zone to assist needy and qualified students from their district who attend Trevecca Nazarene College. Conditions under which these grants are awarded may be obtained by corresponding with the District N.Y.I. presidents. The award is made through the Financial Aid Office of the College.

GOVERNMENTAL

PELL Grant Program

The Pell Grant, funded by the Federal Government, presently ranges in value from $250 up to $1900 depending on need. Applications are available from the high school guidance counselors, the Trevecca Financial Aid Office, and other public facilities.

Supplemental Educational Opportunity Grant

The SEOG is funded by the Federal Government. This grant is made available to students with financial need and is always part of a financial aid package in accordance with Federal regulations. The duration of student eligibility (enrolled at least half time) is for the period required for the completion of the first undergraduate bachelor's degree. Students applying for the SEOG must demonstrate academic or creative promise. Awards will range from $200 to $2000 annually.

The Tennessee Student Assistance Award

The State of Tennessee has appropriated limited funding to assist Tennessee residents with Awards from $100 to $900. Awards are made by the Tennessee Student Assistance Corporation and are based on need. A family financial statement is required. Applications for this program are available from high school guidance counselors, the Trevecca Student Aid Office, or the Tennessee Student Assistance Corp., B-3, Capitol Towers, Suite 9, Nashville, TN 37219. The priority deadline for making application (including a completed Family Financial Statement) is May 15. Applicants are urged to have their information in the mail by early April. The ACT code for Tennessee Student Assistance Corporation is 4015.

LOANS

National Direct Student Loan

The National Direct Student Loan Program provides money to students with established need at a low interest rate and long term repay. The loans bear no interest to the borrower until six months after graduation or interruption of study; then the interest rate is 5% of the unpaid balance. The minimum monthly repayment is $30.00. Repayment may be deferred up to three years for Armed Forces, Peace Corp, Vista; full-time graduate study; volunteer service in a private nonprofit, Vista or Peace Corps type organization; service as an officer in the U.S. Public Health Service Commissioned Corps; temporary total disability; and service in an internship preceding a professional practice. A new 6-month grace period is provided after statutory deferment periods. Cancellation of a portion of this loan is possible under certain conditions.

Guaranteed Loan Program

Each state has educational loan programs at low interest charges. Entering freshmen are urged to see their guidance counselors or their local bank for further information. Others should check with their local bank or inquire at the Financial Aid Office. In some states the United Student Aid Funds, Inc. is the guaranteed loan program.

Pickett and Hatcher Educational Loan Fund

This loan fund was created by the late Claude Adkins Hatcher of Colum-

bus, Georgia, founder of the NEHI Corporation. It is available through its trustees to worthy students who are unable to complete their education without financial assistance and who are enrolled in schools offering "broad liberal training" rather than "strictly professional" education.

SPECIAL LOAN FUNDS

Funds have been made available to create low interest loans for worthy students of Trevecca by friends interested in Christian higher education. In some cases the funds bear the names of the donors; others are given in memory of relatives or friends. Each loan fund has its own established criteria which is available from the Student Financial Aid Office. Among these programs are:

Alumni Loan Fund
Jacquelyn Beth Lee Scholarship and Loan Fund
Vashti Burnett McGraw Memorial Fund
Chilton Scholarship and Loan Fund
Gary Kinnamon Memorial Loan Fund
Bill Knowles Loan Fund
Erskine C. Key Memorial Fund
Amanda Ferguson Ministerial Loan Fund
Winnie H. McFadden Missionary Loan Fund

EMPLOYMENT

College Work Study Program

Federal funds are available at Trevecca to assist students who have established that they need part-time employment in order to pursue their college studies. CWSP jobs may be on campus or at an off campus non-profit agency. CWSP employment is determined by the student's need, skills, availability of funds, job vacancies, and willingness to work.

Campus Employment

A limited number of Trevecca funds are available for students who have established need and who do not qualify for CWSP. TNC campus employment is determined by the student's skills, availability of funds, job vacancies, and willingness to work.

Off-Campus Employment

The campus Student Employment Office will assist students in locating community work opportunities.

OTHER AID PROGRAMS

Social Security, the Veterans Administration and Vocational Rehabilitation. Students who feel that they may qualify under one of these programs should contact their local office or the Financial Aid office.

Monthly Payment Plans

Trevecca Nazarene College has authorized the use of the Tuition Plan, Inc., and the Insured Tuition Payment Plan. These programs advance quarterly checks to the college. Repayment may be extended to four or more years.

Benefits for Veterans

Veterans who have served on active duty since January 31, 1955, may be eligible for educational assistance under Public Law 94-502 and 95-202. Application should be made to the Veterans Administration regional office having custody of the veteran's file.

Public Law 634 and Public Law 90-631 provide educational assistance to (1) widow, sons, and daughters of deceased veterans who died while in service, or after discharge from a service-connected disability; and (2) wives, sons, and daughters of veterans who have service-connected disability considered to be total and permanent in nature. Application should be made to the Veterans Administration regional office having custody of the veteran's file.

Under the provisions of Public Law 894, veterans who, as a result of a

service-connected disability, require re-training or other vocational rehabilitation, may be entitled to educational assistance. Inquiry should be made to the Veterans Administration regional office having custody of the veteran's file.

Certificates of eligibility to be used at registration will be issued by the appropriate regional office of the Veterans Administration to those who are eligible for educational benefits. The Director of Student Financial Aid also serves as the campus Veteran's Coordinator.

Company Aid

Many employers have scholarships and/or loans for children of their employees. Parents should investigate this possibility.

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ACADEMIC PROGRAM

CURRICULUM CHART

Department	Degree	Major	Minor	Pre-Professional Studies	Para-Professional Programs
Allied Health	B.S.	Physician Assistant		Pre-Physical Therapy	
	B.S.	Medical Technology		Pre-Medical Record Administration	
	A.S.				Medical Assistant
Business Administration and Economics	B.S.	Bus. Admin.	Bus. Admin. Economics		
	B.S.	Accounting	Accounting		
	B.S.	Bus. Educ.*			
	B.S.	Office Administration	Office Administration		
	B.S.	Computer Information Systems	Computer Information Systems		
	A.S.		Retailing		Computer Information Systems
	A.S.				Retail Management
	A.S.				Sec. Administration
	A.S.				Medical Secretary
Communication Studies	B.S	Communications & Human Relations	Human Relations		
	B.S.	Mass Communication	Mass Communication		
	B.S.	Cross-Cultural Communication	Cross-Cultural Communication		
	B.S.	Communication Studies			
	B.A.	Communication Studies			
	B.S.	Speech*	Speech		
	B.A.	Drama	Drama		
	B.A.	Speech - English Education*	English		
	A.S.				Sales
	A.S.				Radio Broadcasting
Education and Psychology	B.S.	Elem. Educ.*			
	B.S.	Early Childhood Edu.*	Early Childhood Edu.* Library Science* Professional Education		
	B.S.	Special Education*	Special Education		
	B.S.	Psychology*	Psychology		
	A.S.				Child Care
History and Social Science	B.A.	History*	History	Pre-law	
	B.A.	Soc. Sci.*	Social Sci. Political Science		
	B.S.	Behavioral Science	Behavioral Science Sociology		
	B.S.	Social Welfare	Social Welfare		
Music	B.S.	Music	Music		
	B.S.	Music Education			
	B.S.	Church Music	Church Music		
Physical Education, Health and Recreation	B.S.	Physical Educ.*	Athletic Training Physical Educ.		
	B.S.	Athletic Training	Coaching		
	B.S.	Health	Health		

Religion and Philosophy	B.A	Religion	N.T. Greek	
		Pastoral Ministry	Philosophy	
		Pre-Seminary	Biblical Studies	
		Religious Studies	Religious Studies	
			Lay Ministry	
			Missions	
	B.A.	Christian Education		
	B.A.	Youth Ministry		
	B.A.	Youth & Music Ministry		
	A.A.			Lay Ministry
Science and Mathematics	B.S.	Biological Science*	Biological Science	Pre-Nursing
				Pre-Medicine
				Pre-Dental
			Physical Science	Pre-Pharmacy
	B.S.	Chemistry*	Chemistry	
	B.S.	Gen. Science*	General Science	
	B.S.	Mathematics*	Mathematics*	Pre-Engineering
			Mathematics Education	
General Studies				
	A.A.			General Studies

*A program leading to teacher certification is available in these fields. Changes in endorsement requirements at the Tennessee State Dept. of Education level may require changes in published TNC programs in teacher education.

GENERAL ACADEMIC INFORMATION

Academic Policies

The Academic Council, a committee of faculty, administrators, and students, is responsible for developing the academic policies of the College. The items listed below are an attempt to answer student questions concerning the most frequently asked items of academic information.

Classification

Students are classified at the beginning of each quarter on the basis of work already completed, as follows:
Freshman: Approved entrance credit
Sophomore: 45 hours college credit
Junior: 92 hours college credit
Senior: 140 hours college credit

Full Time: Students carrying 12 hours or more each quarter. Participation in intercollegiate athletics, college traveling groups and most financial aid programs require this minimum academic load.

Part-time: Students currently enrolled for fewer than 12 hours of work for college credit, with the exception of seniors who may lack less than that minimum load of meeting graduation requirements in the given year.

Registration

All presently enrolled students are expected to submit a pre-registration schedule of courses to the Registrar on assigned date prior to registration day winter and spring quarters. This schedule is made out by the student with the assistance of his major department head or assigned advisor and requires the signature of the assigned advisor. A late fee of $20.00 is charged for submission of the registration schedule after classes have begun.

The last day to add classes is five days after school starts in any quarter including the first day of classes. The last day to drop classes without a grade appearing is 5 class days after the first day of classes including the first day of class.

Summer School

The College operates on the basis of three quarters during the regular school year (September-May). In addition, a six week summer term is available with many of the regular courses taught at this time along with selected special course offerings. A maximum of 12 hours may be taken.

December Mini-term

A two-week mini-term is scheduled each year the first two weeks of December for both regular and special courses which can be offered in a concentrated time period. A maximum of one course or 4 hours may be taken.

REQUIREMENTS FOR GRADUATION

Summary of Degree Requirements

The degree of Bachelor of Arts or Bachelor of Science is conferred upon successful completion of a major, at least one minor, and 68 hours of General Education courses. These General Education Core Courses have been selected to give a broad liberal arts training as a foundation to students majoring in any field.

The following provisions apply to all 4-year degrees:

The candidate must complete a total of at least 192 quarter hours of credit with a 2.00 grade point average.

The senior year must be taken in residence at Trevecca Nazarene College, with a minimum of 36 quarter hours.

A student is to graduate under the terms of the catalog at the time of his/her graduation, or the one immediately preceding.

The candidate must have completed a department approved major with an average of "C" or better in the major field. Any substitutions or waivers of listed requirements must be approved by department head.

The candidate must also present an approved minor or a second major. Careful selection of electives will allow a second major and expanded career opportunities.

The candidate is limited to a total of 48 hours of non-traditional credit such as ELP, CLEP, or military service on the degree program.

The candidate must take a minimum of 12-18 hours of courses in the major at Trevecca.

The maximum number of hours a student may take in one major is 35% of the total 192 (67 hours).

The candidate is limited to 16 hours of Directed Study on a degree program.

A candidate expecting to teach must meet certification requirements, under the guidance of the faculty advisor and the Director of Teacher Education.

A candidate must submit to the Registrar a program for meeting graduation requirements by the first week in November preceding the graduation date.

A candidate must make application at the Registrar's office for graduation prior to December 1 preceding the graduation date.

A candidate must pay a graduation fee of $25.00 by May 1st of senior year, or if finishing prior to spring quarter, the graduation application must be completed and fee paid (along with other financial obligations) before a transcript will be issued. An additional $5.00 charge will be made for remaking a diploma in the event the candidate fails to meet requirements before the specified graduation date.

All work must be completed (grades recorded in Registrar's Office) by August 31st.

A candidate is required to participate in Baccalaureate and Commencement exercises unless excused by the Dean of the College.

The candidate must meet the following General Education requirements which should be taken during the freshman and sophomore years but no later than the junior year with the exception of REL 4000.

GENERAL EDUCATION CORE CURRICULUM
BACHELOR OF ARTS OR BACHELOR OF SCIENCE DEGREE

I. Indispensable Skills

Students who fail to establish competency in the skills indicated by course titles through ACT and various entrance testing programs will be required to establish competency by taking the following courses graded on an S-IP basis. These hours will be in addition to the 68 hours in general education.

ENG	1010	Basic Writing Skills (a)	3 hours
EDU	1000	Basic Reading Skills (b)	3 hours
MAT	1010	Basic Math Skills (c)	3 hours
COM	1000	Speech Confidence Program (d)	3 hours

II. Enrichment Skills—9 hours

ENG	1020	English Composition (e)	3 hours
MAT	1040	Concepts of Math (f)	3 hours
COM	1010	Speaker Audience Communication (g)(n)	3 hours

III. Personal and Social Development—10 hours

COM	1020	Communications and Social Relations	3 hours
ECO	2030	Consumer Economics	4 hours
PED	1000	Intro. PE, Health and Recreation	1 hour
PED		Additional Activity Courses (m)	2 hours

IV. Basic Understandings—15 hours

ENG	2000	Intro. to Literature (p)	3 hours
POL	1300	Uses of Democracy	4 hours
SCI	1650	Environmental Science (h)	4 hours
		Additional Science	
—		Choose one of the following (h)	4 hours
SCI	3510	Earth and Space Science	
CHE	1010	Principles of Inorganic Chemistry	
CHE	1020	Principles of Inorganic and Organic Chemistry	

CHE	1030 Principles of Biochemistry	
PHY	1010 Intro to Physics	
BIO	3550 Nature Study	
	or	
	Choose two of the following 2 hour modules	
BIO	1010 Microbiology and Health	
BIO	1020 Cardiovascular Physiology	
BIO	1030 Responsiveness	
BIO	1040 Environmental Appreciation	
CHE	1070 Environmental Chemistry	
CHE	1080 Consumer Chemistry	
PHY	1020 Consumer Electricity	
PHY	1030 Scientific Instrumentation	
PHY	1050 Sound Systems	
PHY	1060 Energy Alternatives	

V. Cultural Awareness—15 hours

MUS	1500 Aesthetic Experience (i)	4 hours
	Language and Culture (j)	4 hours
	Choose one of the following:	
SPA	1000 Spanish Language and Culture (k)	
FRE	1000 French Language and Culture (k)	
RUS	1000 Russian Language and Culture	
GER	1000 German Language and Culture	
HIS	1400 Issues in History	4 hours
	Literature Studies	3 hours
	Choose one of the following: (o)	
ENG	2020 American Literature I	
ENG	3010 Poetry	
ENG	3020 Short Story	
ENG	3030 Novel	
ENG	3040 Dramatic Literature	

a. Required if ACT English standard score is 13, or below
b. Required if raw score on Nelson-Denny Test is 64 or less on Form E or F
c. Required if ACT math standard score is 10 or below
d. Required if need is indicated on speech confidence questionnaire.
e. May be by-passed if ACT standard score in English is 21 or above.
f. May take higher math substitute with permission of instructor if ACT math standard score is 23 or above
g. May be by-passed by taking performance exam through Department of Communication Studies
h. Science majors with advisor's guidance may take beginning courses in major instead.
i. Music major will take MUS 1010 instead.
j. Voice majors may take vocal diction. Religion majors may take Greek 2030.
k. May be by-passed with language placement test. May not take the same language taken in high school.
m. One varsity athletic credit may count as 1 PE activity credit
n. Religion majors substitute COM 2000.
o. Prerequisite: ENG 1080 and 2000
p. Prerequisite: ENG 1080

GENERAL EDUCATION CURRICULUM

Rationale

The purpose of general education at Trevecca is to provide students with a common core of essential educational experiences from a Christian perspective which will prepare them to function effectively in their society. These experiences will include the development of communicating and computational skills, citizenship and consumer skills, physical fitness skills, the understanding of science and technology in the social and physical environment, the understanding of the western cultural heritage as conveyed by history, literature, philosophy, and the arts, and the understanding of the Bible and Christian doctrine in the Wesleyan tradition. An emphasis on values implications integrates these experiences in skill development and academic understanding.

OBJECTIVES

COMMUNICATIONS

To provide students with the opportunity:

- to develop skills in communicative assertiveness leading to improved relationships and higher self-esteem.
- to become an effective participant in public communication as both a speaker and a listener.
- to develop a heightened sense of personal awareness, increased understanding of how human behavior is influenced, improved ability in recognizing constructive behavior in oneself and in others, and enhanced interpersonal skill through experience and interaction with others.
- to learn how to write effective, well-

structured sentences, paragraphs, and whole compositions.

- to learn how to research and write effective papers of various designs, including the critical essay and the thesis paper.

CITIZENSHIP

To provide students with the opportunity:

- to develop a small number of basic concepts, ideas, principles, procedures, and analytical tools with which to analyze democracy, American government, and politics, with a Christian perspective.

CONSUMER SKILLS

To provide students with the opportunity:

- to develop the ability to evaluate, buy, and use the goods and services available as a consumer, and to manage personal financial affairs knowledgeably.

PHYSICAL FITNESS SKILLS

To provide students with the opportunity:

- to develop a physiological and practical rationale for the development and maintenance of a healthy body through organized physical activity.

COMPUTATIONAL SKILLS

To provide students with the opportunity:

- to acquire adequate mathematical and computational skills in order to enhance their understanding of and interaction with today's society.

SCIENCE AND TECHNOLOGY IN THE SOCIAL AND PHYSICAL ENVIRONMENT

To provide students with the opportunity:

- to develop the ability to integrate basic principles of biology, chemistry, and physics concepts with the human environment.

- to acquire awareness of one's own responsibility for environmental problems and possible solutions and for one's own health and well-being in the environment.

BIBLICAL STUDIES AND CHRISTIAN FAITH

To provide students with the opportunity:

- to explore certain contemporary issues from the Christian perspective in order to begin the process of cultivating an integration of faith, learning and living.

- to become aware of the unity of the Hebrew-Christian Scriptures by tracing the flow of salvation history as it comes to expression in this literature.

VI. Reasoning Skills—7 hours

ENG	1080 Critical Writing and Research	3 hours
	Philosophy (Sophomore or above)	4 hours
	Choose one of the following:	
PHL	2010 Intro to Philosophy	
PHL	2020 Creative & Logical Thinking	
PHL	4020 Christian Ethics (Juniors-Seniors only)	

VII. Christian Perspectives on Faith and Living—12 hours

Freshman Level—2 hours

REL 1000A-L The Bible and Contemporary Issues

(The student will choose one one-hour course from those scheduled.)

REL 1010 The Idea of a Christian College (required of all freshmen)

A student entering college beyond late adolescence (i.e., with considerable life experience) or who has accumulated 48 hours or more of college credit, will bypass these requirements and will take REL 2020—How to Study the Bible in lieu of these requirements.

Sophomore Level—4 hours

REL 2000 Intro to Biblical Faith

Junior Level—4 hours

REL 3000 Intro to Christian Thought

Senior Level—2 hours

REL 4000 Religion and Life

Any substitutions or waivers of listed general education requirements must be approved by the Dean of the College.

The Values Component

The curricular experiences of a liberal arts college, particularly those of a Christian liberal arts college, should be permeated with inquiry into the value implications of the subject matter, whatever the discipline involved. Value statements and questions are systematically confronted as a regular element of each course in the General Education curriculum, and students are encouraged to explore these areas as well as learn the content and the skills inherent in the discipline.

Requirement for the A.A. or A.S. Degree

In addition to the above 4-year degrees, Trevecca offers the Associate of Arts degree and the Associate of Science degree in selected para-professional programs of study. These 2-year programs are career-oriented and require approximately one year in general education including eight hours of required religion courses. The balance of the program is in the specialty area selected, and each program requires some field experience or internship unless otherwise stated. The College requires 96 quarter hours of college work with a 2.00 grade point average for graduation with the A.A. or A.S. degree. The residency requirement for the A.A. or A.S. degree is 24 hours exclusive of ELP credit.

2-Year Associate of Arts and Associate of Science Programs

Selected Course of Study	Department for Counseling	Hours of Field Experience or Special Provision
A.S. Broadcasting	Communication	Internship—local radio or TV stations.
A.A. Lay Ministry	Religion	None
A.S. Child Care	Education	12 hours clinical field experience
A.S. Computer Information Systems	Business	None
A.A. General Studies	Career Planning	None
A.S. Medical Assistant	Allied Health	4 hours externship
A.S. Medical Secretary	Business	None
A.S. Retail Management	Business	6-9 hours of Internship a cooperative plan is available with Sears for selected students
A.S. Sales	Communication	None
A.S. Secretarial Administration	Business	None

- to be exposed to the major Christian doctrines and the nature of Christian reflection through a study of certain strategic periods of doctrinal development.
- to participate in a retrospective effort to integrate faith and learning within the Christian perspective and to become aware of the issues involved in the relation between Christianity and culture.

UNDERSTANDING OF THE WESTERN CULTURAL HERITAGE AS CONVEYED BY HISTORY AND LITERATURE

To provide students with the opportunity:

- to trace the major themes which recur in the political, social and intellectual history of man, and to relate those understandings to the conflicts and concerns of the modern world.
- to explore the methods of historical and literary inquiry so that they can critically evaluate the observations and conclusions of writers and thinkers who have produced significant commentaries on the human drama.
- to become conversant with many of the major personalities who, through their deeds and/or writings, have made significant contributions to the progress of civilization.
- to explore the mutual interaction of the language and culture of a people with the historical development of their nation.

AESTHETIC EXPERIENCE

To provide students with the opportunity:

- to develop a breadth of understanding and appreciation of the cultural patterns of the western world.
- to develop insight into actual works of music and art by increasing their perception (ability to hear and see).
- to develop a technique of general critical analysis by which they can arrive at their own evaluation and judgment of works of art.

INTRODUCTION TO PHILOSOPHY

To provide students with the opportunity:

- to grasp the significance of reflective and creative thinking.
- to understand all thought in general and philosophy in particular as products of concrete human beings and, thus, as consistently historical in nature.
- to acquire a certain depth of understanding of specific thinkers whose ideas have had unusual influence on both the course of philosophy and that of culture at large, especially in the West.

Army-Navy-Air Force ROTC

Trevecca has a cooperative agreement with the Army-Navy ROTC at Vanderbilt University and the Air Force ROTC at Tennessee State University in which students from Trevecca may receive credit for ROTC courses and transfer them back on their degree program at Trevecca. Upon successful completion of the bachelor's degree program at Trevecca and successful completion of the ROTC program, the student will also receive a commission in the Army, Navy, or Air Force. A student must be enrolled full-time at Trevecca to be eligible to apply for the ROTC program. Scholarships are available on a competitive basis to qualified students. There is no military commitment until entering the Advanced Program. Upon graduation, there is an active duty and reserve duty obligation for scholarship students.

The location of Trevecca makes these cross-town agreements attractive for students desiring officers training in the new, voluntary Army, Navy, or Air Force. Students may use ROTC credit for a minor in Air Science, Military Science or Naval Science.

Academic Advisor

Each student is assigned an academic advisor according to his/her choice of field of study. Students undecided about their majors are advised by a counselor in the Career Planning Office. The successful planning and completion of the requirements for graduation are the joint responsibility of the student and the advisor. To change major and/or advisor, a student must submit a request through the office of the Dean of the College.

Academic Enrichment Program

Trevecca's Academic Enrichment Program (AEP) is a special program for students who score below fifteen (ACT Composite score) and thirteen or below (ACT Standard score) in English and/or ten or below (ACT Standard score) in Math. They must successfully complete the program before they are given regular admission to the College.

Courses structured for the AEP are Basic Writing Skills, Basic Math Skills, Basic Reading, and Speech Confidence. Applicants who score within the ranges listed above on ACT will be placed in appropriate basic writing and basic math classes. Students scoring sixty-four or less on raw score of Form E and F on the Nelson Denny Reading Test are required to take Basic Reading. Students who indicate a need on the Speech Confidence Questionnaire are expected to take Speech Confidence.

All basic skills courses are graded primarily on the Satisfactory and In-Progress basis, so students required to take them may have more than one quarter (three quarters maximum) to complete the competencies they must achieve for regular admission.

Students who are required to enroll in the AEP will have a special developmental studies counselor until they have completed the basic skills program and have begun regular college courses on a full-time basis.

Regularly admitted students who score within the ranges listed above on the ACT, the Nelson Denny Test, and the Speech Confidence Test will be placed in appropriate courses. Students are required to enroll in the courses the first quarter.

Any questions concerning the Academic Enrichment Program should be directed to the Director of Developmental Education.

Policy for IP Grade

In Progress (IP) grades may be assigned in basic skills courses and in Advanced English Review if a student has worked diligently but has not yet attained the required competency. A student receiving an IP grade is required to register and pay for the same course again the following quarter or the next quarter he/she is enrolled. Failure to re-enroll as required will cause the IP grade to become F. A student may only receive the IP grade for two consecutive quarters in each basic skills course. At the end of the third quarter of work, a student must earn a grade of S or receive a grade of U (F if more than three unexcused absences). A student may not try the course again until three quarters have passed.

Limitation of Student Load

The average load is 14-16 hours, the maximum, 20 hours. A student may not register for more than 17 hours unless the grade average for the preceding quarter was at least a "B." Students who work should limit their academic load according to the amount of work and their level of ability. The indicated relationship between academic load and work hours should be observed.

For students **not** on probation:

Work Hrs.	Maximum Load in Hrs.
40 or more	8
30-39	12
20-29	14-17
20 or less	18-20 (see above)

For students **on** probation:

Work Hrs.	Maximum Load in Hrs.
40 or more	6-8 (maximum 2 courses)
30-39	8-10
20-29	10-12
Under 20	12-16

Class loads in excess of 20 hours must be approved by a committee composed of the student's advisor, department head, and the Assistant Academic Dean.

Academic Probation and Suspension

To encourage and ensure satisfactory progress toward a degree, the office of the Dean of the College administers the following system of probation and exclusion. As a student advances in class, the minimum academic level increases (according to the following scale) to assure that the 2.0 minimum average requirement is met for graduation.

Probation Limits By Student Classification

Classification	Hours Attempted	Probation Level
Freshman	0-44	less than 1.60
Sophomore	45-91	less than 1.80
Junior	92-139	less than 1.95
Senior	140-completion	less than 2.00

All students' records will be evaluated at the end of fall, winter, and spring quarters. Probation and suspension will be based on the cumulative grade point averages of each of these quarters. Transfer students with grade point averages below minimum standards will be entered on probation.

First Quarter Probation: designation after first quarter which a student fails to achieve the minimum GPA for his/her class standing. Students are required to counsel with the Assistant Academic Dean and observe social restrictions outlined in the *Student Handbook*.

Final Probation: designation after student fails to attain minimum GPA during first quarter probation. Students on final probation are required to have their class schedule approved by the Assistant Academic Dean before they are allowed to register and are required to maintain a 2.0 average for courses taken during the quarter of final probation. Social restrictions for students on final probation are outlined in the *Student Handbook*.

Continued Final Probation: designation for students who have achieved a 2.0 average during a quarter of final probation but have not yet attained minimum GPA for their classification. Social restrictions for students on continued final probation are outlined in the *Student Handbook*.

One-Quarter Suspension: designation any quarter after a student fails to maintain a 2.0 for the courses taken during a quarter of final probation.

Two-Quarter Suspension: designation the second time a student fails to maintain a 2.0 for courses during a quarter of final probation.

Three-Quarter Suspension: designation the third time a student fails to maintain a 2.0 for courses during a quarter of final probation.

Right to Appeal Suspension

If there were extenuating circumstances (illness or family emergency) during a quarter previous to suspension, a student may appeal in writing to the Admissions Committee for waiver of suspension. The extenuating circumstances and their probable solution must be documented in writing by someone such as a doctor, parent, pastor, or appropriate school official. If a waiver is granted, failure to maintain

a 2.0 for the quarter in which the waiver is granted automatically moves the student to the next suspension designation.

No student on academic or social probation will be allowed to fill any major office.** Students must have a 2.5 average to be approved for election to major offices.* Students serving the college as official representatives in any capacity, such as SGA officers, intercollegiate athletics, forensic team, and non-academic musical groups, must not be on academic or social probation.

* If new freshman, student must have an ACT score of 15.

** All student Council members, class and club presidents, business managers of publications

Policy on Academic Honesty

Academic honesty is expected of all students at Trevecca Nazarene College. It is an integral part of the educational process where learning takes place in an atmosphere of mutual trust and respect. Each student is responsible to maintain high standards of academic ethics, personal honesty, and moral integrity. Dishonest academic behavior will be dealt with fairly and firmly.

Examinations

Comprehensive final examinations are given in most courses.

Examinations must be taken at regularly-scheduled times. Permission will not be given to take any final examinations early except in the case of extreme emergency, and then only by special permission from an Early Exams Committee. Deadline to apply for early exam is one week before the last class day.

Class Schedule

A schedule of classes and examination times is published each year for the next school year.

The College reserves the right to cancel a class with fewer than ten students enrolled and to make necessary changes in schedules and programs.

Monday, Tuesday and Thursday nights are reserved for class and study. No school-wide social activities are to be scheduled on these nights.

Class Attendance

Regular class attendance is expected of all students. Responsibility for class attendance rests with the students and instructors. Each instructor announces his/her attendance policy to the class at the beginning of each quarter. Absences for any reason may be taken into account in the evaluation of a student's work, and a student may be dropped from a class for excessive absences with the concurrence of the Assistant Academic Dean and the instructor.

Each instructor will keep accurate attendance records and report persistent absences to the office of the Assistant Academic Dean.

Each instructor determines whether the absence is excused or not except for extended illness verified by a doctor and travel with an official college group verified by the Dean of the College.

No student will be allowed to receive credit in a course in which the total absences (excused and unexcused) total more than 25% of the number of times the class meets. After the end of the sixth week, the grade will be "F" unless it can be shown the absences were excused by sickness in which case the grade will be a "W." Prior to the end of the sixth week, the grade will be "W," regardless of the circumstances.

However, students in the Honor Society will be allowed unlimited cuts in a course where the nature of the course does not depend on class participation.

Directed Study

A limited amount of directed study is available for students to do individual research, special problems, and further

study in a particular subject area. Regular courses are not to be taken by directed study except in cases regarding unavoidable schedule conflicts with the graduation requirements in the senior year. A student is limited to one course of directed study per term and a total of 16 hours credit by directed study. Correspondence courses are not offered.

Grievance Policy

Student concerns about grades or academic matters relating to a course are normally referred to the faculty member for resolve. If this is not satisfactory, the matter is referred to the Department Head. Should there not be a satisfactory resolution at the department level, the matter is referred to the Dean of the College. The Dean will try to find a reasonable solution and has the authority to refer the matter to the Academic Council for appeal.

Transcript Policies

Official Transcripts:

No degrees or certificates will be awarded and no transcript of credit will be issued until all financial obligations to the College are discharged in full.

Unofficial Transcripts:

Currently enrolled students may obtain an unofficial student copy of their transcript from the Registrar's Office.

Transcripts of Transfer Credit:

A transcript of a student's record from another university or college is not forwarded to a third institution. The student should request another transcript from the original institution.

Withdrawals From Courses

The last day to drop classes without a grade appearing is 5 class days after the first day of class including the first day of class.

Thereafter, a student will receive a grade of "W" in a class anytime up to the end of the sixth week.* Unless there are extenuating circumstances, no student will be allowed to withdraw after the sixth week. A grade of "W" given after the sixth week must be approved by the Assistant Academic Dean. If the student withdraws from any course without following the proper procedure with the Registrar's office and Business office, the grade in the course will be recorded as "F."

A student who finds it necessary to withdraw from all of his/her courses must secure the proper forms from the Dean of Student Services Office and complete them to ensure accurate grades and financial arrangements.

*Students may not withdraw from basic skills courses.

Course Repeat Policy

Students may repeat courses if the second course is equivalent to the first. The repeat grade is the grade recorded as part of the G.P.A. Course equivalency should be decided by Department Chairmen, Dean, and Registrar.

Requirement for Obtaining a Second Degree

A second degree may be obtained with a minimum of 48 hours of additional work including meeting requirements for a second major. In no case will more than one degree be conferred upon a candidate at any one commencement. Second degree candidates are eligible for graduating honor ranks, Honor Society and Dean's List but not for membership in Phi Delta Lambda.

Scholastic Honors

Dean's List. The Dean's List is composed of those students who achieve a 3.5 grade point average carrying 12 or more hours. Seniors who are taking all they need to graduate, even though it may be less than 12 hours, and achieve a 3.5 average are also eligible.

Graduating Honors. Students of high scholastic standing will graduate with honors, according to the following criteria for each honor rank:

Cum Laude—representing a cumulative standing of at least 3.5.

Magna Cum Laude—representing a cumulative standing of at least 3.7.

Summa Cum Laude—representing a standing of 3.9 or above.

Phi Delta Lambda is the national honor society of the colleges of the Church of the Nazarene. Each college maintains a chapter, the one at Trevecca Nazarene College being the Zeta chapter. Honor graduates are eligible for election to membership in this chapter. Elections are held each year by the faculty during the commencement season. Membership each year may not exceed 15 percent of the graduating class.

The Honor Society is composed of those students (sophomores and above) who have maintained a cumulative average of 3.5. This is a learned society under the sponsorship of the Assistant Academic Dean. The four Junior students who have the highest grade point averages in their class have the honor of being Junior Marshals and Flagbearers in the annual Commencement ceremonies.

Student Rights and Responsibilities in the Academic Area

Every student at Trevecca Nazarene College has the **right** to:

1. Respect as an individual and to forthright, friendly, tactful, and helpful treatment, the right to ask sincere questions and receive polite answers.
2. Expect that the course material reflect the current state of learning in the field.
3. Information in a printed syllabus as to course objectives, requirements, evaluation procedures, and attendance policy.
4. Be informed by the teacher at regular intervals as to individual progress in courses.
5. Expect assignments back within a reasonable period of time, including corrections and criticisms of student work either orally or in writing.
6. Personal consultation with teachers and advisor during regular posted office hours.
7. Withdraw from any course (except for Basic Skills courses) during the first six weeks of the quarter with a grade of "W."
8. Due process for appeals about grades or academic matters relating to a course through the Teacher, Department Head, and Academic Dean who has the right to make a decision on whether or not to refer the matter to the Academic Council.

Every student at Trevecca Nazarene College also has the **responsibility** to:

1. Attend classes regularly and participate in class discussions.
2. Complete all assignments on time to the best of his/her ability.
3. Know the academic policies of the College as stated in the College Catalog and annual class schedule, including requirements for graduation.
4. Consult with his/her faculty advisor each quarter regarding academic planning for the next quarter.
5. Plan extra-curricular activities and work schedule so as not to interfere with academic work.
6. Maintain honesty and integrity in all academic work.
7. Take proper care of equipment and materials used in academic work, such as in the science labs and library.
8. Maintain appropriate conduct in the various areas on-campus, such as the classroom, chapel, and library.
9. Maintain a standard of professional conduct off-campus in areas such as student teaching, practicum, internship, clinical training, field trip, forensics, music group, athletics, and outreach ministry.

Transient Credit From Other Colleges

Students are not permitted to register for courses in other institutions while attending Trevecca without the approval of the Dean of the College. A maximum of 12 hours transient credit is allowed. The College reserves the right to reject any courses submitted which were not first approved. Students who owe the college money or are on academic probation will not be allowed to take work at another college as an approved transient student.

Grading System

Trevecca's grading system, based on class work and examinations, is as follows:

Superior Achievement	A	4.0 quality points per quarter hour.
Above average	B	3.0 quality points per quarter hour.
Average	C	2.0 quality points per quarter hour.
Below average	D	1.0 quality points per quarter hour.
Failure	F	No credit.
Incomplete	I	Given for sickness or emergency reasons near end of term and must be approved by the teacher, department head and academic dean. Must be removed within the first five weeks of the following quarter (including summer) or grade becomes a permanent "F." Seniors expecting to graduate at the completion of Summer School must have all "I's" removed prior to August 31st.
Withdrawal	W	Granted to students who officially withdraw from a class, except a basic skills class, during the first six weeks. May be assigned by the Dean of the College for extenuating circumstances.
Grading for Special Courses		
Satisfactory	S	Credit toward graduation, but no quality points.
In Progress	IP	No credit. Given in Basic Skills courses and ENG 1050 to students who need additional time to complete competencies. May be changed to F if student fails to register for the course the next quarter he/she is enrolled.
Unsatisfactory	U	No credit.
Audit	N	No credit.

For graduation—192 quarter hours and a 2.00 grade point average are required.

Change of Grade Policy—After a professor has assigned a grade in a course, changes may be made only for clerical error. Changes must be approved by the Dean of the College.

CONTINUING EDUCATION PROGRAM

The Continuing Education Program is designed to meet the educational needs of adult learners. Credit may be earned by attending regular classes (day or evening), through Continuing Education units, through the Experiential Learning Program, and through Teacher Workshops, and Minister's Workshops.

Teacher Workshops

Teacher workshops are offered regularly in various content and professional fields for the in-service professional growth of teachers. Three quarter hours of undergraduate credit may be earned in one week of concentrated study. Credit earned in this program may be used to meet teacher certification requirements of a particular state in areas such as: (1) persons already holding a bachelor's or above degree who are seeking to meet the professional secondary certificate who may need to add an elementary endorsement or visa versa (2) persons whose certificate is expiring who, according to state law, have to take a specified number of hours in order to renew a certificate, (3) persons who may be taking these courses as part of the requirements for a bachelor's degree, and (4) for refresher self-enrichment purposes, or similar professional growth as may be required by the board of education of a local school district. For further information contact: The Director of Workshops, Trevecca Nazarene College, Nashville, Tennessee 37203, (615) 248-1233.

Experiential Learning Program

This program recognizes the validity of experiential learning and provides opportunity to receive academic credit for work or other equivalent training. Up to 24 quarter hours of academic credits allowable with proper validation and approval. For further information, write: Dr. G.L. Pennington, Coordinator:E.L.P. at the college.

Degree Program Options For Adults

The primary purpose of the degree program options for adults is to provide for the mature adult learner a more flexible program for obtaining a bachelor's degree. It is for the mature adult who may have completed the majority of the requirements for a bachelor's degree but may lack some portion that could be met through an individualized program. Some of the options in such an individualized program are:

Credit for Regular On-Campus Courses
Credit for Seminars, Workshops, and Similar Short-Term Courses
Credit from Other Colleges
Credit by Directed Study
Credit for Experiential Learning
Credit for Military Service

Continuing Education Unit

Certain non-credit educational activities are awarded Continuing Education Units. A CEU is defined as "ten contact hours of participation in an organized continuing education experience under responsible sponsorship, capable direction and qualified instruction." CEU awards may be earned as class units or individual units.

Minister's Workshops and Seminars

An annual Minister's Workshop is held on the campus of Trevecca Nazarene College which may be taken for credit or non-credit. In addition, Continuing Education Seminars for Ministers are available on the various districts in the southeast. For further information, write to: Dr. Don W. Dunnington, Director of Minister's Workshops, at the College.

Workshops, Conferences, Seminars and Study Tours

As need and opportunity arise, the college may provide sponsorship or resources for credit or non-credit training in a variety of educational programs.

GRADUATE PROGRAMS IN EDUCATION

Trevecca Nazarene College offers the Master of Education degree in:

- Elementary Education
- Curriculum and Instruction

(Enrichment Emphasis includes choice of Elementary, Middle School, Learning Disabilities, Early Childhood and Secondary Education.)

Program Design

Each student is expected to develop a course of study which reflects attention to personal goals and major requirements.

A minimum of fifty quarter hours of work is required in each program.

Applicants who wish to transfer to Trevecca Nazarene College from other graduate programs in education must meet the admission requirements. No more than twelve quarter hours of transfer credit will be counted towards a master's degree at Trevecca.

Admission Requirements

A baccalaureate degree from an accredited institution and appropriate grade point average.

A satisfactory score on the GRE, or NTE, or MILLER ANALOGY.

Two letters of recommendation.

Non-degree students who have earned a Master's Degree may enroll for graduate credit as a Special Student or Transient Student.

Schedule of Classes:

A schedule of classes is available upon request from the Office of Graduate Study.

For additional information, please contact:

Dr. Melvin Welch
Associate Dean for Graduate Studies
Trevecca Nazarene College
Nashville, TN 37203
(615) 248-1350

PROGRAMS BY DEPARTMENT

Course Numbering System:
1000—courses—Freshmen
2000—courses—Sophomores
3000—courses—Juniors
4000—courses—Seniors

The numbers enclosed within parentheses opposite the course number and name represent the number of credit hours awarded for the course.

INTERDEPARTMENTAL STUDIES

The Associate of Arts in General Studies is a two-year program designed for the student who does not desire to concentrate in one major field of study. The program provides the student with a general exposure to the major fields of knowledge with 64 hours of required courses and 32 hours elective courses selected with the guidance of an advisor. This degree is for students who complete their college work at this level and is not awarded to those who plan a four-year degree.

INTERDEPARTMENTAL COURSES

INT 1000—Freshman Studies (1)
An orientation course required of all entering freshmen each fall to acquaint them with academic procedures, study habits, scheduling, and career planning. Graded on S/U basis.

INT 2010—Career Planning and Placement (2)
To introduce the students to career opportunities suited to his/her abilities, interests, values. To explore entrance requirements into various careers and to expose the student to job finding skills and techniques.

INT 2070—Portfolio Development (3)
A course designed to enable the student to develop and organize the documentation of his/her educational and work experiences. Required of all students applying for credit in the Experiential Learning Program. (Exceptions to this requirement must have the approval of the Director of the Experiential Learning Program).

ASSOCIATE OF ARTS IN GENERAL STUDIES

Enrichment Skills—9 hours

ENG	1020	English Composition	3 hours
MAT	1040	Concepts of Mathematics	3 hours
COM	1010	Speaker Audience Communication	3 hours

Personal and Social Development—10 hours

COM	1020	Communication and Social Relations	3 hours
ECO	2030	Consumer Economics	4 hours
PED		Physical Activity Courses (PED 1000 required)	3 hours

Basic Understandings—15 hours

ENG	2000	Introduction to Literature	3 hours
POL	1300	Uses of Democracy	4 hours
SCI	1650	Environmental Science	4 hours
SCI		Additional Science Course	4 hours
		(see choices listed under Basic Understandings - General Education Core)	

Cultural Awareness—12 hours

MUS	1500	Aesthetic Experience	4 hours
HIS	1400	Issues in History	4 hours
Language and Culture (choose one of the following)			4 hours
SPA	1000	Spanish Language and Culture	
FRE	1000	French Language and Culture	
GER	1000	German Language and Culture	
Literature Studies (choose one of the following)			3 hours
ENG	3010	Poetry	
ENG	3020	Short Story	
ENG	3030	Novel	
ENG	3040	Dramatic Literature	

ASSOCIATE OF ARTS IN GENERAL STUDIES (continued)

Reasoning Skills—7 hours

ENG	1080	Critical Writing and Research	3 hours
PHL	2010	Introduction to Philosophy	4 hours

Christian Perspectives on Faith and Living—8 hours

REL	2000	Introduction to Biblical Faith	4 hours
REL	3000	Introduction to Christian Thought	4 hours

Total Core Hours ..... 64 hours

Total Elective Hours ..... 32 hours

Total Degree Credits ..... 96 hours

Department of Allied Health

B.S. IN THE PHYSICIAN ASSISTANT PROGRAM

The Physician Assistant Program at Trevecca is a quality professional educational program with a unique purpose. Of the more than 50 other accredited physician assistant training programs in the nation, Trevecca is the only one with the unique purpose of preparing professionally competent graduates who desire to serve Christ through the physician assistant's role in health care delivery. The program welcomes students of other religious denominations who subscribe to the ideals of Trevecca Nazarene College and who qualify under its standards.

A physician assistant (PA) is a person qualified by general education, training, experience and personal character to provide patient services under the supervision of a licensed physician. The PA serves in a variety of ways and provides a wide range of medical services. In a typical office setting, the PA is frequently the first to see the patient, take the initial history, do an appropriate physical examination and order indicated laboratory or x-ray studies. For many common problems, the PA may formulate and initiate a treatment plan. At all times, the PA works under physician supervision. The supervising physician is consulted frequently and reviews each patient's chart in a timely manner. As an extension of the physician, the PA makes hospital rounds, visits to nursing homes and house calls. The PA assesses patient's progress, modifies treatment plan if necessary and performs many other health care functions.

The Physician Assistant Program at Trevecca was established during the 1976-77 academic year. Since its inception, the program was designed to meet the Guidelines for Educational Programs for the Assistant to the Primary Care Physician and has been awarded full accreditation by the Committee on Allied Health Education and Accreditation. Graduates are eligible to sit for the National Certifying Examination for the Assistant to the Primary Care Physician.

Admission

The Physician Assistant Program at Trevecca is a baccalaureate degree level program that awards both a certificate and Bachelor of Science degree. The program admits one class of twenty students per year which begins in September (Fall Quarter). Acceptance into the professional program is determined by evaluation and recommendation of the Admissions Committee. Admission is based on the applicant's academic ability (minimum cumulative GPA of 2.5), knowledge of the professional role, health care experience, personal integrity, adequate career planning and demonstrated interest in Christian service. Candidates for the PA Program must have completed two years of college work (56 semester hours or 84 quarter hours) and have satisfied required science and general education course prerequisites. All science and general education courses are required to be completed before students are eligible to receive the baccalaureate degree from Trevecca.

Individuals are eligible to apply for admission into the class beginning in the Fall Quarter provided the necessary hours of previous college study (56 semester hours or 84 quarter hours) and all science course prerequisites and general education course requirements are (or will be) completed by the end of the preceding Summer Quarter/Semester.

For purposes of admission, the program places strong emphasis on ap-

plicants having had health care experience with direct patient contact. While this is not an absolute requirement, previous experience is regarded as an index of the applicant's awareness and commitment to the field of medicine. Such experience can be gained in a variety of roles, e.g., hospital orderly, nurses aides, licensed practical nurse, registered nurse, military medical corpsman, emergency medical technician, operating room technician, physical therapist, inhalation therapist, either on a full-time or part-time basis.

If an applicant has received a college degree (B.A., B.S., M.A., M.S.) prior to admission to Trevecca — only successful completion of the PA Program curriculum is required for the awarding of the Bachelor of Science Degree. Students without a previously earned degree otherwise need to meet the general education requirements to be awarded the Bachelor of Science degree.

All application materials including transcripts and letters of recommendation must be submitted prior to the March 1 deadline of the current year. Those applicants considered most competitive will be invited to come for a personal interview. Final selection of candidates is made by April 15. The Admissions Committee will select the class from those applicants who appear to be best qualified.

Candidates selected for admission are required to submit written correspondence to the Program Director verifying their acceptance into the next class and are required to submit a $200.00 (non-refundable) deposit to the program within 30 days to hold a position in the class. This deposit is applied toward the first quarter's tuition. A $25 application fee must be submitted with the application to be eligible for review by the admissions committee. This fee is nonrefundable.

Pre-Professional (Pre-PA) Program

Trevecca has a two-year pre-professional (Pre-PA) program which students may enroll. The Pre-PA Program curriculum prepares the student for application to the professional program. Students enrolled in the Pre-PA Program have the advantage of being better known by the faculty and members of the Admissions Committee. Enrollment in the Pre-PA Program does not assure admission to the professional program. Students not admitted to professional PA program will be required to complete all general education requirements for graduation with other majors.

Professional Program Curriculum

The professional program curriculum is two calendar years in length (eight academic quarters) and is entered at the Junior class level. It is divided into two phases. PA students complete the basic science and clinical medicine courses during the first year (didactic phase) of the program. The second year (clinical phase) of the program mandates the satisfactory completion of required and elective physician supervised clinical rotations.

Academic Requirements for the Physician Assistant Program

All required courses in the **didactic phase** must be passed with a minimum of a "C" grade. A student must repeat any course in which he/she has received below a "C". If a student receives a second "D", "F" or "U" (clinical phase), he/she will be terminated from the program. Maintenance of a GPA of 2.5 in the didactic phase of the program curriculum is required for promotion to the clinical phase.

In the **clinical phase** of the curriculum, all assigned required and elective clinical rotations and clinical examinations must be passed at a satisfactory achievement level. All assigned required and elective clinical rotations and all administered clinical examinations must be satisfactorily completed, as judged by the Program Director, before the student can be recommended for graduation from the program.

PROFESSIONAL CURRICULUM

FIRST YEAR
(Didactic Phase)

Fall Quarter

ALH	3000	Clinical Human Physiology	4 hours
ALH	3010	Introduction to the Profession	1 hour
ALH	3020	Counseling/Interviewing	1 hour
ALH	3030	Medical Ethics	3 hours
ALH	3040	Applied Anatomy	3 hours
ALH	3050	Pathophysiology	4 hours
			16 hours

Winter Quarter

ALH	3100	Clinical Medicine I	4 hours
ALH	3110	Intro to Pharmacology	2 hours
ALH	3120	Intro to EKG	2 hours
ALH	3130	Ages and Stages of Man	2 hours
ALH	3140	Physical Diagnosis I	4 hours
ALH	3150	Intro to Psychiatry	2 hours
			16 hours

Spring Quarter

ALH	3200	Clinical Medicine II	4 hours
ALH	3210	Community and Preventive Medicine	2 hours
ALH	3220	Clinical Nutrition	1 hour
ALH	3230	Clinical Practicum I	1 hour
ALH	3240	Physical Diagnosis II	4 hours
ALH	3250	Laboratory Medicine	4 hours
			16 hours

*ALH	3060	Medical Terminology Required before summer quarter - 1st year	1 hour

Summer Quarter

ALH	3300	Clinical Medicine III	4 hours
ALH	3310	Medical Therapeutics	3 hours
ALH	3320	Introduction to OB/GYN	2 hours
ALH	3330	Clinical Practicum II	1 hour
ALH	3340	Intro. to Surgery	3 hours
ALH	3350	Clinical Procedures	1 hour
ALH	3360	Introduction to Pediatrics	2 hours
			16 hours

SECOND YEAR (Clinical Phase) Required Rotations	Weeks (Hrs.)	Elective	Rotations	Weeks (Hrs.)
ALH 4000 Fam. Med. I	6	ALH 4340	Dermatology	2-4
*ALH 4100 Fam. Med. II	6	ALH 4640	Orthopedics	2-4
ALH 4200 Emergency Medicine	6	ALH 4350	Geriatrics	2-4
ALH 4300 Internal Medicine	6	ALH 4380	Radiology	2-4
ALH 4400 Ob/Gyn	6	ALH	Others	2-4
ALH 4500 Pediatrics	6			
ALH 4600 Surgery	6			
ALH 4800 Psychiatry	2			
	44			4

*Scheduled as last clinical learning experience (preceptorship).

SCIENCE / GENERAL EDUCATION COURSE REQUIREMENTS

The following science and general education pre-requisite courses or the equivalents must be completed for application to the Physician Assistant Program.

*Science Course Requirements			Qtr. Hrs.	Sem. Hrs.
CHE		Chemistry	12.0	8.0
BIO	1530	Anatomy	4.0	3.0
BIO	3030	Physiology	4.0	3.0
BIO	3520	Microbiology	4.0	3.0
PSY	2010	General Psychology	4.0	3.0

*General survey courses in anatomy, physiology and microbiology are not recommended as substitutes.

General Education Studies Course Requirements				
ENG	1020	English Composition	3.0	2.0
ENG	1080	Critical Writing	3.0	2.0
COM	1020	Communications & Social Relations	3.0	2.0
MAT	1040	Math Concepts	3.0	2.0
PED	1000	Physical Education	1.0	1.0
REL	2000	Intro to Biblical Faith	4.0	3.0
REL	3000	Intro to Christian Thought	4.0	3.0
HIS	1400	History	4.0	3.0
POL	1300	Uses of Democracy	4.0	3.0
ECO	2030	Consumer Economics	4.0	3.0
ENG	2000	Intro to Literature	3.0	2.0
ENG		Literature Studies	3.0	2.0

B.S.—MEDICAL TECHNOLOGY

The Medical Technology Program is a four year course of study which leads to a B.S. Degree in Medical Technology. The student may become eligible for the B.S. degree and National Certification as a registered Medical Technologist through this program by: 1) successfully completing the three year curriculum on campus, 2) successfully completing a twelve month internship program at Cumberland School of Medical Technology and 3) qualifying for the National Registry.

The medical technologist performs both routine and highly sophisticated clinical laboratory procedures in the areas of: microbiology, hematology, urinalysis, chemistry, serology, and blood banking. He/she is qualified to supervise technicians and laboratory aides and conduct in-service training of medical personnel.

The Cumberland School of Medical Technology is accredited by the Committee on Allied Health Education and Accreditation, American Medical Association upon recommendation by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS).

Admission

Enrollment in the professional program is limited to 15 students per year. Students will be considered for acceptance during the Spring quarter of their second year by a special admission committee composed of faculty and health professionals. Candidates for the professional program must have completed two full years of college work (64 semester hours or 96 quarter

hours). Pre-requisites required are General Biology, Zoology, Anatomy and Physiology, General Chemistry, and Math. Students must complete all college general education requirements for the degree.

Any student may enroll in the pre-professional program. However, enrollment in this phase of the program does not assure admission to the professional program.

Candidates selected for the professional program must make a $100.00 non-refundable deposit to Cumberland School of Medical Technology to hold their position in the class. This deposit will be applied to the first quarter's tuition. A $15.00 application fee must also be submitted with application to CSMT. This fee is non-refundable.

Transfer credits from other approved hospital based Med Tech programs will be accepted. Tuition will be paid to TNC at the standard rate.

Students accepted into Trevecca's official Medical Technology program must pay their senior year tuition direct to Cumberland School of Med Tech. Appropriate student fee will be paid to Trevecca.

Academic Requirements For The Professional Phase Of The Medical Technology Program

All laboratory science courses to include chemistry must be passed with a minimum of a "C" grade. A student must repeat any course in which he/she has received below a "C" while at Trevecca.

If a student receives a second "D" or "F" during their first year of the professional program, he/she will be considered for termination from the program.

Pre-Medical Technology Program

Following are the suggested course requirements generally taken during the first two years of college:

Freshman Year

BIO	1510	General Biology I	4 hours
BIO	1520	General Biology II	4 hours
BIO	1530	Vertebrate Zoology (Comparative Anatomy)	4 hours
ENG	2000	Intro. to Literature	3 hours
ENG	1020, 1080	English Composition-Critical Writing	6 hours
COM	1010	Speaker-Audience Comm.	3 hours
COM	1020	Communication and Social Relations	3 hours
HIS	1400	Issues in History	4 hours
*PSY	2060	Statistics	4 hours
ALH	3060	Medical Terminology	1 hour
ECO	2030	Consumer Economics	4 hours
PED	1000	Physical Education	1 hour
			Total 41 hours

Sophomore Year

CHE	1040	General Chemistry	4 hours
CHE	1050	General Chemistry	4 hours
CHE	1060	General Chemistry	4 hours
MAT	1040	Concepts of Math	3 hours
REL	2000	Intro. to Biblical Faith	4 hours
REL	3000	Christian Thought	4 hours
POL	1300	Uses of Democracy	4 hours
BIO	3030	Physiology	4 hours
ENG		Literature Studies	3 hours
PED		Physical Education	1 hour
*PHY		General Physics	4 hours
PHL	2010	Introduction to Philosophy	4 hours
			Total 43 hours

Professional Program

Junior Year

BIO	3520	Microbiology I	4 hours
CHE	2010	Organic Chemistry	4 hours
	2020	Organic Chemistry	4 hours
	2030	Organic Chemistry	4 hours
**BIO	3510	Biochemistry	4 hours
*BIO	3010	Histology	4 hours
BIO	3110	Clinical Microscopy	4 hours
BIO	3530	Microbiology II	4 hours
BIO	3540	Clinical Parasitology	4 hours

Maintenance of GPA of 2.5 in the professional phase of the program is required for advancement to the senior year.

Students entering their senior year of the professional program will transfer to Cumberland School of Medical Technology and will be under the jurisdiction of the Administrator and Faculty of that institution.

Students not admitted to the professional Med Tech curriculum will be required to complete all general education requirements for graduation with other majors.

ASSOCIATE OF SCIENCE IN MEDICAL ASSISTING

The Medical Assistant is a relatively new professional who has been described as the most versatile member of the Allied Health Care team. He/she assists the doctor in managing the office efficiently. The medical assistant relieves the physician of many administrative and clinical duties to provide more time to concentrate on diagnosis and treatment.

BIO	3700	Genetics	4 hours
BIO	3560	Pathogenic Microbiology/Immunology	4 hours
BIO	3020	Embryology	4 hours
*ALH	3090	Laboratory Medicine	4 hours
			Total 48 hours

Senior year (Internship)

Students will transfer to Cumberland School of Medical Technology

CSMT Clinical Chemistry
CSMT Hematology/Urinalysis
CSMT Immunology
CSMT Immunohematology
CSMT Microbiology
Bacteriology
Mycology
Parasitology
Virology

Total 48-52 hours

*Courses are strongly recommended. However, request for substitution will be considered by Program Director.
**BIO 3510 may be substituted for CHE 2030.

GENERAL EDUCATION CORE CURRICULUM (A.S. in Medical Assisting)

Enrichment Skills:			
ENG	1020	English Composition	3 hours
MAT	1040	Concepts of Math	3 hours
COM	1010	Speaker/Audience Communications	3 hours
Personal and Social Development:			
PSY	2010	General Psychology	4 hours
Basic Understanding:			
POL	1300	Uses of Democracy	4 hours
BIO	1510	General Biology	4 hours
PED	2850	Anatomy and Physiology	3 hours
Cultural Awareness:			
MUS	1500	Aesthetic Experience	4 hours
Reasoning Skills:			
BSE	2000	Medical Transcription I	3 hours
ALH	3030	Medical Ethics	3 hours
Christian Perspectives on Faith and Living:			
REL	2000	Introduction to Biblical Faith	4 hours
REL	2030	Christian Beliefs	4 hours
			Total 41 hours

Typical duties of the Medical Assistant

- Schedule Appointments
- Receive and reassure patients
- Assist the physician with examinations
- Arrange hospital laboratory tests
- Perform certain laboratory tests
- Order medical supplies
- Complete medical reports & insurance forms

The Medical Assistant program is accredited by the Committee on Allied Health Education and Accreditation, American Medical Association upon recommendation by the American Association of Medical Assistants.

Admission

A student may enter the program at the beginning of any quarter. He/she must have a physical exam, TB skin test and serology within the first quarter of the program.

Academic Requirements

Students must earn a grade of "C" or better in each of the professional courses. He/she must repeat any course with a grade below C. Maintenance of a 2.0 GPA is required for graduation.

PROFESSIONAL COURSES

BIO	3110	Clinical Microscopy	4 hours
BSE	2320	Records Management	3 hours
BSE	2350	Executive Office Procedures	4 hours
BSE	1100	Intermediate Typing	4 hours
ACT	2210	Principles of Accounting I	3 hours
BSE	2300	Business Machines	3 hours
ALH	3060	Medical Terminology	1 hour
ALH	3020	Counseling and Interviewing	1 hour
ALH	2000	Clinical Practice	13 hours
ALH	2010	Administrative Practice	4 hours
ALH	2020	Externship (10 weeks)	5 hours
ALH	2030	Senior Seminar	3 hours
		Electives	7 hours
			Total 55 hours
			Grand Total 96 hours

PRE-PROFESSIONAL CURRICULUM FOR PHYSICAL THERAPY

Freshman Year

BIO	1510	General Biology	4 hours
BIO	1520	General Biology II	4 hours
BIO	1530	Vertebrate Zoology	4 hours
CHE	1040	General Chemistry	4 hours
CHE	1050	General Chemistry	4 hours
CHE	1060	General Chemistry	4 hours
ENG	1020	English Composition	3 hours
ENG	1080	Critical Writing and Research	3 hours
MAT	1050	College Algebra	4 hours
COM	1010	Speaker Audience Communication	3 hours
COM	1020	Communications and Social Relations	3 hours
REL	1000	The Bible and Contemporary Issues	1 hour
REL	1010	The Idea of a Christian College	1 hour
		Electives	5 hours
ALH	3060	Medical Terminology	1 hour

Sophomore Year

PHY	1110	General Physics	4 hours
PHY	1120	General Physics	4 hours
PHY	1130	General Physics	4 hours
BIO	3010	Histology	4 hours
BIO	3020	Embryology	4 hours
BIO	3030	Physiology	4 hours
PSY	2010	General Psychology I	4 hours

PSY	2020	General Psychology II	4 hours
ENG	2000	Introduction to Literature	3 hours
REL	2000	Introduction to Biblical Faith	4 hours
		Electives	7 hours
ALH	3030	Medical Ethics	2 hours

PRE-PROFESSIONAL CURRICULUM FOR MEDICAL RECORD ADMINISTRATION

Freshman Year

BIO	1510	General Biology	4 hours
BIO	1520	General Biology II	4 hours
BIO	1530	Vertebrate Zoology	4 hours
MAT	1040	Concepts of Math	3 hours
MAT	1050	College Algebra	3 hours
ENG	1020	English Composition	3 hours
ENG	1080	Critical Writing and Research	3 hours
COM	1010	Speaker Audience Communication	3 hours
COM	1020	Communications and Social Relations	3 hours
BSE	1000	Beginning Typewriting	3 hours
BSE	1100	Intermediate Typewriting	4 hours
BSE	1200	Advanced Typewriting	4 hours
REL	1000	The Bible and Contemporary Issues	1 hour
ALH	3060	Medical Terminology	1 hour
		Electives	4 hours
REL	1010	Idea of A Christian College	1 hour

Sophomore Year

BIO	3020	Microbiology I	4 hours
CIS	2100	Introduction to Computers	4 hours
BSE	2250	Business Communications	4 hours
ENG	2000	Introduction to Literature	3 hours
ENG		Literature Studies	3 hours
SOC	2010	General Sociology	4 hours
PSY	2010	General Psychology I	4 hours
PSY	2020	General Psychology II	4 hours
CIS	3100	Data Processing Systems	4 hours
CIS	3700	Data Processing Management	4 hours
BSE	2320	Records Management	3 hours
		Electives	3 hours
REL	2000	Introduction to Biblical Faith	4 hours

ALLIED HEALTH COURSES

ALH 1900—Marriage and Family (4)
A course designed to assist the student in preparation for Christian marriage. The course suggests guidelines for mate selection, identifies common problem areas in marital adjustment, and provides general information regarding sex, contraception, and the role of parenting.

ALH 1950—Marriage Enrichment (4)
Designed to assist couples in evaluating and enriching their marriages. Exposure to other married couples and guest speakers with expertise in the various aspects of marriage. Graded S/U basis.

ALH 2000—Clinical Practice (13)
Required for all Medical Assistant students. Designed to prepare a competent and versatile medical assistant by introducing her/him to the clinical setting and procedures which are necessary for her/him to perform independently and/or with the physician in the designated role.

ALH 2010—Administrative Practice (4)
Required for all Medical Assistant students. Designed to teach History of Medicine, Medical Law, Medical Specialties and Completion of Medicare and insurance forms. This course pulls together the other secretarial skills the student has learned to help her manage the administrative aspect of the office.

ALH 2020—Externship (5)
Required for all Medical Assistant students. Student will spend 10 weeks in a physician's office utilizing the skills of clinical and administrative practice that the student has learned in previous classroom lectures and laboratory. Graded S/U basis.

ALH 2030 Senior Seminar (3)
Required of all Medical Assistant students. Taught concurrently with the Externship. Designed to help prepare the student for a career in Medical Assisting.

ALH 2100—Public School Health Problems (3)
A course designed for education majors to give the future teacher a concept of the relationship between the health of students and their educational process.

ALH 2200 School Health Services (3)
A course designed to help Health Education majors develop a good perspective about school Health Services, their programs, purposes and personnel.

ALH 3000—Clinical Human Physiology (4)
An advanced course in human physiology designed for Allied Health professionals. Requires a prior course in animal physiology or a basic course in human physiology. Integrated with ALH 3040 accompanying laboratory sessions.

ALH 3010—Introduction to the Profession (1)
A course to acquaint the students with the physician assistant profession.

ALH 3020—Counseling and Interviewing (1)
A course to help health professionals to develop a constructive therapeutic relationship with patients.

ALH 3030—Medical Ethics (3)
This course is designed to prepare the student entering a health care field to utilize personal, social, moral and spiritual values in the conduct of his/her future professional life. Open to all Allied Health and pre-professional students.

ALH 3040—Applied Anatomy (3)
An advanced course in human anatomy designed for Allied Health professionals. Requires a prior course in comparative anatomy or basic course in human anatomy. Integrated with ALH 3000. Lab with gross prosected anatomical materials.

ALH 3050—Pathophysiology (4)
A course presenting the mechanisms of disease production.

ALH 3060—Medical Terminology (1)
A course designed to help the students who major in one of the Allied Health areas to recognize, spell and pronounce, and define medical terms correctly.

ALH 3100—Clinical Medicine I (4)
This course provides an introduction to clinical medicine. It serves to acquaint the student with the diagnostic process and the use of diagnostic tools.

ALH 3110—Introduction to Pharmacology (2)
Course is designed to provide an understanding of the basic concepts related to pharmacology. It will begin to prepare the student to evaluate drug usage in light of pharmacologic principles, toxicities, benefits, side effects and interactions. It will familiarize the student with drugs, and drug classification in general usage today.

ALH 3120—Introduction to EKG (2)
A course to provide basic skills in the interpretation of the EKG.

ALH 3130—Ages and Stages (2)
A course presenting a prospective for dealing with a variety of patients of all ages. Includes a review of human growth and development.

ALH 3140—Physical Diagnosis I (4)
A course designed to provide for the physician assistant skills in the technique of performing physical examinations.

ALH 3150—Introduction to Psychiatry (2)
A study of the more common disorders affecting mental health. Considered are the psychodynamics, diagnosis, and general approach to treatment.

ALH 3200, 3300—Clinical Medicine II, III (4) (4)
These courses present the etiology, pathophysiology, clinical findings, laboratory findings, diagnostic criteria and current treatment of the more common diseases affecting the human organism. Prerequisites ALH 3100.

ALH 3210—Community and Preventive Medicine (2)
A course providing an introduction to epidemiology and to the practice of preventive medicine.

ALH 3220—Clinical Nutrition (1)
The use of regular and special diets in the management and prevention of health problems.

ALH 3230, 3330—Clinical Practicum I, II (1)
An introduction to patient care for the physician assistant. Students are assigned a limited number of patients to follow and assist with their care. Prerequisites: ALH 3050, 3140, and 3100.

ALH 3240—Physical Diagnosis II (4)
Techniques are presented for obtaining medical histories. Physical examinations are performed on a variety of patients under supervisions. Prerequisite: ALH 3140.

ALH 3250—Laboratory Medicine (4)
A course to provide physician assistant students with skills in the performance of selected clinical laboratory procedures.

ALH 3310—Medical Therapeutics (3)
A course to familiarize the physician assistant with the pharmacologic agents that are commonly used in medicine. Indications, contraindications, side effects, dosage, therapeutic action and risks of individual drugs and classes of drugs are considered. Prerequisite: ALH 3110.

ALH 3320—Intro to Obstetrics and Gynecology (2)
A study for physician's assistant students in assessment of normal and abnormal clinical situations involving the female genital tract, including pregnancy and delivery.

ALH 3340—Introduction to Surgery (3)
A course designed to acquaint the student with the skills and concepts of surgical practice.

ALH 3350—Clinical Procedures (1)
A course to develop skills in performing procedures that a physician assistant will use in clinical practice.

ALH 3360—Introduction to Pediatrics (2)
A course to acquaint physician assistant students with the health problems of the pediatric patient.

***ALH 4000 - Family Medicine I** (6)
A clinical practicum in an office or clinic setting to provide physician assistant students with skills to assist the family physician.

ALH 4010 - Family Medicine I Elective (2-4)
A two or four-week Elective clinical practicum in family medicine for physician assistant students.

ALH 4100 - Family Medicine II (6)
A clinical practicum in an office or clinic setting to provide physician assistant students with skills to assist the family physician. Student is assigned to complete this clinical practicum as the last rotation of their clinical year.

ALH 4200 - Emergency Medicine (6)
A clinical practicum in a hospital emergency room to provide physician assistant students with skills for the management of the trauma patient as well as other patients who present with life threatening medical problems.

ALH 4210 - Emergency Medicine Elective (2-4)
A two or four-week elective clinical practicum in emergency medicine for physician assistant students.

ALH 4300 - Internal Medicine (6)
A clinical practicum in an inpatient or outpatient medicine service to provide physician assistant students skills for evaluation and management of patients with internal medicine problems.

ALH 4310 - Internal Medicine Elective (2-4)
A two or four-week elective clinical practicum in internal medicine for physician assistant students.

ALH 4330 - Allied Health Study and Research (1-4)
Individual guided study and research on special problems related to the medical disciplines. Project must be approved by the professor before enrollment.

ALH 4340 - Dermatology Elective (2-4)
A two or four-week elective clinical practicum in an office or clinic setting to provide physician assistant students with skills in evaluation and management of common disorders of the skin.

*All ALH courses numbered 4000 and above except ALH 4330 are graded on S/U basis.

ALH 4350 - Geriatrics Elective (2-4)
A two or four-week elective clinical practicum at the Trevecca Health Care Center to provide physician assistant students skills for evaluation and management of common health problems associated with the elderly patient.

ALH 4370 - Prison Medicine Elective (2-4)
A two or four-week elective clinical practicum in a prison-based medical department to provide physician assistant students skills for evaluation and management of common medical problems associated with the imprisoned.

ALH 4380 - Radiology Elective (2-4)
A two or four-week elective clinical practicum in radiology for physician assistant students.

ALH 4400 - Obstetrics and Gynecology (6)
A clinical practicum for physician assistant students providing skills for evaluation and management of patients with obstetric and gynecologic problems.

ALH 4410 - Obstetrics and Gynecology Elective (2-4)
A two or four-week elective clinical practicum in obstetrics and gynecology for physician assistant students.

ALH 4500 - Pediatrics (6)
A clinical practicum in a pediatric office or clinic setting to provide physician assistant students with skills for evaluation and management of common health problems in children.

ALH 4510 - Pediatrics Elective (2-4)
A two or four-week elective clinical practicum in pediatrics for physician assistant students.

ALH 4600 - Surgery (6)
A clinical practicum in a hospital and office setting to provide physician assistant students with skills for assisting in the evaluation and management of patients with surgical problems.

ALH 4610 - Surgery Elective (2-4)
A two or four-week elective clinical practicum in surgery for physician assistant students.

ALH 4640 - Orthopedics Elective (2-4)
A two or four-week elective clinical practicum in an office or hospital setting to provide physician assistant students skills for evaluation and management of common musculoskeletal problems.

ALH 4650 - Urology Elective (2-4)
A two or four-week elective clinical practicum in urology for physician assistant students.

ALH 4700 - Medical Technology Internship (16)
Includes 16 hours each quarter of the senior year while taking work at Cumberland Medical School of Technology.

ALH 4800 - Psychiatry (2)
A clinical practicum for physician assistant students to provide experience in working with psychiatric patients and developing familiarity with symptomatology & management of common mental health disorders.

ALH 4810 - Psychiatry Elective (2-4)
A two or four-week elective clinical practicum in psychiatry for physician assistant students.

Department of Business Administration and Economics

Business Administration majors are given broad training in liberal arts subjects and in addition take the core program in business. Business majors are encouraged to minor in mathematics, accounting, economics, retailing or behavioral science. This major program is designed to prepare young men and women for careers in business and industry directly or through the many management training programs available in modern corporations. Students with outstanding records are encouraged to go on to graduate school from this program.

Accounting data is widely used by all types of businesses and by the government. Students who have a broad training in the field of business supplemented by a major in accounting may find professional opportunities in public or private accounting, or in governmental or non-profit institutional services.

The student who is interested in public accounting may prepare for the C.P.A. examination which is given twice each year by the State Board of Examiners of Certified Public Accountants. The requirements for taking this examination are established by the State Board; therefore, the student should make inquiry regarding the specific requirements well in advance of the examination.

Business Education majors are given training to make them effective teachers in secondary schools. Basic business subjects are included in the curriculum. Business Education majors select a minor in economics, accounting, or office administration. The student must meet the professional educational requirement for certification. A student should prepare for a minimum of certification in three fields of business selected from: typewriting; shorthand; business law; economics; accounting.

Office Administration, a course of study leading to the bachelor's degree with a major in Business, is offered to students wishing to prepare themselves specifically for executive secretarial or office management positions. This major provides the graduate with a broad liberal arts background and tool courses of business such as economics, accounting, and business law; plus secretarial skills.

The two-year Associate of Science degree in Medical Secretarial prepares students to work in medical environments where secretarial skills are needed — hospitals, doctors' offices, health care centers or insurance agencies.

The Secretarial Administration program is a two-year program leading to an Associate of Science. Students are prepared for responsible secretarial or administrative assistant positions.

There is currently a large nationwide demand for college graduates in the liberal arts with secretarial and management skills. Note that these are highly professional programs designed to develop office administrators and executive secretarial talent for commerce and industry.

Computer Information Systems gives students a chance to write, test, and debug programs written in BASIC, RPG, PASCAL, and COBOL using up-to-date equipment. The various courses in this program are designed not only to present the technical aspects of computer programming and operations, but also to study the computer as an integrated component of many modern information systems. Students have a choice of three programs in the computer field: a minor in Computer Information Systems in a four-year degree program; a two-year degree program in Computer Information Systems; or a four-year degree in Computer Information Systems. Even students who did not major or minor in this field will find some exposure to computer information systems to be a desirable component in a broad education.

Students wishing to prepare for management careers in the retailing field may select an A.S. degree in Retail Management. Retailing makes good use of the capabilities of all kinds of people. It has proven to be a training ground and a springboard for top executives in practically all other kinds of industries, such as steel, automobiles, banking, and manufacturing. It has been said, and truly, that a good retailer can do, and enjoy doing, just about any challenging job in the business world.

B.S. IN BUSINESS ADMINISTRATION

General Education . . . . . 68 hours
Professional Business Requirements: Accounting 2210, 2220, 2230; Economics 2000, 2010; Economics 3250 or 3260; Computer Information Systems 2100, 2200 . . . . . 29 hours
Major: Business Administration 3020, 3030, 3040, 3100, 4030, 4040, 4050, 4110; and electives from upper division courses in Accounting, Business Administration or Economics . . . . . 40-45 hours
Minor: Selected from any field . . . . . 24 hours
Electives . . . . . 26-31 hours
Total . . . . . 192 hours
Minor in Business Administration . . . . . 24 hours
Includes 24 hours of approved courses.
Minor in Economics . . . . . 24 hours
Includes 24 hours of approved courses.
Minor in Retailing . . . . . 24 hours
Includes 24 hours of approved courses.

B.S. IN ACCOUNTING

General Education . . . . . 68 hours
Professional Business Requirements: Economics 2000-2010; Economics 3250 or 3260; Business Administration 3020, 3030; Business Administration 4040-4050 . . . . . 28 hours
Major: Accounting 2210-2220, 2230; Accounting 3240-3250; Accounting 3300; Accounting 3350; Accounting 4100; Accounting 4110; 4120; Accounting 4140 . . . . . 41 hours
Minor: Selected from any field . . . . . 24 hours
Electives . . . . . 31 hours
Total . . . . . 192 hours
Minor in Accounting . . . . . 24 hours
Includes 24 hours of approved courses.

B.S. IN BUSINESS EDUCATION

General Education . . . . . 68 hours
Major: Economics 2000-2010; Accounting 2210-20-30; Business Administration 3020, 3030, 4040, 4050; Business Education 2250, 2350; plus options in 3 of 5 fields to be selected from typing; shorthand; economics; accounting; business law for certification in selected areas . . . . . 45 hours
Minor: Must be in economics, accounting, or office administration . . . . . 24 hours

Professional requirements for certification: Secondary education courses are selected with advisement of the department head. Student teaching EDU 4170 (12 hrs.) is part of this requirement ..... 52 hours
Electives ..... 3 hours
Total ..... 192 hours

B.S. IN COMPUTER INFORMATION SYSTEMS

General Education ..... 68 hours
Professional Business Requirements: Accounting 2210-2220-2230; Economics 2000-2010; Economics 3250 or 3260; Business Administration 3020, 3030 ..... 29 hours
Major: Computer Information Systems 2100, 2200, 2300, 2310, 2400, 2410, 3100, 3200, 4330, 4335 ..... 40 hours
Minor: Selected from any field ..... 24 hours
Electives ..... 31 hours
Total ..... 192 hours
Minor in Computer Information Systems ..... 24 hours
Includes 24 hours of approved courses

B.S. IN OFFICE ADMINISTRATION

General Education ..... 68 hours
Professional Business Requirements:
Acct. 2210, 2220, 2230; Econ. 2000, 2010;
Bus. Admin. 3030; Bus. Admin. 4040-4050 ..... 29 hours
Major:
BSE 1000, 1100, 1200; BSE 1050, 1150, 1250;
BSE 2050; BSE 2250; BSE 2300; BSE 2320;
BSE 2350 ..... 40 hours
Minor: Selected from any field ..... 24 hours
General Electives ..... 31 hours
Total ..... 192 hours
Minor in Office Administration ..... 24 hours
Includes 24 hours of approved courses.

Students who cannot devote four years to a degree program may register for one of the two-year programs which will qualify them for the Associate of Science degree. These two-year programs are sufficiently flexible to enable a student to later complete the requirements for a Bachelor of Science degree.

The Associate of Science degree will be granted to students who meet the general requirements of Trevecca Nazarene College, the specific requirements for this section, and complete one of the prescribed two-year curricula as outlined.

GENERAL REQUIREMENTS

Students must present a minimum of 96 credit hours with an average grade of "C" or above. Grades of "C" or above must be earned in Upper Division courses.

Twenty-four of the last 48 hours required for the degree must be registered for and carried in residence at Trevecca Nazarene College.

A.S. DEGREES IN BUSINESS DEPARTMENT (TWO-YEAR PROGRAM)

GENERAL EDUCATION CORE REQUIREMENTS

Enrichment Skills
English 1020 ..... 3 hours
Math 1040 ..... 3 hours
COM 1010 ..... 3 hours

Personal and Social Development
COM 1020 ..... 3 hours
ECO 2030 ..... 4 hours

Basic Understandings
ENG 1080 ..... 3 hours
SCI 1650 ..... 4 hours

Cultural Awareness
MUS 1500 ..... 4 hours

Reasoning Skills
BSE 2250 ..... 4 hours

Christian Perspectives on Faith and Living
REL 2000 ..... 4 hours
REL 3000 ..... 4 hours
TOTAL ..... 39 hours

CONCENTRATION IN COMPUTER INFORMATION SYSTEMS

ACT 2210, 2220, 2230 ..... 9 hours
ECO 2000, 2010 ..... 8 hours
BUS 3030 ..... 4 hours
CIS ..... 24 hours
Electives: Computer Information Systems, Mathematics, Accounting, Business Administration, or Economics ..... 12 hours
Total hours in CIS concentration ..... 57 hours
Total hours in Program ..... 96 hours

CONCENTRATION IN SECRETARIAL ADMINISTRATION

ACT 2210 ..... 3 hours
ECO 2010 ..... 4 hours
BUS 4040, 3030 ..... 8 hours

BSE 1000, 1050, 1100, 1150, 2300,
2320, 1200, 1250, 2050, 2350 ..... 36 hours
TOTAL ..... 51 hours

CONCENTRATION IN RETAIL MANAGEMENT

ACT 2210 ..... 3 hours
ECO 2000, 2010 ..... 8 hours
RET 3200, 3220, 3240, 3260, 4510 ..... 25 hours
BUS AD 3030, 3100, 4040, 4050 ..... 16 hours
CIS 2100 ..... 4 hours
TOTAL ..... 52 hours
Electives ..... 2-5 hours
TOTAL ..... 96 hours

A.S. MEDICAL SECRETARIAL CURRICULUM
GENERAL EDUCATION CORE REQUIREMENTS

Enrichment Skills
English 1020 — English Composition ..... 3 hours
Math 1040 — Concepts of Math ..... 3 hours
Com 1010 — Speaker Audience Com. ..... 3 hours

Personal and Social Development
Com 1020 — Communications & Social Relations ..... 3 hours
Eco 2030 — Consumer Economics ..... 4 hours

Basic Understandings
Eng 1080—Critical Writing ..... 3 hours
SCI 1650—Environmental Science ..... 4 hours
Ped 2850—Anatomy and Physiology ..... 3 hours

Cultural Awareness
MUS 1500 — Aesthetic Experience ..... 4 hours

Reasoning Skills
Bse 2250 — Business Communications ..... 4 hours

Christian Perspectives on Faith and Living
Rel 2000 — Intro. to Biblical Faith ..... 4 hours
Rel 3000 — Intro. to Christian Thought ..... 4 hours
Total 42 hours

PROFESSIONAL REQUIREMENTS

BSE 1000 — Beginning Typewriting	3 hours
BSE 1100 — Intermediate Typewriting	4 hours
BSE 1200 — Advanced Typewriting	4 hours
BSE 1050 — Beginning Shorthand I	3 hours
BSE 1150 — Intermediate Shorthand	4 hours
BSE 1250 — Advanced Shorthand	4 hours
BSE 2050 — Dictation and Transcription	4 hours
BSE 2300 — Business Machines	3 hours
BSE 2320 — Records Management	3 hours
BSE 2000 — Medical Dictation & Transcription I	3 hours
BSE 2350—Executive Office Procedures	4 hours
ALH 3060—Medical Terminology	1 hour
ACT 2210—Principles of Accounting I	3 hours
ACT 2220—Principles of Accounting II	3 hours
	Total 46 hours
Electives	8 hours
	Total 96 hours

Business Foundation Courses

Principles of accounting courses (Accounting 2210-2220-2230) are required of all freshman majors and minors. Principles of economics courses (Economics 2000-2010) are foundation courses and generally prerequisites for all other business courses. Therefore, these courses must be taken during the student's freshman or sophomore year.

A. ECONOMICS

ECO 2000-2010—Principles of Economics (4)
An introduction to the study of economics. Discusses the economizing principle in production, consumption, and exchange. Prerequisite to all advanced courses in the department except as noted.

ECO 2020—Money and Banking (4)
Analyzes the relationship between money and credit and the level of economic activity. Prerequisite: ECO 2000.

ECO 2030—Consumer Economics (4)
A course to bring the student an awareness and understanding of the economic environment we live in and how we can best operate within its conditions, with specific emphasis on the individual's questions concerning income, credit, insurance, and budgeting.

ECO 3090—Labor Relations (4)
Management's role in the negotiation and administration of collective bargaining agreements, on essential to development of good labor-management relations. Prerequisite: ECO 2010.

ECO 3250—National Income (4)
Intermediate economic theory concerned with macro economics—national income accounts, factors affecting levels of economic activity, inflation, stabilization and economic growth. Prerequisite: ECO 2000.

ECO 3260—Managerial Economics (4)
Intermediate micro-economic theory. The role of price in a market society. Prerequisite: ECO 2010.

ECO 3270—International Trade (4)
Theories of trade; U.S. and world trade patterns; barriers to trade, balance of payments and international monetary policy. Prerequisite: ECO 2010.

ECO 4330—Special Problems in Economics (1-4)
Self-study courses under faculty direction in areas of economics of special interest to students and not currently available in class. Including economic development, comparative economic systems, history of economic thought.

B. BUSINESS ADMINISTRATION

BUS 2110—Insurance (4)
The role of insurance in business and society.

BUS 2250—Business Communication (4)
A study of the basic letters that must be written in different businesses, organizing research reports and company leases.

BUS 3020—Statistics for Business and Economics (4)
Classification and tabulation of data; frequency distributions; statistical estimation and decision making, and linear regression and correlation with relevance to other social sciences.

BUS 3030—Business Management (4)
The development of modern management: management problems of direction, planning, organization, coordination and control. Prerequisite: Accounting 2230.

BUS 3040—Personnel Management (4)
The job of the personnel manager and his place in the organization; personnel and manpower programs, organizations and policy in personnel activities.

BUS 3100—Marketing (4)
Business activities in moving goods from production to final consumption. Prerequisite: Economics 2000.

BUS 3400—Investments (4)
Introduction to the stock market and other investment alternatives.

BUS 4030-4035—Business Finance
Business financial problems, credit availability, credit rationing, short term and long term finance and financial policy. Prerequisite: Accounting 2230.

BUS 4040-4050—Business Law (4)
Basic principles of law covering contracts, agency, bailments and negotiable instruments. Prerequisite: Accounting 2210 or permission of instructor.

BUS 4060—Real Estate (4)
Fundamentals of real estate practice; leasing and property management; valuation, financing, and taxation.

BUS 4100—Government and Business (4)
Activities of government in their relation to business management in such areas as labor relations, wages, production, and prices; Trend and change in economic activity and its bearing upon government policy.

BUS 4110—Business Policies (4)
A systematic approach to company-wide problems; The structure of deciding integrated policies and the administrative processes that are necessary to carry out policies. Senior Business Administration or Accounting majors only.

BUS 4330—Special Problems in Business Administration (1-4)
Special problems of business administration are analyzed with the view of developing a practical solution. Prerequisite: BUS 3030.

BUS 4510—Business Administration Internship (2-4-6)
Business Administration service laboratory (on-the-job experience) under faculty supervision. Prerequisite: BUS 3030.

C. ACCOUNTING

ACT 2210-2220-2230—Principles of Accounting (3)
Accounting principles and practices as applied to sole proprietorships, partnerships, and corporations. Prerequisite to all other accounting courses.

Act 3240-3250—Intermediate Accounting (4)
Accounting theory and problems including accountants' working papers, preparation and analysis of financial statements, inventory procedures, asset valuation, liabilities and ownership interest.

ACT 3300—Advanced Accounting (4)
Advanced problems in bankruptcy, estates and trusts, installment and consignment sales, insurance settlements, consolidated statements, and other areas of importance to the practice of public accounting. Prerequisite: Accounting 3250.

ACT 3350—System Design and Auditing (4)
The design of accounting systems is considered from the point of view of the operating information and control needed by management, with reference to the records, procedures, and machines commonly used in such systems. Such information is related to independent audit examinations, which rely heavily on the client's procedures and system of internal control.

ACT 3555—Auditing Practice (4)
A critical study of the standards of audit reporting; an advanced study of certain auditing procedural problems; and a study of current auditing topics. Application of auditing procedures to a simulated audit. Prerequisite: 3350.

ACT 4100—Tax Accounting (4)
Income tax accounting with emphasis on personal and small business procedures. No prerequisites.

ACT 4105—Federal Tax Practice (4)
Advance problems of federal tax practice such as the tax statement of partnerships, estates, trusts, corporate organizations, foreign income and gifts, use of tax services: assessment, collection and refund procedures. Prerequisite: Accounting 4100.

ACT 4110-4120—Cost Accounting (4)
Accounting by functions and department. Cost analysis for business firm management.

ACT 4140—Managerial Accounting (4)
An integrated accounting course which ties together portions of other accounting courses as an aid to management decision making. Emphasis on financial statements and their analysis.

ACT 4150—Governmental Accounting (4)
Problems relating to government appropriation accounts, encumbrances and fund accounting. Emphasis on municipal and state government accounting with an introduction to federal accounting. Prerequisite: Accounting 2230.

ACT 4330—Accounting Theory (4)
Development of basic accounting principles and concepts with a review of some of the major contributions to accounting literature and with special reference to current thought as reflected in the pronouncements of the American Institute of Certified Public Accountants and the American Accounting Association. Prerequisite: 9 hours of accounting.

D. COMPUTER INFORMATION SYSTEMS

CIS 1000—Computer Keyboarding
Introduction to touch keyboarding using the typewriter, ten-key adding machine, and computer to develop basic skills needed for computer keyboarding. No prerequisite.

CIS 2100—Introduction to Computers (4)
Introduction to common language programming, and business data processing equipment in developing total information systems.

CIS 2150—PASCAL Programming (4)
Because it is a highly structured language, it lends itself well to modern programming techniques. Its simplicity and rendability make it one of the best languages for teaching the concepts of programming and instilling good habits. Techniques and habits learned with Pascal are applicable to other languages as well, thus increasing the skill and value of a programmer.

CIS 2200—Basic Programming (4)
The BASIC language closely resembles FORTRAN. BASIC is a simple terminal language. It is designed for easy data input and output and offers editing features.

CIS 2300—RPG Programming I (4)

CIS 2310—RPG Programming II (4)
The study of the design, coding, and testing of computer programs in the RPG language. Prerequisite: CIS 2100 or CIS 2200.

CIS 2400—Cobol Programming I (4)

CIS 2410—Cobol Programming II (4)
The study of the design, coding, and testing of computer programs in the COBOL language. Prerequisite: CIS 2100 or CIS 2200.

CIS 3100—Data Processing Systems (4)
Basic principles and methods of data systems analysis, design, and implementation. Prerequisite: CIS 2100.

CIS 3200—Data Processing Management (4)
The study of the methods and techniques for managing the data processing function. Includes project management and control, hardware and software acquisition, DP resource scheduling, peopleware, ADP auditing, and documentation standards and controls. Prerequisite: CIS 3100.

CIS 4330—Special Problems in Systems Development (1-4)
Practical experience in the management, analysis, design, and programming of a data processing system. Prerequisite: CIS 3200.

CIS 4335—Special Problems in Systems Implementation (1-4)
Practical experience in the testing and implementation of a data processing system. Prerequisite: CIS 4330.

E. RETAIL MANAGEMENT

The objective of the retailing program is to prepare business administration students for management careers in the retail field.

Students work during their junior or senior years in retail stores 15 to 20 hours each week for which they receive compensation at the prevailing rate of pay for the kind of work performed. The on-the-job experience frequently provides material for classroom discussion and analysis. This part of the program, which is listed in the catalog as Retail Internship, provides three hours credit each quarter.

RET 3200—Sales Management (4)
Organization of the sales department, sales planning and forecasting quotas, territories, performance standards, and analysis and control of distribution cost. Prerequisite: BUS 3100.

RET 3220—Advertising Management (4)
Advertising as a function of marketing and merchandising; uses and limitations of advertising as a tool of management; fundamentals in getting a finished advertisement before potential customers; evaluation criticism and control of advertising. Prerequisite: BUS 3100.

RET 3240—Procurement and Materials Management (4)
Purchasing organization, procedures, and policies, market relationships; selection of merchandise and sources of supply; procurement practices in industry. Prerequisite: BUS 3100.

RET 3260—Retail Management (4)
Managerial problems and policies concerning financing, location, organization structure, merchandise policies, advertising and sales promotion, personnel management, operating and service policies, accounting and control, and other related management problems. Prerequisite: BUS 3100.

RET 4330—Directed Study in Retailing (1-4)
Critical review of the development of retailing thought and important retailing literature. Special and current problems and/or trends in retailing and their impact on the firms and society. Prerequisite: BUS 3100.

RET 4510—Retail Internship (3)
Retail Store Service Laboratory (on-the-job experience). Under faculty direction. (Note: 9 hours are required; 12 hours are possible.) Prerequisite: minimum of eight credits completed in Retailing courses. Graded S/U basis.

F. BUSINESS EDUCATION AND OFFICE ADMINISTRATION

BSE 1000—Beginning Typewriting (3)
Introduction to the touch system with emphasis on the correct techniques, mastery of the keyboard, simple business correspondence and tabulation.

BSE 1050—Beginning Shorthand (3)
Basic theory of Gregg Shorthand with an introduction to transcription. Students with one year of high school shorthand may omit this course.

BSE 1100—Intermediate Typewriting (4)
Improves speed, accuracy, basic techniques, and develops production skills. Prerequisite: BSE 1000 or one year of high school typewriting.

BSE 1150—Intermediate Shorthand (4)
A continuation of shorthand theory with emphasis on dictation and transcription skills. Prerequisites: BSE 1050 or one year of high school Gregg Shorthand.

BSE 1200—Advanced Typewriting (4)
Emphasis on production typing problems and speed building. Prerequisite: BSE 1100.

BSE 1250—Advanced Shorthand (4)
Composite skill in writing, reading, and transcribing shorthand developed through typical business correspondence. Prerequisite: BSE 1150.

BSE 2000—Medical Dictation and Transcription I (3)
Introduction to medical transcribing using a typewriter, transcribing unit, and pre-recorded cassettes from the American Medical Record Association. Prerequisites: BSE 1100, ALH 3060.

BSE 2050—Dictation and Transcription (4)
Improvement of ability to take shorthand dictation and to transcribe it into mailable copy. Emphasis upon skill necessary to meet occupational standards. Prerequisite: BSE 1250.

BSE 2150—Advanced Dictation and Transcription (4)
Continuation of BSE 2050 with emphasis on production of mailable transcripts from speed dictation. Prerequisite: BSE 2050.

BSE 2250—Business Communication (4)
A study of the basic letters that must be written in different businesses, organizing research reports and company releases.

BSE 2300—Business Machines (3)
Introduction to the essential techniques for successful machine operation. Prerequisite: One year high school typing or BSE 1100.

BSE 2320—Records Management (3)
Filing methods, systems, and equipment, retention, transfer, and evaluation of filing procedures; creation, design, and use of forms.

BSE 2330—Business Forms (3)
Review and application of forms in State and Local Sales Taxes; State Franchise and Excise Taxes; Local Business Taxes; State Unemployment Taxes; Federal Employee Withholding and FICA Taxes; Federal Unemployment Taxes; Federal I.D. Numbers; Federal Income Tax Forms.

BSE 2350—Executive Office Procedures (4)
Acquaints the student with the responsibilities encountered by a secretary during a work day. Prerequisite: 1100.

BSE 4330—Directed Study in Business Education (1-4)
Includes special projects and/or specialized research in the field.

Department of Communication Studies

The Department of Communication Studies offers broad training in the general area of oral and written communication. The curriculum provides considerable flexibility and gives attention to (1) Interpersonal Communication and Human Relations, (2) Speaker-Audience Communication, (3) Mass Communication, (4) Drama, (5) Cross-Cultural Communication, and (6) Speech-English Education. These six programs lead to the Bachelor's degree and are designed to fit a variety of student needs and career interests.

In addition to these specialized programs the Department offers a general "Communication Studies Major" (English concentration = B.A.; Communication concentration = B.S.) This major consists of 40 hours of upper division courses from within the department and under supervision of the student's department advisor. A Communication Studies major makes an effective double major for those who have chosen their vocation and is often recommended by other depart-

The Department of Communication Studies also offers two 2-year Associate degrees in the areas of Broadcasting and Sales. These programs are career oriented and require selected general education credit hours along with learning experiences within the specific program. In addition to classroom course offerings, practical experience can be achieved through internships and individualized instruction in both the Associate and Bachelor degree programs.

A listing of the seven departmental programs is given below followed by a general description and overview of each major. More detailed course descriptions follow the degree program outlines. Some course descriptions appear elsewhere in the catalog under the department indicated by the course number.

B.S. OR B.A. IN COMMUNICATION STUDIES

Specialized B.S. Degrees
Communication & Human Relations
Mass Communication
Cross-Cultural Communication

Specialized B.A. Degrees
Speech
Drama
Speech-English Education

A.S. Degrees
Broadcasting
Sales

The Department of Communications Studies offers a 24-hour minor in each of the six Bachelor Degree Programs with the exception of Speech-English Education. A student desiring a minor in one of these areas may arrange an English minor and/or a Speech minor.

B.S. or B.A. in Communication Studies

This program provides a broad based study of oral and written communication. The program consists of communication and/or English courses and is designed by the student and his advisor. Students whose programs consist primarily of English and/or Drama courses will be awarded the B.A. while those who concentrate in Communication, Speech, or Broadcasting will be awarded the B.S.

General Education . . . . . 68 hours

Major . . . . . 40 hours

Consists of 40 hours of upper-division courses taken from the COM and ENG curriculum under faculty advisement. Appropriate substitutions may be applied with advisor consent.

Minor . . . . . 24 hours

Selected from any other field

Electives . . . . . 60 hours

Total 192 hours

B.S. IN COMMUNICATION AND HUMAN RELATIONS

The Communication and Human Relations program provides an indepth study of human communication in interpersonal contexts. The program is multi-disciplinary in nature and taught from a social-behavioral perspective to the study of personal interaction and relationships.

General Education ..... 68 hours
Major ..... 40 hours

Major consists of 40 hours from the course options listed below and under advisement of faculty advisor. Up to 12 hours from Behavioral Science may be applied as well as other appropriate substitutions with advisor consent.

COM	2010	Interpersonal Communication	4
COM	2800	Small Group Theory & Research	4
COM	3000	Principles of Public Relations	4
COM	3220	Human Relations in Organizations	4
COM	3300	Sales Fundamentals	4
COM	3350	Minority Group Relations	4
COM	3500	Nonverbal Communication	4
COM	4050	Selling Skills	4
COM	4060	Social Influence	4
COM	4100	Seminar in Cross-Cultural Communication	4
COM	4160	Seminar in Group Process	4
COM	4170	Seminar in Sales Training	4
COM	433R	Readings in Communication	1
COM	4330	Directed Study & Research	4
COM	4510	Internship	2-4
COM	4550a	Seminar in Human Relations	4

Minor: Selected from any field ..... 24 hours
Electives ..... 60 hours
Total ..... 192 hours

B.A. IN SPEECH

The Speech program is designed to develop competence in the preparation, delivery, and evaluation of speaker-audience communication. The curriculum provides a balance between theoretical and applied learning experiences.

General Education ..... 68 hours
Major ..... 40 hours

Major consists of 40 hours from the course options listed below and under advisement of faculty advisor. Appropriate substitutions are possible with advisor consent.

COM	2010	Interpersonal Communication	4
COM	2050	History of Mass Communication	4
COM	2230	Oral Interpretation	4
COM	2300	Media & Society	4
COM	2500	Argumentation & Debate	4
COM	2900	Critical TV Viewing Skills	4
COM	3000	Principles of Public Relations	4
COM	3150	Business and Professional Speaking	4
COM	3200	History of Public Speaking	4
COM	3500	Nonverbal Communication	4
COM	4020	American Public Address	4
COM	4060	Social Influence	4

COM	4210	Forensics Practicum (max. of 5 hours may be applied to major)	1
COM	433R	Readings in Communication	1
COM	4330	Directed Study and Research	4
COM	4550b	Seminar in Speech	4

Minor: Selected from any field ..... 24 hours
Electives ..... 60 hours
Total ..... 192 hours

General Education ..... 68 hours
Major ..... 44 hours

Major consists of 44 hours from the course options listed below and under advisement of faculty advisor. Appropriate substitutions are possible with advisor consent.

CORE REQUIREMENTS ..... 20 hours

COM	2100	Survey of Broadcasting	4
COM	2050	History of Mass Communication	4
COM	3800	Communication Law	4
COM	4200	Broadcasting Practicum	1
COM	4510	Internship	4

Choose remaining 24 hours from the following:

COM	2110	Radio & TV Announcing	4
ENG	2150	Writing for Mass Media	4
COM	2230	Oral Interpretation	4
COM	2300	Media and Society	4
COM	2900	Critical TV Viewing Skills	4
COM	3000	Principles of Public Relations	4
COM	3160	Radio/TV Production & Writing	4
COM	3220	Human Relations in Organizations	4
RET	3220	Advertising Management	4
COM	3300	Sales Fundamentals	4
COM	3600	Broadcast Advertising and Sales	4
COM	4010	Station Management & Production	4
COM	4020	Broadcast Engineering	4
COM	4050	Selling Skills	4
COM	433R	Readings in Communication	1
COM	4330	Directed Study & Research	4
COM	4140	Seminar in Broadcast Journalism	4
COM	4550c	Seminar in Broadcasting	4

Minor: Selected from any field ..... 24 hours
Electives ..... 56 hours
Total ..... 192 hours

B.S. IN MASS COMMUNICATION

A general orientation to "mass media" is provided through the Mass Communication program. The curriculum specifically emphasizes radio and television broadcasting and applied journalism in this area. The program is conducted in conjunction with the training offered in the operation of the college-owned, 1400-watt stereo radio station WNAZ-FM 89.1.

B.A. IN DRAMA

The Drama program attempts to develop student creativity in the area of dramatic performance.

General Education . . . . . 68 hours
Major . . . . . 44 hours
Major consists of 44 hours from the course options listed below and under advisement of faculty advisor.

CORE REQUIREMENTS: . . . . . 32 hours			
COM	2250	Introduction to Drama	4
COM	2400	History of Drama	4
COM	3140	Acting	4
COM	3400	Modern Drama	4
COM	4030	Stage Craft for Stage and Television	4
COM	4040	Fundamentals of Play Directing	4
COM	4220	Drama Practicum	1
COM	4510	Internship (recital/performance or creative work)	4
Choose the remaining 12 hours from the following:			
COM	2230	Oral Interpretation	4
COM	2350	Creative Dramatics	4
COM	2450	Drama and the Christian Faith	4
ENG	3040	Dramatic Literature (take as General Ed. Lit elective)	3
COM	3220	Human Relations in Organizations	4
COM	3610	Shakespeare	4
COM	4050	Acting Studio	4
COM	433R	Readings in Communication	1
COM	4330	Directed Study and Research	4
COM	4550d	Seminar in Creative & Performing Arts	4

Minor: Selected from any field . . . . . 24 hours
Electives . . . . . 56 hours
Total . . . . . 192 hours

B.S. IN CROSS CULTURAL COMMUNICATION

As our increasing mobility places us in contact with people from other cultures, we experience a heightened need for training to improve our communication efforts and relationships. The Cross-Cultural Communication program attempts to meet this need. The major is especially useful for individuals preparing for missionary or intercultural service.

General Education . . . . . 68 hours
Major . . . . . 40 hours
Major consists of 40 hours from the course options listed below and under advisement of faculty advisor. Limited substitutions are possible with advisor consent (e.g. foreign language study may be applied in some cases). COM 3350 is required.

COM	2010	Interpersonal Communication	4
MIS	2100	Intro. to Contemporary Christian Missions	3
COM	2300	Media and Society	4
ENG	2410	Linguistics	4
COM	2800	Small Group Theory & Research	4
ATH	3010	Cultural Anthropology	4
ATH	3030	Applied Anthropology	4
COM	3220	Human Relations in Organizations	4
COM	3350	Minority Group Relations	4
MIS	3420	Cultural Linguistics	4

B.A. IN SPEECH-ENGLISH EDUCATION

The Communication Studies Department in cooperation with the Education Department offers an education major in Speech-English for those who plan on teaching at the secondary level. This program requires a minimum 12 hours in Speech-Communication and 30 hours in English in addition to the English and Communication courses in general education. Careful advisement is recommended in designing the student's individual program.

COM	3500	Nonverbal Communication	4
COM	4060	Social Influence	4
COM	4100	Seminar in Cross-Cultural Communication	4
COM	433R	Readings in Communication	1
COM	4330	Directed Study & Research	2-4
MIS/ COM	4510	Internship & Field Experience	4

Minor: Cross-cultural communication majors preparing for missionary service are encouraged to minor in one of the following areas: Religion, Business, Behavioral Science, or Education. ..... 24 hours

Electives ..... 60 hours

Total ..... 192 hours

General Education ..... 68 hours

Major ..... 42 hours

Major consists of 30 hours in English and 12 hours in Speech from the course options listed below and under advisement of faculty advisor. Limited substitutions within this restriction may be made with advisor consent.

COM	2010	Interpersonal Communication	4
ENG	2020	American Literature I	4
ENG	2030	American Literature II	4
ENG	2040	English Literature I	4
ENG	2050	English Literature II	4
ENG	2060	Advanced English Usage	4
COM	2230	Oral Interpretation	4
COM	2240	Communication Disorders	4
COM	2250	Introduction to Drama	4
COM	2300	Media and Society	4
COM	2350	Creative Dramatics	4
COM	2400	History of Drama	4
ENG	2410	Linguistics	4
COM	2450	Drama and the Christian Faith	4
COM	2500	Argumentation & Debate	4
COM	2900	Critical TV Viewing Skills	4
ENG	3010	Poetry	3
ENG	3020	The Short Story	3
ENG	3030	The Novel	3
ENG	3040	Dramatic Literature	3
COM	3120	Communication for the Classroom Teacher	4
COM	3150	Business and Professional Speaking	4
COM	3200	History of Public Speaking	4
ENG	3300	Seminar: Interpretation of Literature	4
ENG	3320	English Romantic Literature	4

ENG	3340	Victorian Literature	4
COM	3400	Modern Drama	4
ENG	3400	Modern British Literature	4
ENG	3420	Major Southern Writers	4
ENG	3610	Shakespeare	4
ENG	4010	World Masterpieces	4
COM	4040	Fundamentals of Play Directing	4
COM	4220	Drama Practicum	1
COM	433R	Readings in Communication	1
ENG	433R	Readings in Literature	1-4
COM	4330	Directed Study & Research in Communication	4
ENG	4330	Directed Study & Research in English	4
ENG	4500	Special Topics in Literature	1-4
COM	4550f	Seminar in Speech/English	4

Minor:

Professional Education ..... 47 hours

Additional Education Requirement:

EDU	3140	Methods of Teaching Reading in Elementary School	4

Electives ..... 18 hours

Total ..... 192 hours

General Education ..... 33 hours

Competency in the Basic Skills area must be established in addition to the following courses.

General Education Core Curriculum—For A.S. Degree—47 hours

The student must meet the following General Education Requirements.

Enrichment Skills—6 hours (choose two)

ENG	1020	English Composition	3 hours
MAT	1040	Concepts of Mathematics	3 hours
COM	1010	Speaker Audience Communication	3 hours

Personal and Social Development—7 hours

COM	1020	Communication and Social Relations	3 hours
ECO	2030	Consumer Economics	4 hours

Basic Understandings—11 hours (choose three—must include Lit. and **one** science)

ENG	2000	Introduction to Literature	3 hours
POL	1300	Uses of Democracy	4 hours
SCI	1650	Environmental Science	4 hours
SCI	3510	Earth and Space Science	4 hours

Cultural Awareness—8 hours

MUS	1500	Aesthetic Experience	4 hours
HIS	1400	Issues in History	4 hours

A.S. IN BROADCASTING

This two-year program is a specialized career-oriented program which provides training and experience primarily in radio broadcasting. The program is sufficiently flexible to enable a student to later complete the requirements for a Bachelor's degree. The Associate of Science degree consists of selected General Education requirements (47 hours), Broadcasting content requirements (40 hours), and Electives chosen from the College curriculum at large (9 hours) as outlined below. COM 4510 (Internship) and typing competency are degree requirements. Typing skill may be acquired by successfully completing BSE 1000 (Beginning Typing) if needed. These 3 hours may then be applied to the elective total.

Reasoning Skills—7 hours

ENG	1080	Critical Writing and Research	3 hours
PHL	2010	Introduction to Philosophy	4 hours

Christian Perspectives on Faith and Living—8 hours

REL	2000	Introduction to Biblical Faith	4 hours
REL	3000	Introduction to Christian Thought	4 hours
		Total Core Hours	47 hours

Broadcasting Program ..... 40 hours

Degree consists of 40 hours from the course options listed below and/or appropriate substitutions with advisor consent.

COM	2100	Survey of Broadcasting	4
COM	2110	Radio & TV Announcing	4
COM	3160	Radio/TV Production & Writing	4
RET	3220	Advertising Management	4
COM	3300	Sales Fundamentals	4
COM	3600	Broadcast Advertising and Sales	4
COM	3800	Communication Law	4
COM	4010	Station Management	4
COM	4020	Broadcast Engineering	4
COM	4140	Seminar in Broadcast Journalism	4
COM	4200	Broadcasting Practicum	1
COM	433R	Readings in Communication	1
COM	4330	Directed Study & Research	4
COM	4510	Internship	4
COM	4550c	Seminar in Broadcasting	4

Electives ..... 9 hours

Total ..... 96 hours

A.S. IN SALES

This two-year program is a specialized career-oriented program which provides training and experience in basic selling skills. The program is sufficiently flexible to enable a student to later complete the requirements for a Bachelor's degree. The Associate of Science degree consists of selected General Education requirements (47 hours) in addition to the interdisciplinary requirements in Communication, Psychology, Business, and Retailing (49 hours) as outlined below. Appropriate substitutions may be applied with advisor consent.

General Education ..... 47 hours

Competency in the Basic Skills area must be established in addition to the following courses.

General Education Core Curriculum—For A.S. Degree—47 hours

The student must meet the following General Education Requirements.

Enrichment Skills—6 hours (choose two)

ENG	1020	English Composition	3 hours
MAT	1040	Concepts of Mathematics	3 hours
COM	1010	Speaker Audience Communication	3 hours

Personal and Social Development—7 hours

COM	1020	Communication and Social Relations	3 hours
ECO	2030	Consumer Economics	4 hours

Basic Understandings—11 hours (choose three—must include Lit. and **one** science)

ENG	2000	Introduction to Literature	3 hours
POL	1300	Uses of Democracy	4 hours
SCI	1650	Environmental Science	4 hours
SCI	3510	Earth and Space Science	4 hours

Cultural Awareness—8 hours

MUS	1500	Aesthetic Experience	4 hours
HIS	1400	Issues in History	4 hours

Reasoning Skills—7 hours

ENG	1080	Critical Writing and Research	3 hours
PHL	2010	Introduction to Philosophy	4 hours

Christian Perspectives on Faith and Living—8 hours

REL	2000	Introduction to Biblical Faith	4 hours
REL	3000	Introduction to Christian Thought	4 hours
		Total Core Hours	47 hours

Sales Program . . . . . 49 hours

Degree consists of 49 hours from the course options listed below and/or appropriate substitutions with advisor consent.

COM	2010	Interpersonal Communication	4
PSY	2010	General Psychology	4
BSE	2250	Business Communication	4
BUS	3030	Business Management	4
BUS	3100	Marketing	4
PSY	3120	Social Psychology	4
COM	3000	Principles of Public Relations	4
COM	3150	Business and Professional Speaking	4
COM	3220	Human Relations in Organization	4
RET	3200	Sales Management	4
RET	3220	Advertising Management	4
COM	3300	Sales Fundamentals	4
COM	3500	Nonverbal Communication	4
COM	3600	Broadcast Advertising and Sales	4
COM	4050	Selling Skills	4
COM	4060	Social Influence	4
COM	4170	Seminar in Sales Training	4
COM	433R	Readings in Communication	1
COM	4330	Directed Study & Research	1-4
COM	4510	Internship	4

Maximum combination of 6 hours may be applied to major.

Total . . . . . 96 hours

A. HUMAN RELATIONS

COM 1020—Communication and Social Relations (3)
This course is an interdisciplinary study of individual social development and human relationships. The course focus is an analysis of human communication behavior and self-awareness of personal relationship skills in various social contexts. Prerequisite for communication courses numbered 2000 or above.

COM 2010—Interpersonal Communication (4)
This course is a concentrated study of two-person (dyadic) communication and relationships. The course examines in depth the development and role of the self-concept and interpersonal perception. The general orientation is an interactional approach to the study of "personality" and impression formation.

COM 2800—Small Group Communication Theory & Research (4)
This course involves the study of theory and research of communication behavior in "small" problem-solving groups. The scope of the course includes the effects of participants' personal characteristics and of situational constraints involved in small group interaction.

COM 3000—Principles of Public Relations (4)
A study of the development, scope, and role of public relations in our society and training in public relations skill is the emphasis of this course. It includes practical experience with campaigns, schedules, budgets, and media strategies as well as the general scope and responsibilities of PR work.

COM 3220—Human Relations in Organizations (4)
This course examines concepts and literature useful in analyzing interpersonal behavior in an organizational setting. Readings, simulations, case analysis, and field observation of situations involving problems of morale, productivity, leadership, authority, comrnunication and the introduction of change are employed.

COM 3350—Minority Group Relations (4)
This course examines the social situation among American ethnic minorities. Analysis of cultural factors and their effects on majority-minority interpersonal relationships is included. This course is crosslisted as Soc. 3350.

COM 3500—Nonverbal Communication (4)
A study of the nonverbal forms of communication. Special attention will be given to the creation of meaning through nonverbal forms as gestures, bodily movement, spacing, voice, and the environmental setting.

COM 4060—Social Influence (4)
This course examines the role of communication and human relations in the initiation of attitude change and development within other cultures, community organizations, groups, and individuals. Consideration will be given to persuasive theory, diffusion of innovations, conflict resolution, and the development of working relationships between and within community groups.

COM 4100—Seminar in Cross-Cultural Communication (4)
An understanding of how culture affects communication behavior and cross-cultural relationships is the focus of this course. An examination of the nature of cross-cultural contact via a sojourn experience in a non-American culture is included.

COM 4160—Seminar in Group Process (4)
This course takes an interdisciplinary approach to the understanding and diagnostic analysis of group and interpersonal relationships through the use of the laboratory method. The course attempts to promote personal growth and awareness through examination and experience of group maintenance behavior. Prerequisite 2010 or consent of instructor.

B. SPEECH

COM 1000—Speech Confidence Program (3)
This program is provided for students who experience low communication confidence. The program uses various approaches to assist students in overcoming apprehension in common "every-day" communication encounters as well as public speaking.

COM 1010—Speaker-Audience Communication (3)
This introductory course provides instruction and experience of the communication process in the speaker-audience context. The course covers theoretical principles of speech making and critical standards for the evaluation of speeches. The development and presentation of original speeches provides the student with an opportunity to develop skill as a speaker. Prerequisite for communication courses numbered 2000 or above.

COM 2060-70-80—Sign Language for the Deaf I, II, III (3)
See EDU 2060-70-80 for description.

COM 2230—Oral Interpretation (4)
A study of techniques of interpretation for oral reading applied to various types of literature. The focus is on selection and delivery of appropriate material.

COM 2500—Argumentation and Debate (4)
A study of the nature of reasoned discourse. Attention will be given to the process of analyzing an issue, structuring arguments, using evidence, and handling refutation and rebuttle in oral communication. Actual classroom debates will enable speakers to practice the principles being studied.

COM 3120—Communication for the Classroom Teacher (4)
This course deals with Speech Communication/English instruction. It includes the history and philosophy of speech communication and/or English education, pedagogical techniques appropriate for the communication classroom, curriculum development, and methods of assessing and developing speech communication competence. The course is taught with a focus on communication instruction in the elementary and secondary school.

COM 3150—Business and Professional Speaking (4)
Students are given practical experience in the preparation and presentation of speeches as may be required in business and professions. Areas of instruction include: speech making, oral reading of reports, conference or board leadership, speech for radio and television, parliamentary procedure.

COM 3200—History of Public Speaking (4)
Beginning with Aristotle's *Rhetoric* as an initial point of reference, this course will trace the development of the theoretical principles of speech making from the Classical Greek period up to 1776. Theory, practice, and criticism are studied in speeches coming from politics, religion, and law.

COM 3900—Advanced Signing (2)
See EDU 3900 for description.

COM 4020—American Public Address (4)
A study and evaluation of selected speakers and speeches from American history. Attention will be focused on American public address on the political platform, in the pulpit, and in other significant contexts. Special emphasis will be given to the critical analysis of speeches. Prerequisite: COM 3200 or consent of instructor.

COM 4210—Forensics Practicum (1)
For selected students who desire to participate in the intercollegiate forensics program. A maximum of 5 hours may be applied to major. Graded S/U basis.

COM 4240—Communication Disorders (4)
A study of speech and language development including the topics of physiological properties of the speech mechanism, basic phonetic and phonemic principles, generative grammar and psychological studies of grammar.

C. DRAMA

COM 2250—Introduction to Drama (4)
This course is a broad overview of the elements of drama and performing art. It includes a brief history of the theatre, acting fundamentals, stagecraft skill, make-up and costuming, and directing. In addition to the examination of dramatic forms, it also provides an introduction to performance.

COM 2350—Creative Dramatics (4)
This course examines drama as a "playmaking" activity or type of informal drama. It is designed to develop skill in creating and directing drama in a group through somewhat spontaneous activity and improvised dialogue. Creative dramatics is a widely used and highly effective educational tool, especially with kindergarten, elementary, middle school, and high school children. This course will also look at role playing as one form of creative drama for adults.

COM 2400—History of Drama (4)
A comprehensive survey of the theory and history of the theatre and drama is the focus of this course. Emphasis will begin in the Greek period and move through Medieval, Renaissance and Restoration, to Contemporary drama. The study will include the divisions and parallels of drama and the church. Prerequisite: COM 2250.

COM 2450—Drama and the Christian Faith (4)
This course attempts to integrate drama and the Christian faith. Drama as an art form is examined in relation to theology, to worship, to Christian education, and to personal spiritual development.

COM 3140—Acting (4)
A comprehensive study of the fundamentals of acting through stage movement, business, and characterization. Scenes from plays by major playwrights will be tools used for practice. A memorized scene by the members of the class will be the final assignment.

COM 3400—Modern Drama (4)
This is a study of "modern" dramatic literature and notable playwrights from approximately 1855 to the present. It is an appropriate course for literature students as well as drama majors.

COM 3610—Shakespeare (4)
This class is a survey of the major works of William Shakespeare. The course examines Shakespearean plots and themes, development of characterization, language mastery, and overall writing style. It also provides a general history and analysis of his life and writing, and their significance to the literary world and society.

COM 4030—Stagecraft for Stage and Television (4)
This course includes a study of design and construction of stage and properties, the functions of lighting, lighting equipment, and how to stage and light a production.

COM 4040—Fundamentals of Play Directing (4)
Principles and practices of motivational analysis, composition, movement, stage business and rehearsal techniques. Each student will compile a prompt book for a one-act play.

COM 4050—Acting Studio (4)
This is an advanced acting course designed to build upon a basic knowledge and experience in acting. The course will concentrate on individual actor problems and specific acting situations such as complex emotional scenes, dialects, nationality characterizations, etc.

COM 4220—Drama Practicum (1-4)
This course provides supervised participation in various aspects of drama including the skills necessary to design, build, light and decorate sets for stage productions, as well as, acting and assisting in directing. It may be repeated for a maximum of four credit hours. Graded S/U.

D. MASS COMMUNICATION

COM 2050—History of Mass Communication (4)
This course surveys the chronological developments in mass communication technologies. The study begins at the invention of moveable type for the printing press and concludes with the most recent advances in electronic communication. The study will focus on the people and the machines having a part in the evolution of modern mass communications.

COM 2100—Survey of Broadcasting (4)
A study of all aspects of broadcasting, including history and social implications, government regulations, programming codes and policies, public service responsibilities, and current issues in the field. Emphasizes work leading to a third class radio telephone operators license.

COM 2110—Radio and Television Announcing (4)
A lecture-laboratory course to familiarize students with a variety of general broadcast speaking situations and techniques. Opportunity for actual on-the-air experience is provided through the broadcasting facilities of WNAZ-FM.

COM 2300—Media and Society (4)
This is a study of the theory and practice of mass communication in the world today: its structure, function, processes and effects. The course will review the varieties of mass media and assess their impact on norms, ethics, ideas, and attitudes of society. The issues of accountability and control along with the changing role of media will be examined.

COM 2900—Critical TV Viewing Skills (4)
The focus of this course is the development of analysis and evaluation skills of TV programming. It examines issues such as production techniques, advertising practices, types of programming, audience analysis and rating systems, and governmental regulations for the purpose of developing critical and judicious viewing habits as well as knowledge of the impact of television on the individual.

COM 3160—Radio and Television Production and Writing (4)
A study of the equipment, principles, and techniques of program production is the topic of this course. It also includes a practical study of various types of broadcast writing with exercises in writing commercials, public service and promotional announcements, and general programming scripts. Experience in actual production is provided.

COM 3600—Broadcast Advertising and Sales (4)
This class is an in-depth study into sales and advertising for the broadcast media. It includes locating prospects, developing techniques and promotions, using rate cards, etc. Students will have contact with area broadcast sales professionals as a part of the course.

COM 3800—Communications Laws (4)
This class covers the American Judicial System, First Amendment Rights, Communication Acts, and Federal Communications Rules and Regulations. It is designed to give the student interested in mass communication an overview of the laws governing broadcasting.

COM 4010—Station Management (4)
A course designed to acquaint students with the practical management of the broadcasting station. Such problems as applying for station permits, planning facilities, selecting equipment, training and supervision staff members, determining community needs, and meeting operating costs will be studied. The course also examines program styles, audience promotion, scripting and budgeting and practical experience in management decisions.

COM 4020—Broadcast Engineering (4)
This course is designed to give the student interested in broadcast management an understanding of the duties, functions, and responsibilities of broadcast engineers. The course will cover equipment selection, maintenance, replacement schedules, budgeting, and engineering qualifications.

COM 4140—Seminar in Broadcast Journalism (4)
This course provides instruction in the area of news collection, writing, and reporting for the Broadcast media. Individuals successfully completing this class should have an adequate working knowledge for an entry level position in the broadcast journalism area.

COM 4200—Broadcasting Practicum (1)
Actual practical experience at WNAZ, the college's own 1400 watt FM-stereo broadcasting facility under the supervision of the Director of Broadcasting and Station Manager. A maximum of 5 hours may be applied to major. Graded S/U basis.

E. SALES

COM 3300—Sales Fundamentals (4)
Covers the basic essentials of sales success, sales theory, sales techniques, and sales role playing. The history of selling is emphasized along with the sales person's role in today's society.

COM 4050—Selling Skills (4)
An examination of communication principles in the sales process and an analysis of them in major sales programs. The course attempts to apply communication theory and principles to the sales situation.

COM 4170—Seminar: Sales Training (4)
A study is made of the most effective ways of training salespersons. The student is taught the responsibilities of a sales trainer and fulfills this role through role playing and trainer participation.

F. DIRECTED STUDY

COM 433R—Readings in Communication (1)
Readings are directed toward communication and human relations, speech and forensics, radio-T.V. broadcasting, or drama.

COM 4330—Communication Study and Research (1-4)
Individual guided study and research on special problems related to communication and human relations, speech, drama, or broadcasting. Project must be approved by instructor before enrollment.

COM 4510—Internship (1-4)
Intensive study, observation and participation in various field projects designed and contracted between the student and instructor. Internship will be arranged in conjunction with student's major. For a Creative and Performing Arts major, this experience will involve a recital, performance, or production of some creative work as arranged between the student and instructor.

COM 4550—Communication Studies Seminar (4)
(a-f)
A seminar designed for upper division students who desire to investigate various aspects of communication related to one of the following areas: (a) Human Relations, (b) Speech, (c) Broadcasting, (d) Creative and Performing Art, (e) Cross-Cultural Communication, and (f) Speech/English Education.

G. ENGLISH

ENG 1010—Basic Writing Skills (3)
This course emphasizes basic development of language and composition fundamentals. It is designed to establish competency with regard to writing skill in preparation for continuing college course work. Grade on S-IP basis.

ENG 1020—English Composition (3)
Instruction and experience in writing in expository forms is the focus of this course. The appropriate and effective use of grammar and written composition is emphasized. The course concentration is the enrichment of basic composition skill. Successful completion of course requires passing a competency exam.

ENG 1050—Advanced English Review (4)
A review of English grammar and usage for students who need improvement in their language skills. Required of all students who do not reach required competency in ENG 1020. Graded letter grade or IP.

ENG 1060—English as a Second Language (3)
The study of the English language for those whose native tongue is not English. The course is specifically designed for international students to improve their mastery of spoken and written English.

ENG 1080—Critical Writing and Research (3)
Continuing instruction in composition writing skill is the goal of this course. Practice in writing sequential statements in which the central idea or impression is clear, logical, and effective is the course emphasis. Also included is the development of library research skill and the writing of research or term paper. Prerequisite: Grade of C or better in Eng. 1020 or Eng. 1050. Prerequisite for all English courses numbered 2000 or above.

ENG 2000—Introduction to Literature (3)
A course to acquaint the student with types of literature, illustrating each type with one or more examples. Prerequisite for all other literature courses. Prerequisite: Eng. 1080.

ENG 2020—American Literature I (4)
This is a survey course covering major literary movements and selected writers from the beginning of the literature to roughly the time of the Civil War. Edwards, Franklin, Irving, Cooper, Bryant, Poe, Emerson, Thoreau, Hawthorne, Melville, Dickinson, Whitman, etc. Prerequisite: ENG 2000.

ENG 2030—American Literature II (4)
This course is the conclusion of American Literature I, dealing with selected writers after the Civil War and tracing the modern trend of realism from Twain to the present. Twain, Crane, London, Dreiser, Anderson, Hemingway, Fitzgerald, O'Neill, Cather, Lewis, Updike, etc. Prerequisite: ENG 2000.

ENG 2040—English Literature I (4)
This is a survey course covering English literature from its beginnings to the Age of John Milton. Other writers included will be Chaucer, Spencer, Sidney, Shakespeare, the Cavalier poets, Donne, etc. Prerequisite: ENG 2000.

ENG 2050—English Literature II (4)
This course is the conclusion of English Literature I with the focus being on representative writers after the English Civil War to the Twentieth Century. Dryden, Pope, Swift, Defoe, Johnson, the Romantic poets, the Victorians, Shaw, Yeats, Eliot, etc. Prerequisite: ENG 2000.

ENG 2060—Advanced English Usage (4)
The varieties of English usage, covering such terms as correctness and appropriateness. Designed for prospective teachers, this course gives in depth attention to English composition and grammar.

ENG 2150—Writing for Mass Media (4)
The principles and practice of writing for the major types of mass media with emphasis on the construction and function of newspapers, community publicity, school publications, and broadcast copy.

ENG 2410—Linguistics (4)
An introduction to the study of linguistics. Specifically the course examines the sound, word, and sentence structures of the English language and its geographical, social and historical variations. Prerequisite: ENG 1080.

ENG 3010—Poetry (3)
A disciplined introduction to the reading of poetry with emphasis on understanding and appreciation of the forms of poetry. Prerequisite: ENG 2000.

ENG 3020—The Short Story (3)
A study of the short story as a genre, its history, types, and techniques; a reading of short stories by European, English, and American writers. Prerequisite: ENG 2000.

ENG 3030—The Novel (3)
A study of the historical development of the novel with a critical reading of representative novels of the western world. Prerequisite: ENG 2000.

ENG 3040—Dramatic Literature (3)
A critical and historical study of drama as literature with the reading of representative plays from ancient times to the present. Prerequisite: ENG 2000.

ENG 3320—English Romantic Literature (4)
A study of the major poets and prose writers of the English Romantic Movement (1798-1832). Prerequisite: ENG 2000.

ENG 3330—Seminar in Interpretation of Literature (4)
A critical study of the various literary forms, emphasizing structure, language, and content. Illustrative literary works are read and reviewed in a seminar format. Prerequisite: ENG 2000.

ENG 3340—Victorian Literature (4)
A study of the primary writing, both poetry and prose, of the Victorian Age (1832-1901) with emphasis on the gradual movement from Romanticism to Realism. Writers studied include Tennyson, Browning, Arnold, Dickens, the Brontes, Wilde, Hardy, etc. Prerequisite: ENG 2000.

ENG 3400—Modern British Literature (4)
A survey of the major poets and prose writers of the 20th century, including Joyce, Lawrence, Shaw, Forster, Woolf, Yeats, Auden, Thomas, etc. Prerequisite: ENG 2000.

ENG 3420—Major Southern Writers (4)
A study of the renaissance of Southern writing that has occurred in the 20th century. Writers include Faulkner, Wolfe, Warren, O'Connor, Porter, Welty, and the Fugitives. Prerequisite: ENG 2000.

ENG 3450—Creative Writing (4)
To give training and experience, and to develop critical judgment in creative writing, especially poetry and short fiction. The course provides the opportunity for exploring and developing individual creativity and interest with regard to written expression.

ENG 3610—Shakespeare (4)
This class is a survey of the major works of William Shakespeare. The course examines Shakespearean plots and themes, development of characterization, language mastery, and overall writing style. It also provides a general history and analysis of his life and writing, and their significance to the literary world and society. Prerequisite: ENG 2000.

ENG 4010—World Masterpieces (4)
A study of a broad selection of Old World literature that still communicates values in our own age. Writings chosen from the Ancient World, Middle Ages, and Renaissance, including the Bible, Homer, Sophocles, Virgil, Dante, Boccaccio, Petrarch, Machiavelli, Cervantes, etc. Prerequisite: ENG 2000.

ENG 4110—Honors Course in Writing (1)
For selected students with writing ability and also open to the editor of the *Darde*, *Trev-Echoes,* and WNAZ-FM staff. The focus is on the development of applied writing skill. (Maximum of 3 hours may be applied to major.) Graded on S-U basis.

ENG 433R—Readings in Literature (1-4)
Directed readings in the works of particular period, culture, theme, or genre writings or writers. Limited to students with a background in literature.

ENG 4330—Directed Study and Research (1-4)
Individual guided study and research in areas related to the English field. Project must be approved by instructor before enrollment.

ENG 4500—Seminar: Special Topics in Literature (1-4)
This seminar is designed for upper division students who desire to investigate specialized aspects of literature or particular literary works. The course content is determined by the departmental faculty to reflect student interest. Possible course areas include study in Period or Continental Literature, Shakespeare, Afro-American Literature, etc.

H. MISSIONS/CROSS-CULTURAL

MIS 2100—Introduction to Contemporary Christian Missions (3)
This course is a basic survey designed to introduce the student to the scope of missiological concerns. It is taught with a distinct Christian perspective to missionary service.

MIS 3420—Cultural Linguistics (4)
A study of the underlying structure of all languages including the psychology of language. For any one who will be trying to communicate across cultural barriers.

MIS 4510—Internship and Field Experience in Missions (4)
On-site experience in social work, missions, or some cross-cultural situation. Credit may be earned during summer in Mission Corps work or other approved experience as arranged by supervising instructor.

I. ANTHROPOLOGY

ATH 3010—Cultural Anthropology (4)
This course is an introductory survey of the field of cultural anthropology. It examines the nature and role of the individual in culture and society. Covers the basic concepts and theories of culture study.

ATH 3030—Applied Anthropology (4)
An examination of culture and the ways in which human behavior has been similarly organized among different cultures. Practical training in methods and techniques of anthropological survey and analysis is provided as well as principles which assist in developing effective cross-cultural communication.

J. LANGUAGES

FRE 1000—French Language and Culture (4)
An introduction to France, its culture and its people. Elementary conversation and grammar will be studied.

GER 1000—German Language and Culture (4)
This course will examine German culture, and German language. The focus is a study of German speaking culture and basic conversational skills.

RUS 1000—Russian Language and Culture (4)
A study of the cultures of Russian speaking peoples with an introduction to grammar and basic conversation.

SPA 1000—Spanish Language and Culture (4)
A study of the cultures of Spanish speaking peoples with an introduction to grammar and basic conversation.

Additional courses listed in Communication Studies Programs whose description appear elsewhere in catalog:

RET 3200	BSE 2250
RET 3220	BUS 3030
PSY 3010	BUS 3100
PSY 3120	

Department of Education and Psychology

The Department of Education and Psychology administers programs for persons who major in Elementary Education, Early Childhood Education, Special Education, and Psychology. An Associate of Arts degree in Child Care and minors in Library Science (a certification program), Early Childhood, and Psychology are also offered by the department.

The Bachelor of Science degree in Elementary Education is designed for those desiring to work with pupils in grades one through eight. The Bachelor of Science degree in Early Childhood Education is designed to prepare those who wish to specialize in the early years (birth through eight) and work with students in kindergarten through grade eight. The Bachelor of Science degree in Special Education is designed to prepare teachers of exceptional children in grades one through eight in the following areas: Learning Disabilities, Mentally Retarded, Emotionally Disturbed, Socially Maladjusted, Gifted, Multiple Disabilities, and Crippling-Special Health Conditions. The program is generic in design and must be coupled with a major in Elementary or Early Childhood Education or a Secondary Education subject area.

Trevecca's program of Teacher Education is approved by the Tennessee Department of Education to offer endorsements in kindergarten, elementary, and secondary levels of professional certification and is fully accredited by the Southern Association of Colleges and Schools. Trevecca College holds membership in the American Association of Colleges of Teacher Education, the Tennessee Association of Colleges of Teacher Education, and the Metropolitan (Nashville) Council for Teacher Education.

The ultimate goal of the Teacher Education Program at Trevecca is the preparation of quality classroom teachers of Christian character and ideals, teachers who will serve their communities by being the kind of role models their young students deserve and need. The teacher educators at Trevecca recognize that their task is a cooperative one with the public and private school sectors, and believe that they can contribute by providing experiences through which their students can discover themselves in relation to society and its schools.

The department administers Trevecca Kinderhaus, an early-learning center for three, four, and five year old children. The primary purpose of the Kinderhaus Program is to provide a valid educational experience for the enrolled children. The center is used for observation and internship placement and child development research as well.

The purpose of the psychology program at Trevecca is twofold: the preparation of students for graduate study in psychology or for school psychology and counseling on many different levels as well as to provide support courses for teacher education. The objectives of the Bachelors degree program in psychology are to: (1) acquaint students with the breadth of psychology in its many different areas; (2) give students a solid base in the literature of psychology; (3) train them in statistics and research methodology; and (4) allow students the opportunity to use experimental methods associated with the field of psychology.

Screening Procedures for Admission to Teacher Education (Elementary and Secondary)

Application for admission to the teacher education program should be made in Foundations of Education (Edu 2000) which is taken late in the freshman year or early in the sophomore year. Junior transfer students wanting to major in education should apply during their first quarter at Trevecca in Edu 2000.

Each applicant is then scheduled for a screening interview by an elementary or secondary screening committee. This committee makes a recommendation of approval, disapproval, or conditional approval to the full Teacher Education Committee.

This Teacher Education Committee, which is the governing body of the Teacher Education Program acts upon the screening committee recommendation which is based on the following requirements or prerequisites:

1. Demonstrate English competence by presenting a grade of C or better in English Composition (Eng 1020 and 1080) and a recommendation from the English faculty. Satisfactory completion of the language section of the California Achievement Test (as required by the state of Tennessee) is also a requirement for demonstrating English competence. The C.A.T. is administered in Edu 2000.

2. Demonstrate speech competence by presenting a grade of C or better in the general education courses Com 1010 and 1020 (Speaker Audience Communication and Communications and Social Relations) and recommendation from the Communications Faculty. Students who manifest speech problems considered by the Committee on Teacher Education to be detrimental to teaching success may be referred for remedial work.
3. Demonstrate handwriting skills. Students who manifest handwriting problems considered by the Committee on Teacher Education to be detrimental to teaching success may be referred for remedial work.
4. Satisfactory completion of the reading and mathematics sections (as well as the language section mentioned above) of the California Achievement Test is also a requirement for admission to the Program (as mandated by the State of Tennessee).
5. Pass Education 2000 with a minimum grade of C or better and present a recommendation from the course instructor.
6. Present and maintain a grade average of not less than 2.3 (four point scale) in all college work. If a student has not achieved this average, the application will be deferred. If after being admitted to the program the student's grades fall below the minimum 2.3 cumulative average, he/she is automatically placed on probation from the Teacher Education Program until the 2.3 grade-point average is attained.
7. Present three letters of recommendation from faculty members who have been in a position to judge scholarship, attitude, personality, and promise for future success in the field of teaching. One of these letters must be from the Department Chairman or faculty advisor.
8. Exhibit responsible personal/professional behavior befitting a person preparing to teach children and adolescents and consistent with Trevecca's goal of training quality classroom teachers of Christian character and ideals. Such personal/professional behavior will be evaluated by using three sources of information: college faculty, cooperating teachers and administrators from area schools, and the Office of Student Services.

THE STUDENT TEACHING PROGRAM

All students in the Teacher Education Program at Trevecca must complete in their senior year a professional quarter which includes student teaching. This internship is conducted in one of the local public schools under the guidance of a classroom teacher and a college supervisor from Trevecca.

Student teaching is the culminating experience in the preparation of preservice teachers. It is meant to be a time when the student can demonstrate the teaching skills learned during the previous three years of preparation. It is an opportunity for the student to try various methods and approaches studied in the college and public school classroom. It provides a laboratory over an extended period of time (ten weeks) for the prospective teacher to identify strengths and weaknesses and develop an effective personal teaching style.

To be admitted to student teaching, the student must make application to the Director of Teacher Education according to the following schedule of deadlines: for Autumn term, by May 10; for Winter term, by September 25; for Spring term, by January 25. Once the student's application is on file, he or she is scheduled for an interview by an elementary or secondary screening committee which makes a recommendation to the full Teacher Education Committee.

This committee approves or disapproves the candidate based on the screening committee's recommendation and on these conditions for admission to student teaching: (1) previous admission to the Teacher Education program, (2) an overall grade average of 2.3, (3) senior status, including completion of a minimum of half the total of 40 quarter hours required in Professional Education including the basic methods courses in the areas of specialization in which student teaching is to be done, (4) have a minimum grade average of 2.7 in each major area in which student teaching is to be done, (5) be in good standing with the college, (6) submit to a physical examination screening procedure at the campus clinic during the student's junior year, (7) required specialty area examinations for entry to student teaching beginning with fall quarter - 1985 student teachers, (a) exams will be in ten areas: Elementary Education, Early Childhood Education, Special Education, English-Speech, Social Science, Health and Physical Education, Music Education, Business Education, Biology-Chemistry-General

Science, Mathematics, (b) each exam is given by the appropriate department and is devised from questions submitted by faculty who teach coursework in the particular area, (c) students must make 70% to pass, (d) in event that a student fails to achieve 70% he or she must take a Directed Study the following quarter with the advisor for the purpose of remediating the weak areas and pass a test given by the advisor over these areas. (8) required a professional education examination be administered by the Office of Teacher Education during the same quarter as the specialty area exam as an entry requirement for student teaching (effective in the fall of 1985), (a) questions will come from instructors in these courses: Foundations of Education, Educational Psychology, Introduction to Psychology, Child Growth or Adolescent Growth, Curriculum and Methods Elementary or Secondary, Educational Media, Family in Society, (b) same passing percentage (70%) and remediation process as the specialty area examinations, (9) for music majors, pass the Keyboard Proficiency Exam, and (10) for majors in health and physical education, meet the P.E. Department's conditioning criteria.

Once approval of the student's application has been secured, the Director of Teacher Education, in conjunction with the Metropolitan Coordinator of Preservice Teacher Education, assigns the student teacher to a particular school, classroom cooperating teacher, and college supervisor. The student is then notified of his or her placement and is required to attend a student teacher orientation meeting conducted by the Director of Teacher Education at the beginning of the quarter. It is during this meeting that the various policies and requirements of the student teaching program are explained.

The professional quarter itself is an internship period of ten weeks consisting of a methodology course and student teaching. The methodology course for elementary majors is called "Evaluation and Child Guidance" and its secondary counterpart is named "Instruction and Discipline for the Secondary School." Each carries two quarter hours credit and is built into the student teaching experience in a seminar format.

A final screening interview for certification purposes is sometimes necessary, especially if some doubt from the student teaching performance exists. Thus it is possible that the student will be interviewed three times during his student career: once for entry to the Program, once for admittance to student teaching, and once more for the certification recommendation.

The graduating senior in teacher education who wants to gain certification in Tennessee must take and pass the National Teacher Examination. It is administered three times a school year at Vanderbilt University. Contact the Director of Teacher Education for information.

A Timetable for Teacher Education

	COURSES	PROCESSES
FRESHMAN	Begin General Education Core Edu 2000 Foundations of Education Psy 1010 Intro to Psychology	—Take C.A.T. in Foundation of Education —Apply for admission to Teacher Ed Program after satisfactorily completing Edu 2000 —Begin a file in the Teacher Education Office
SOPHOMORE	Psy 2170 Child Growth & Development or Psy 2180 Adol. Growth & Development Edu 2900 Curr. and Meth. for Elem Sch. or Edu 2950 Curr. & Meth. for Sec. Sch. Edu 2010 Practicum in Education Complete General Education Core	—Pass screening interview to be admitted to the Teacher Education Program —Begin a Credentials File in the office of Career Planning and Placement
JUNIOR	Edu 3010 Practicum in Education Psy 3010 Educational Psychology Edu 3411 Exceptional Learner Edu 3190 Methods of Using Ed. Media Edu 3500 Tch Reading in Content Fields (for Secondary Students) Elementary and Early Childhood majors complete 5 course-methods block	—Apply for Admission to the Student Teaching Program —Pass screening interview to be admitted to the Student Teaching Program
SENIOR	Take Professional Quarter-includes Edu 4000 Evaluation & Child Guidance & Edu 4160 Student Teaching in Elem Sch. or Edu 4010 Instruction & Discipline and Edu 4172 Student Teaching in Sec. Sch. Early Childhood and Special Education majors complete extra Student Teaching term.	—Complete Credentials File in office of Career Planning and Placement —Pass final screening interview (if necessary) for certification recommendation —Apply for Teacher Certification —Take National Teacher Examination —Graduate from Trevecca

Elementary and Early Childhood Education majors, as well as Special Education students who double major in one of the above, must take a General Education core which is different from the core taken by most Trevecca students. It differs because certification requirements from the State of Tennessee obligate such a difference.

General Education: (95 hours)

I. Indispensable Skills (12 hours)*
   - Eng 1010
   - Edu 1000
   - Com 1000

II. Enrichment Skills (19 hours)
   - English Composition 1020 (3)
   - Eng 2060 (4) or Eng 2150 (4) or Eng 3450 (4)
   - Concepts of Elem School Math, I, II, III (9)
   - Speaker Audience Com 1010 (3)

III. Personal and Social Development (16 hours)
   - Com and Social Relations 1020 (3)
   - Lead Up Games and Basic Skill (3)
   - Physical Activity (2)
   - Intro. to Psychology 1010 (4)
   - Health Course (4)

IV. Basic Understandings (24 hours)
   - Intro to Literature 2000 (3)
   - American History (9)
   - Science (12 hours)
     - Environmental Science 1650 (4)
     - Earth Space Science 3510 (4)
     - Nature Study 3550 or
     - Ecology 2500 (4)

V. Cultural Awareness (17 hours)
   - Aesthetic Experience 1500 (4)
   - Issues in History 1400 (4)
   - Literature Studies (6 hours)
     - Choose two: Poetry 3010, Short Story 3020, Novel 3030, Drama Lit 3040, Family and Society 2500 (3)

VI. Reasoning Skills (7 hours)
   - Crit Writing and Research 1080 (3)
   - Philosophy (4)
     - Choose one: Phl 2010, 2020, 4020

VII. Christian Perspectives on Faith and Living (12 hours)
   - Freshman Level: Rel 1010 (1)
   - Freshman Level: Rel 1000A-L (1)
   - Sophomore Level: Rel 2000 (4)
   - Junior Level: Rel 3000 (4)
   - Senior Level: Rel 4000 (2)

*Are taken in addition to 95 hours if test scores indicate lack of competency.

B.S. IN ELEMENTARY EDUCATION

Major: Elementary Education (43 hours) (Tennessee endorsement for grades 1-8).

I. Communication in the Elementary School (15 hours)
   - Teaching Lang Arts in the Elem Sch 3120 (4)
   - Children's Lit for the Elem. School 3200 (4)
   - Mthds of Teaching Reading in Elem Sch 3140 (4)
   - Diagnosis/Remed of Reading Disab 4140 (3)

II. Sciences in the Elementary School (16 hours)
   - Social Studies for Elem Sch 3110 (4)
   - Science for the Elem Sch 3490-3500 (6)
   - Methods of Mathematics for the Elem Tchr 3040 (3)
   - Fund. of Geog 2030 (3)

III. Creative and Physical Arts in the Elem School (12 hours)
   - Public School Art 3910 (3)
   - Music for Elem Teachers 3400 (3)
   - Play in Early Childhood Education 4040 (4)
   - Meth. Edu. Media 3190 (2)

Minor: Professional Elementary (24 hours) (this minor open only to Teacher Education majors)
   - Foundations of Education 2000 (5)
   - Curr & Meth for Elem Sch 2900 (4)
   - Child Growth and Development 2170 (4)
   - Educational Psychology 3010 (4)
   - Intro to Exceptional Learner 3411 (4)
   - Public School Health 2100 (3)

Professional Quarters (14 hours)
   - Evaluation and Child Guidance 4000 (2)
   - Student Teaching for the Elem Sch 4160 (12)

Practicum Requirements: (4 hours)

Education students are required to take two practica (2 hours each), one during the sophomore year and the other during the junior year. Practicum in Education 2010 and 3010 are directed experience in selected schools, one being a suburban or rural school, the other an urban school. The practica are coordinated by Director of Teacher Education and the major advisor.

Unrestricted Electives: (12-13 hours)

Any courses in the college curriculum apply here. The student should keep in mind though "areas of emphasis" which relate to elementary school teaching. To be considered an "emphasis" the area must contain 18-20 hours. Examples are reading-language arts, social studies, math, science, music, art or physical education. Courses in the general education core cannot be used for an "emphasis." A student must total a minimum of 192 quarter hours for graduation.

B.S. IN EARLY CHILDHOOD EDUCATION

General Education—(95 hours)

Major: Early Childhood Education (44 hours) (Tennessee endorsement for grades K-8)

I. Communications in the Elementary School (15 hours)
- Tch Lang Arts in Elem School 3120 (4)
- Children's Lit for the Elem School 3200 (4)
- Mthds of Teaching Reading in Elem 3140 (4)
- Diagnosis and Remed of Reading Disab 4140 (3)

II. Sciences in the Elementary School (17 hours)
- Social Studies for Elem Sch 3110 (4)
- Sci for the Elem Sch 3490-3500 (6)
- Math and Sci for Early Childhood 3220 (4)
- Fundamentals of Geography (3)

III. Creative and Physical Arts in Elementary School (12)
- Public School Art 3910 (3)
- Music for Elem Teachers 3400 (3)
- Play in Early Childhood 4040 (4)
- Methods of Using Edu 3190 (2)

Minor: Professional Elementary (24 hours) (This minor open only to Teacher Education majors)
- Foundations of Edu 2000 (5)
- Curr and Meth for Elem Sch 2900 (4)
- Public School Health 2100 (3)
- Child Growth and Development 2170 (4)
- Edu Psychology 3010 (4)
- Intro to Exceptional Learner 3411 (4)

Kindergarten Endorsement Courses (6 hours)
- Early Childhood Ed 3390 (3)
- Mthds of Kindergarten Edu 4050 (3)

Professional Quarters (20 hours: one qtr of 14 hrs., one 6 hrs)
- Elementary—Evaluation and Child Guid 4000 (2)
  Student Tchng for Elem 4160 (12)
- Kindergarten—Student Tchng for Kind 416K (6)

Practicum Requirements: (4 hours)

Education students are required to take two practica (2 hours each), one during the sophomore year and the other during the junior year. Practicum in Education 2010 and 3010 are directed experience in selected schools, one being a suburban or rural school, the other an urban school. The practica are coordinated by the Director of Teacher Education and the major advisor.

B.S. IN SPECIAL EDUCATION

Tennessee endorsement for elementary teachers of exceptional children grades K-12.

General Education: (95 hours)
Major: Elementary Education (43 hours) or Early Childhood Education (44 hours) or a Secondary Education subject area.
Minor: Professional Elementary (24 hours) or Professional Secondary (26 hours)
Professional Quarter: Elementary (14 hours) or Early Childhood (20 hours) or Secondary (14 hours)

Practica: (4 hours)
Second Major: Special Education (32 hours plus 11 additional hours found in the first major-Edu 3411 (4), Edu 3140 (4), Mat 3040 (3)).
Courses in the special education curriculum are as follows and should be taken in this general sequence:

Edu 3411	Introduction to the Exceptional Learner	(4)
Edu 4240	Communication Disorders	(4)
Mat 3040	Mathematics for the Elementary Teacher	(3)
Edu 3420	Characteristics and Needs of the Educationally Handicapped	(4)
Edu 3430	Characteristics and Needs of the Multiple Handicapped	(4)
Edu 3140	Methods of Teaching Reading in the Elementary School	(4)
Psy 4080	Educational and Psychological Measurements for the Exceptional Learner	(4)
Edu 4090	Contemporary Issues in Special Education	(4)
Edu 3440	Instructional Strategies for the Educationally Handicapped	(3)
Edu 3450	Instructional Strategies for the Multiple Handicapped	(3)
Edu 416S	Student Teaching in Special Education	(6)

Total Hours for Graduation: 212 hours for Elementary - Special Education and 224 hours for Early Childhood - Special Education.

COOPERATIVE AGREEMENT IN SPECIAL EDUCATION WITH GEORGE PEABODY COLLEGE OF VANDERBILT UNIVERSITY

Students who are interested in pursuing training in a specific handicapping condition (instead of Trevecca's generic special education program) may choose from three programs at Vanderbilt University: a major in **Multiple Handicaps** (60 quarter hours), a major in **Visual Impairment** (45 quarter hours), or a minor in **Speech and Hearing Science** (27 quarter hours).

The two majors in Multiple Handicaps and Visual Impairments at Vanderbilt University must be accompanied by a major in Elementary Education, Early Childhood Education, or a Secondary Education field taken at Trevecca. The Speech and Hearing minor can be accompanied by a subject major at Trevecca chosen from any of the academic departments; however, recommended majors would include Special Education, Communications, Speech-English, and Social Welfare.

Students may secure details and request permission to pursue this cooperative program from the Chairman of the Department of Education and Psychology, the Coordinator of Special Education, and the Dean of the College.

SECONDARY TEACHER EDUCATION PROGRAM

General Education: (79 hours)

I. Indispensable Skills (12 hours)*
- Eng 1010
- Edu 1000
- Mat 1010
- Com 1000

II. Enrichment Skills (9 hours)
- English Composition 1020 (3 hours)
- Concepts of Math 1040 (3 hours)
- Speaker Audience Com 1010 (3 hours)

III. Personal and Social Development (14 hours)
- Com and Social Relations 1020 (3 hours)
- Consumer Economics 2030 (4 hours)
- Intro to Psychology 1010 (4 hours)
- Physical Activity (3 hours)

IV. Basic Understandings (19 hours)
- Intro to Literature 2000 (3 hours)
- Uses of Democracy 1300 (4 hours)
- Science (12 hours)
- Environmental Science 1650 (4 hours) REQUIRED
- **Choose 8 hours from the following:** Sci 3510; Che 1010, 1020, 1030; Phy 1010 (4); Bio 1520, 1530, 2500, 2520, 3550. **OR choose four 2 hour courses:** Bio 1010, 1020, 1030, 1040; Che 1070, 1080, 1090; Phy 1020, 1030, 1040, 1050

V. Cultural Awareness (18 hours)
- Aesthetic Experience 1500 (4 hours)
- Family in Society 2500 (3 hours)
- Language and Culture (4 hours)
  - Choose one: Spa 1000, Fre 1000, Ger 1000
- Issues in History (4 hours)
- Literature Studies (3 hours)
  - Choose one: Poetry 3010, Short Story 3020, Novel 3030, Drama Lit 3040

VI. Reasoning Skills (7 hours)
- Critical Writing & Research 1080 (3 hours)
- Philosophy (4 hours)
  - Choose one: Phl 2010, 2020, 4020

VII. Christian Perspectives on Faith and Living (12 hours)
- Freshman Level: Rel 1010 (1 hour)
- Freshman Level: Rel 100A-L (1 hour)
- Sophomore Level: Rel 2000 (4 hours)
- Junior Level: Rel 3000 (4 hours)
- Senior Level: Rel 4000 (2 hours)

*Are taken in addition to 79 hours if test scores indicate lack of competency.

Major: A Secondary Subject Area 40-45 hours) (Tennessee endorsement for grades 7-12)

A major is selected from one of the department areas of Science, Business Education, Music Education (additional hours are required here), Physical Education, History, Communication Studies (includes English-Speech), or Mathematics.

Minor: Professional Secondary 26 hours) (This minor open only to Secondary Education majors)
Foundations of Education 2000 (5 hours)
Methods of Using Educational Media 3190 (2 hours)
Curriculum and Methods for the Secondary School 2950 (4 hours)
Teaching Reading in the Content Areas 3500 (3 hours)
Adolescent Growth and Development PSY 2180 (4 hours)
Educational Psychology PSY 3010 (4 hours)
Introduction to the Exceptional Learner 3411 (4 hours)

Professional Quarter: (14 hours)
Instruction and Discipline for the Secondary School 4010 (2 hours)
Student Teaching in the Secondary Schools 4170 (12 hours)

Practicum Requirements: (4 hours)
Education students are required to take two practica (2 hours each), one during the sophomore year and the other during the junior year. Practicum in Education 2010 and 3010 are directed experience in selected schools, one being a suburban or rural school, the other an urban school. The practica are coordinated by the Director of Teacher Education and the major advisor.

Unrestricted Electives: (24-29 hours)
Any courses in the college curriculum apply here. The student may elect to take a teaching minor (see below) from these elective hours. Consult with one's advisor and the Director of Teacher Education for details. A student must total a minimum of 192 quarter hours for graduation.

A Second Minor: (24-30 hours)
A secondary education student may be well-advised to take an additional minor in another subject area (other than the major). Selection of the minor is made from the above named departmental areas. Consult with one's advisor and the Director of Teacher Education for details.

B.S. IN PSYCHOLOGY

General Education . . . . . 68 hours
Major—Required: Psy. 2010, 2060, 2170, 2180, 3000, 3210, 3510, 4110, 4320, 4350, 4410
Electives: Minimum of 6 hours. The following are strongly recommended for graduate school candidates: Psy. 3120, 4060, 4150, 4330 . . . . . 48 hours
Minor: Chosen from any departmental area . . . . . 24 hours
Electives . . . . . 42 hours
Total . . . . . 192 hours
Minor in Psychology . . . . . 24 hours
Must include Psychology 2010, 3120

ASSOCIATE OF SCIENCE IN CHILD CARE

This curriculum is designed to prepare a student for a career as a child care worker in a child care center. It includes work with a group of children as a substitute parent in matters of discipline, homemaking activity and recreational activity. Knowledge of child needs and behavior as well as the development of skills in working with children are basic to the program.

Liberal Arts Core (57 hours)
Eng 1020, 1080, and Com 1010, 1020
Eco 2030, Sci 1650
Psy 2170, Pol 1300, His 1400
Ped 2100
Art 3910, Edu 3400, Mus 1500
Eng 2000
Rel 2000, 3000

Child Care Core (39 hours)
Practicum in Education 2010 (2)
Child Care and Community Relations 4020 (4)
Play in Early Childhood 4040 (4)
Teaching Language Arts in the Elementary School 3120 (4)
Children's Literature for the Elementary School 3200 (4)
Methods of Using Educational Media 3190 (2)
Math and Science for Early Childhood Education 3220 (4)
Early Childhood Education 3390 (3)
Methods of Kindergarten Education 4050 (3)
Directed Study in Education 4330 (3)
Clinical Experience in Child Care 4030 (6)

LIBRARY SCIENCE MINOR
(24-28 hours)

The library science minor is designed to prepare the student for service in librarianship in elementary and secondary schools. The courses required are those needed for Tennessee certification as a teacher-librarian K-12. This minor must be coupled with an elementary early childhood or secondary education major.

Courses Required:

LIS	2010	Foundations of Librarianship	(4)
LIS	2100	Introductory Cataloging and Classification	(4)
LIS	2200	Introduction to Bibliography	(4)
LIS	2210	Selection and Acquisition of Library Materials	(4)
LIS	3400	School Library Administration	(4)
LIS	3500	Books and Related Materials for Adults	(4)
Edu	3190	Methods of Using Educational Media (in prof. edu. requirements)	(2)
Edu	3200	Children's Literature for the Elementary School (in Elem. and Early Child Edu. majors)	(4)

LIS 2000, PHO 2990, and 2992 are recommended for additional credit needed in those states requiring more credit for certification.

EARLY CHILDHOOD MINOR
(24 hours)

The early childhood minor is designed for students who wish to specialize in the early childhood areas. It does not carry a teaching endorsement. Students who wish to teach in public schools should see the Early Childhood **Major.**

Courses Required:

Edu	3390	Early Childhood Education	(3)
Edu	4050	Methods of Teaching Kindergarten	(3)
Edu	4030	Clinical Experience in Child Care	(6)

Three of the following ECE courses are required:

Edu	4040	Play in Early Childhood	(4)
Edu	3120	Teaching Language Arts in the Elementary School	(4)
Edu	3200	Children's Literature for the Elementary School	(4)
Edu	3220	Math and Science for Early Childhood	(4)

SPECIAL EDUCATION MINOR
(25 hours)

The special education minor is designed for students who wish to take a non-certification specialty in the general area of working with handicapped children. Students who wish to teach in public schools should see the Special Education Major.

Courses Required:

EDU/PSY	3411	Introduction to the Exceptional Learner	4
EDU	3420	Characteristics and Needs of the Educationally Handicapped	4
EDU	3430	Characteristics and Needs of the Multiple Handicapped	4
EDU/COM	4240	Communication Disorders	4
EDU	2060-70-80	Sign Language I, II, III	9
			25

A. EDUCATION

EDU 2000—Foundations of Education (5)
Surveys the historical, social, philosophical and psychological foundations of the American school system with emphasis on acquainting students with various teaching behaviors. Prerequisite to all other courses in education. Lab time is spent in observation/participation in public schools. Must be taken in spring quarter of freshman year or the fall quarter of the sophomore year. Application to the Teacher Education Program is a part of this course.

EDU 2010—Practicum in Education (2)
Observation and participation in the schools. Required of teacher education students in the sophomore year. These general areas of field experience are to be specifically included: school policy, school community, and school management. Graded S-U basis.

EDU 2060-70-80—Sign Language for the Deaf I, II, III (3)
Teaches the basic hand signs needed for working with the deaf and hard of hearing in church and school settings. Interpreting signing is also taught.

EDU 2900—Curriculum and Methods for the Elementary School (4)
Overviews the entire elementary school program with a focus on the curriculum and methods. Presentation of current trends and issues in elementary education. Teaching units and lesson presentation skills are stressed. Prerequisite to all other methods courses in elementary and early childhood education.

EDU 2950—Curriculum and Methods for the Secondary School (4)
An overview of today's junior and senior high school with a focus on curriculum and methods. Study of current trends and issues in secondary education. Teaching units and lesson presentation skills are stressed.

EDU 3000—School and Society (3)
A look at the historical, philosophical, and sociological foundations of that unique educational creation, the school. Emphasis is placed on the American school, how it has evolved from colonial days through the present in response to a changing American society. Students will consider current educational trends and practices in light of past trends and practices. Various educational theorists are studied. The American school system is compared and contrasted with the school systems of other major industrialized nations.

EDU 3010—Practicum in Education (2)
Observation and participation in the schools. Required of teacher education students in the junior year. These general areas of field experience are to be specifically included: school management, classroom material preparation, and classroom learning. Graded S-U basis.

EDU 3040—Mathematics for the Elementary School Teacher (3)
Appropriate materials and methods for teaching math in elementary school.

EDU 3110—Teaching Social Studies in the Elementary School (4)
A materials and methods course surveying the elementary social studies curriculum with emphasis on the unit method of teaching. Lab time is spent in participation in an elementary school.

EDU 3120—Teaching Language Arts in the Elementary School (4)
The teaching of language skills including listening, oral, and written communications in the elementary school, with emphasis on the child's total language development.

EDU 3140—Methods of Teaching Reading in the Elementary School (4)
Stress is placed on the objectives, problems, materials, and techniques in the teaching of reading in the elementary school. Lab time is spent in participation in an elementary school.

EDU 3190—Methods of Using Education Media (2)
Skills and techniques involved in planning audiovisual materials in teaching. Types of audiovisual equipment.

EDU 3200—Children's Literature for the Elementary School (4)
A survey of children's literature in preparation for elementary school teaching and children's librarianship. The best of picture books and prose for children are introduced. Emphasis is placed on implementation of an effective literature program in the elementary grades.

EDU 3220—Math and Science for Early Childhood Education (4)
Focuses upon relating child development principles to the physical environment of the child. Presentation of the major concepts of science and mathematics education with emphasis on preschool through the primary grades.

EDU 3390—Early Childhood Education (3)
Study of theories of education in preschool settings. Curriculum development for optimum physical, social, emotional, and mental growth. Designing the preschool physical plant, selecting equipment. Lab time is spent participating in an early childhood center.

EDU 3400—Music for Elementary Classroom Teachers (3)
For Elementary Education majors only. Philosophy, method and materials for teaching music.

EDU 3411—Introduction to the Exceptional Learner (4)
An overview of the issues related to the education and psychology of the exceptional learner. Concepts of learning and classroom management in the public school will be considered. This course is a prerequisite to all other special education courses.

EDU 3420—Characteristics and Needs of the Educationally Handicapped (4)
A study of the physical, social-emotional, intellectual, and learning characteristics and needs of the Mentally Retarded, Learning Disabled, Emotionally Disturbed, and Socially Maladjusted in relationship to educational programs designed to meet their needs. This course must be taken before Edu 3440. Prerequisite: Edu 3411.

EDU 3430—Characteristics and Needs of the Multiple Handicapped (4)
A study of the physical, social-emotional, intellectual, and learning characteristics and needs of multiple disabled children in relationship to educational programs designed to meet their needs. This course must be taken before Edu 3450. Prerequisites: Edu 3411.

EDU 3440—Instructional Strategies for the Educationally Handicapped (3)
Methods, materials, and techniques which will facilitate management and education of educationally handicapped pupils are stressed in this course. Prerequisites: Edu 3411 and Edu 3420.

EDU 3450—Instructional Strategies for the Multiple Handicapped (3)
Methods, materials, and techniques which will facilitate the education and treatment of the multiple handicapped are emphasized in the course. Prerequisites: Edu 3411, Edu 3420, Edu 3430.

EDU 3500—Teaching Reading in the Content Areas (3)
The teaching of reading in the various subject matter fields at the secondary level. Stresses skills of comprehension and vocabulary building as well as study skills and methods of motivating adolescents to read.

EDU 3900—Advanced Signing (2)
This course is designed to enhance the student's ability to communicate more effectively with people who are deaf through the use of ASL and Pidgeon English. It includes extensive practice of vocabulary learned in previous courses. Prerequisite: EDU/CED/COM 2060-2070-2080.

EDU 4000—Evaluation and Child Guidance (2)
A methods course with emphasis on techniques of evaluation, guidance, and disciplinary principles. The role of the elementary teacher as well as the teacher-pupil interaction dynamic will be studied. Offered during the professional quarter in a seminar format for the elementary student teacher.

EDU 4010—Instruction and Discipline for the Secondary School (2)
A methods course with emphasis on techniques of instruction and discipline. The role of the secondary teacher as well as the teacher-student interaction dynamic will be studied. Taken by the secondary student teacher during the professional quarter in a seminar format.

EDU 4020—Child Care and Community Relations (4)
Study of the care of infants and toddlers with attention given to the organization and administration of a child care center. Includes an emphasis on school-parent-community relations. Alternate years.

EDU 4030—Clinical Experience in Child Care (6)
Observation and Practice Teaching of the preschool child in a group setting. Trevecca Kinderhaus will be used for the directed laboratory experience. This internship is the culminating experience of the Child Care Program. Graded S/U basis.

EDU 4040—Play in Early Childhood (4)
Focuses on the creative and developmental potential of play in preschool and kindergarten children. The cognitive and social aspects of early childhood are studied.

EDU 4050—Methods of Kindergarten Education (3)
Recent developments in the education of young children are stressed. Selection and guidance of appropriate activities for kindergarten children. Lab time is spent participating in an early childhood center.

EDU 4090—Contemporary Issues in Special Education (4)
An indepth analysis of the present state of special education. Emphasis will be given to medical, social, vocational, and level aspects and their effect upon mainstream and special education. Visits to a wide variety of professional and voluntary agencies will be complemented by guest lectures representing the range of professional concerns. Taken as the last course in the special education sequence. Prerequisites: Edu 3411, Edu 3420, Edu 3440, Edu 3430, Edu 3450.

EDU 4140—Diagnosis and Remediation of Reading Disability (3)
The nature and causes of reading disability, ways of diagnosing reading disability, and remedial treatment of reading disability. Laboratory experiences required. Prerequisite: Education 3140.

EDU 4160—Student Teaching in Elementary School (12)
Required of all students who are planning to teach in the elementary school. Consists of observation, lesson planning and practice teaching. Seminars are required for purposes of enrichment and guidance. Prerequisite: Admission to Student Teaching. Graded on a Satisfactory-Unsatisfactory basis.

EDU 416K—Student Teaching in the Kindergarten (6)
Required of all students who are planning to teach in public elementary schools. Consists of observation, lesson planning and practice teaching in an approved school kindergarten. Prerequisite: Education 4160. Graded on a Satisfactory-Unsatisfactory basis.

EDU 416S—Student Teaching in Special Education (6)
Required of all students who are planning to teach special education. Consists of observation, lesson planning, and practice teaching with exceptional children in partially integrated, resource and/or itinerate teaching situations. Grades on S-U basis.

EDU 4170—Student Teaching in Secondary Schools (12)
Required of all students who are planning to teach in secondary schools. Consists of observation, lesson planning, and practice teaching. Seminars are required for purposes of discussion and guidance. Prerequisite: Admission to Student Teaching. Graded on a Satisfactory-Unsatisfactory basis.

EDU 4240—Communication Disorders (4)
A study of speech and language development including the topics of physiological properties of the speech mechanism, basic phonetic and phonemic principles, generative grammar and psychological studies of grammar.

EDU 433R—Readings in Education (1)
A study of outstanding writings in Education. Prerequisite: Permission of the instructor.

EDU 4330—Directed Study in Education (1-4)
Consists of special projects and specialized research in Education. Prerequisite: Permission of the instructor.

EDU 433S—Directed Study in Special Education (1-4)
Consists of special projects and specialized research in special education. Prerequisite: Permission of the instructor.

B. PSYCHOLOGY

PSY 1010—Introductory Psychology (4)
A beginning survey course in psychology with emphasis on the psychological bases for understanding human behavior. Major areas covered include human development, emotions, perceptions, personality, identification, prevention and treatment of psychological disorders, and social influences on behavior. Does not count on psychology major. Students who have had PSY 2010 are not eligible for this course. Required of Teacher Education majors.

PSY 2010—General Psychology I (4)
General introduction to selected areas in psychology involving such major areas as historical origins of psychology, methods of psychology, experimental design, biological mechanisms of behavior, human development, sensation, perception, learning, memory, language and thought. Prerequisite to other courses in Psychology.

PSY 2020—General Psychology II (4)
General introduction to major areas in psychology including consciousness, motivation, emotion, personality, intelligence, psychological testing, adjustment, abnormal psychology, psychotherapy, social psychology, descriptive statistics and the nature of measurement.

PSY 2060—Behavioral Science Statistics (4)
An introductory course in statistics with applications from education, psychology and sociology. Topics include descriptive statistics, probability, expected value, sampling distributions, estimation, hypothesis testing of means and proportions, regression, correlation, chi square, nonparametric statistics, and an introduction to analysis of variance. Prerequisite: PSY 3000. Take prior to senior year.

PSY 2170—Child Growth and Development (4)
Development of the child from birth through age 12, together with a consideration of the education techniques for their guidance. Required of elementary education majors.

PSY 2180—Adolescent Growth and Development (4)
Development of the adolescent, together with a consideration of the educational techniques for their guidance. Required of secondary education majors.

PSY 3000—Introduction to Behavioral Science Research and Design (4)
A course designed to introduce the student to: basic steps in planning behavioral science research; merits and limitations of different research designs; critical information or tests and measures; procedures for data processing and computer analysis; criteria for the evaluation of a research report, article, thesis; common mistakes made by students in behavioral science research. Take prior to senior year.

PSY 3010—Educational Psychology (4)
The application of psychological principles to school work.

PSY 3020—Drugs and Behavior (4)
An introductory survey of the field of psychoactive drugs, emphasizing the behavioral modification and control of the senses, the motor responses, mood fluctuations and thought processes.

PSY 3120—Social Psychology (4)
An examination of the psychological principles which function in the social behavior of the individual and the group.

PSY 3210—Theories of Learning (4)
Survey of research and experiments in animal and human learning and the major theories of learning.

PSY 3310—Psychology of Adjustment (4)
Study of certain types of mental illness with emphasis on the principles of preventive hygiene.

PSY 3411—Introduction to the Exceptional Learner (4)
An overview of the issues related to the education and psychology of the exceptional learner. Concepts of learning and classroom management in the public school will be considered. Offered also as Edu 3411.

PSY 3510—Experimental Psychology (4)
A basic course in experimental design, methodology, and control used in an experimental approach to human behavior. Provides opportunity for individual and small group experimental investigations. Includes survey of selected content areas. Prerequisites: PSY 2060 and PSY 3000. Alternate years.

PSY 4060—Psychological Tests and Measurements (4)
The principles of measurements; the use of tests for clinical purposes; the use of standardized objective tests in the solution of psychological problems. Prerequisite: Statistics PSY 2060. Alternate years.

PSY 4070—Principles of Counseling (4)
Theories and techniques of educational, vocational, and personal counseling.

PSY 4080—Educational and Psychological Measurement for the Exceptional Learner (4)
The principles of educational and psychological measurement and evaluation for the educable mentally retarded and pupils with learning disabilities including the use and interpretation of standardized tests for clinical purposes. Prerequisite: PSY 2010 and PSY 3411.

PSY 4110—Theories of Personality (4)
The nature of personality and major theories of personality development with Christian emphasis in interpretation.

PSY 4150—Abnormal Psychology (4)
Survey of the causes, forms and methods of treating behavior abnormalities. Alternate years.

PSY 433R—Readings in Psychology (1)
An advanced course in the literature of psychology designed to meet the student's needs and interest.

PSY 4320—Physiological Psychology (4)
This course acquaints students with the physiological structures and functions that are of interest to a behavioral scientist. Alternate years.

PSY 4330—Special Problems in Psychology (1-4)
For psychology majors or minors, intensive study in areas of special interest. Prerequisite: Two upper division courses in psychology and permission of the instructor.

PSY 4350—Seminar in Psychology (2)
Readings, discussions, reports in interest areas; Group activities. Prerequisite: Senior Classification.

PSY 4410—History and Systems of Psychology (4)
A survey of the history development of modern psychology.

PSY 4610—Psychology of Religion (3)
Examination of various psychological phenomena relating to religious needs and those which pertain to the Christian religious experience. Alternate years.

C. SPECIAL COURSES

EDU 1000—Basic Reading Skills (3)
A course designed to increase the student's reading and study skills. Does not apply to Education major. Graded on S-IP basis.

D. LIBRARY SCIENCE

LIS 2000—Use of the Library (4)
Introductory course to the use of the card catalog. Dewey Decimal Classiciation System, and the most frequently used reference materials in various subject areas.

LIS 2010—Foundations and Principles of Librarianship (4)
The history of the library as a fundamental institution of society, the range of library services, and librarianship as a profession.

LIS 2100—Introductory Cataloging and Classification (4)
A course designed to teach the principles of classification, cataloging and subject headings.

LIS 2200—Introduction to Bibliography and Reference (4)
Basic concepts of reference and information services with emphasis on information sources.

LIS 2210—Selection and Acquisition of Library Materials (4)
A course designed to teach the principles of evaluation and selection of books and non-book materials.

LIS 3400—School Library Administration (4)
Organization and administration of the library at the elementary and secondary school levels.

LIS 3500—Books and Related Materials for Adults (4)
A survey of young adult literature in preparation for teaching and librarianship at the secondary school level.

LIS 4330—Directed Study in Library Science (1-4)
Includes special projects or specialized research in library science. Instructor's permission required.

E. PHOTOGRAPHY

PHO 2990—Basic Photography (2)
Beginning class on the study of the camera, film, lighting, composition and basic camera techniques.

PHO 2992—Photographic Darkroom Techniques (2)
Study of developers of film and paper, developing techniques and how they relate to contrast and grain, types of paper and how surface and texture relate to subject and mood, and printing controls. Prerequisite: PHO 2990.

PHO 2993—Photographic Creative Darkroom (2)
Study of special techniques: solarization, bas relief, photo montage, heat distortion, Kodalith, posterization. Prerequisites: PHO 2990 and 2992.

F. ART

ART 2920-2930—Crafts (4)
An introduction to the processes and materials of the crafts involving primarily macrame, stitchery, batik, rug making and weaving.

ART 3910—Public School Art (3)
Explorations of procedures and techniques in teaching art in public schools. Experiences with a wide variety of materials and processes in inquiry into child growth and development in art.

ART 4330—Directed Study in Art (1-4)
Includes special projects or specialized research in art.

Department of Music

The department is a member of the National Association of Schools of Music, the accrediting agency for schools and departments of music in universities and colleges. It provides opportunity for all students to broaden their understanding of music as a cultural pursuit embracing aesthetic qualities. Recitals and programs are scheduled regularly, designed for the enjoyment of the listener as well as the development of talents of the performers.

In addition, the department functions as a service area for the entire college community, providing music for many varied occasions — convocations, chapels, revivals, commencement, etc.

The department seeks to prepare musically educated individuals for various areas of performance, teaching, and church music, developing both skills and a philosophy relevant to these areas. The B.S. is offered in music, church music and music education.

Students interested in a music major must make formal application to the department. An important part of the application procedure is an audition in the student's major applied area. Applicants should be prepared to play representative works from their repertoire in the case of instrumentalists, or sing representative vocal selections demonstrating proper interpretation, good diction and acceptable intonation.

Another aspect of the application procedure is a proficiency examination in functional keyboard skills. Students

PROGRAM OF STUDY

The basic requirements common to all programs are as follows:

General Education* . . . . . 64 hours
Music Core: Music 1010, 2010, 3035, 101A/101B
2500; 3100-3120; 4010 . . . . . 48 hours
Applied Minor: 12 hours principal applied (6 must be UD);
11 hours ensemble; 3600; 4600 . . . . . 25 hours
Total . . . . . 137 hours

Music Major additional requirements:
4200, 4220 or 3 hours from 2300-2330 . . . . . 3 hours
Electives . . . . . 38-45 hours
Total . . . . . 192 hours

Church Music Major additional requirements:**
1850, 2000, 2300-2330, 2510, 2520, 3500, 4020, 4100, 4510,
Secondary Applied - 6 hours, Ensemble - 9 hours in addition to core requirement.
Electives . . . . . 19 hours
Total . . . . . 192 hours

Music Education Major additional requirements:
2300-2330; 4400, 4410 . . . . . 10 hours
Professional Education (includes student teaching and extra science, health courses required for Tenn. certificate):
EDU 2000, 2010, 3190, 3130 or 3170, 3500, 4000 or 4010, 4160 or 4170; PSY 1010, 2170 or 2180, 3010, 3411;
SOC 2500, 1 additional science course . . . . . 55-56 hours
Total . . . . . 209-210 hours

Music Minor . . . . . 28 hours
Includes 13 hours of academic courses including MUS 1010, 3100; 6 hours applied (at least 3 of which must be private); 9 hours ensemble

*MUS 1010 should be substituted for MUS 1500 to count for general education requirement.

**General Education courses not required: (Church Music only)
COM 1010, ECO 2030, Language & Culture (4), Literature Studies (3), Music 1500.
Under additional Science (4 hours) 2 hours must be PHY 1050 - Sound Systems.

who have deficiencies in this area must enroll in class piano until they can successfully pass the keyboard examination.

Students intending to pursue the Music Education degree must also make formal application to the Teacher Education Program. This is normally done while the student is enrolled in Education 2000, which is prerequisite to all other professional education courses.

Students who are not music majors may elect courses in music, perform in ensembles, or study applied music in order to broaden and enrich their appreciation of the fine arts.

A. THEORY, HISTORY, AND LITERATURE

MUS 1000—Music Fundamentals (3)
A basic theory course designed for the non-music major or as a review for the prospective music major. Covers elementary problems in rhythm, time signatures, scales, intervals and chords.

MUS 1500—Aesthetic Experience (4)
Music and art appreciation. A general education course not required of music majors.

MUS 101A—Sight Singing-Dictation I (1)
Basic study in reading at sight and writing from hearing simple diatonic melodies. Required of all music majors.

MUS 101B—Sight Singing-Dictation II (1)
A continuation of 101A with emphasis on chromatic melodies and modulation to closely related keys. Simple 4 part dictation will be given. Required of all music majors.

MUS 1010—Theory and History of Music (4)
An introduction to the basic theoretical materials of music and the music literature of the Western World. Required of all music majors and minors. Students majoring in music substitute this for MUS 1500.

MUS 2010—Theory I (3)
The analysis and composition of music from the Medieval and Renaissance eras.

MUS 2015—History I (3)
The history of music from the Medieval and Renaissance eras. Must be taken concurrently with MUS 2010.

MUS 2020—Theory II (3)
Continuation of Theory II with emphasis on the Baroque era.

MUS 2025—History II (3)
Continuation of History II with emphasis on the Baroque era. Must be taken concurrently with MUS 2020.

MUS 2030—Theory III (3)
Continuation of Theory III with emphasis on the Classical era.

MUS 2035—History III (3)
Continuation of History III with emphasis on the Classical era. Must be taken concurrently with MUS 2030.

MUS 3010—Theory IV (3)
Continuation of Theory IV with emphasis on the early and middle Romantic era.

MUS 3015—History IV (3)
Continuation of History IV with emphasis on the early and middle Romantic era. Must be taken concurrently with MUS 3010.

MUS 3020—Theory V (3)
Continuation of Theory V with emphasis on the late Romantic and Impressionistic eras.

MUS 3025—History V (3)
Continuation of History V with emphasis on the late Romantic and Impressionistic eras. Must be taken concurrently with MUS 3020.

MUS 3030—Theory VI (3)
Continuation of Theory VI with emphasis on the 20th century.

MUS 3035—History VI (3)
Continuation of History VII with emphasis on the 20th century. Must be taken concurrently with MUS 3030.

MUS 3100—Elementary Conducting (2)
A study of the fundamentals of conducting. Emphasis on beat patterns and methods of indicating meter, tempo, volume, and style. Material drawn from sacred and secular choral music. Open to all students. Required of all majors and minors.

MUS 3110. Instrumental Conducting (2)
Emphasis upon instrumental conducting skills and appropriate literature. Prerequisite: MUS 1000 and MUS 3100.

MUS 3120—Advanced Conducting (2)
Emphasis upon advanced conducting skills and appropriate literature. Prerequisite: 3100, 3110.

MUS 4010—Orchestration (3)
A practical study of the techniques of arranging for various types of choral and instrumental groups. Prerequisite: 2030.

MUS 4020—Choral Arranging (3)
This course is intended to give the student competency in arranging music for all types of vocal combinations. Music Theory 2010-3030 is prerequisite.

MUS 4100—Seminar in Advanced Conducting (1)
Advanced study in conducting, majoring on actual conducting experience under faculty supervision. Open only to those who have completed the regular conducting sequence of courses, with consent of the instructor.

MUS 4200—Keyboard Literature and Pedagogy (3)
A course involving the theory and practice of teaching applied keyboard and instruments. Included are discussion and study of materials and methods; may include practical experience of teaching in a lab situation.

MUS 4220—Vocal Literature and Pedagogy (3)
A course involving the theory and practice of teaching applied voice. The course includes discussion and study of materials and methods with practical experience of teaching in a lab situation.

MUS 4330—Directed Study in Music (1-4)
Consists of special projects or specialized research in music.

B. MUSIC EDUCATION

MUS 2300—Brass Methods (1)
A study of teaching problems through the practical experience of learning to play brass under supervision. Development of fundamental techniques and acquaintance with literature for the beginning student.

MUS 2310—Woodwind Methods (1)
A study of teaching problems through the practical experience of learning to play woodwinds under supervision. Development of fundamental techniques and acquaintance with literature for the beginning student.

MUS 2320—String Methods (1)
A study of teaching problems through the practical experience of learning to play strings under supervision. Development of fundamental techniques and acquaintance with literature for the beginning student.

MUS 2330—Percussion Methods (1)
A study of teaching problems through the practical experience of learning to play percussion under supervision. Development of fundamental techniques and acquaintance with literature for the beginning student.

MUS 3400—Music for Elementary Classroom Teachers (3)
For Elementary Education majors only. Philosophy, method and materials for teaching music in regular classroom.

MUS 4400—Materials and Methods for Elementary School Music (3)
This course investigates philosophical and psychological foundations of Music Education as well as special methods for the Elementary Music specialist. For Music majors only.

MUS 4410—Materials and Methods for Secondary School Music (3)
Materials and procedures for teaching vocal music in grades seven through twelve and instrumental music in grades four through twelve. Emphasis is placed on choral ensembles, literature, choral administration, beginning instrumental ensembles and lesson procedures, advanced band-orchestra techniques, related materials, and instrumental administration. For music majors only.

C. CHURCH MUSIC

MUS 2000—Church Music Practicum (2)
The course is intended to give the student an insight into the functioning of a church music program. The student will be available to assist in the operation of the music program short of taking full responsibility for a given service.

MUS 2500—Introduction to Church Music. (3)
The history, philosophy, and practice of church music. Open to all students.

MUS 2510—Seminar in Church Music Programs (3)
This course is intended to develop strategies for planning musical concerts, cantatas, oratorios and musical plays within the confines of the church. The student will develop a useable knowledge of equipment essential for their smooth facilitation.

MUS 2520—Choral Literature and Pedagogy (3)
This course is intended to acquaint the potential church musician with music suitable for worship in the Christian church. The student will develop an ethical approach to singers and singing; will gain knowledge of how to work with the professional singer as well as the non-professional singer in the church.

MUS 3500—Hymnology (3)
The History, classification and practice of the hymnody of the Christian Church to the present. Open to all students.

MUS 4510—Church Music Internship (4)
This course explores the various needs of the church music program. Emphasis is placed on methods and materials available for implementation. Opportunity is given the student to gain practical experience in an approved church situation. Consent of instructor.

D. PERFORMANCE

All students desiring to study an applied area must have the approval of the Department of Music before they register. Majors are required to study their principal applied area each quarter they are enrolled, or until they complete their senior recital requirement (4600).

Class Instruction

Class instruction in voice, piano, and guitar provides small group instruction for those with little or no previous study. Music majors may not count class instruction in their principal applied area toward graduation requirements. Minors may count up to 3 hours. Voice majors may count one quarter of MUS 1630 toward graduation requirements.

MUS 1600—Beginning Class Piano (1)
may be repeated
MUS 1610—Intermediate Class Piano (1)
may be repeated
MUS 2600—Advanced Class Piano (1)
may be repeated
MUS 1620—Beginning Class Voice (1)
may be repeated - approval of instructor required
MUS 1630—Intermediate Class Voice (1)
may be repeated - approval of instructor required
MUS 1640—Beginning Class Guitar (1)
may be repeated
MUS 1650—Intermediate Class Guitar (1)
may be repeated

Vocal Diction

Fundamental elements of foreign language designed to assist voice students in their study of German, Italian, and French repertoire.

MUS 2670—Vocal Diction—French (alternate years) (2)
MUS 2680—Vocal Diction—Italian (alternate years) (2)
MUS 2690—Vocal Diction—German (alternate years) (2)

Studio Instruction

Private instruction is available for the applied areas listed below. Students other than music majors and minors with sufficient background and interest are encouraged to elect studio instruction whenever teaching time is available. Juries are held each quarter. All majors must pass an applied examination at the end of their 6th quarter of study before they will be permitted to register for 4000 level (Upper Division) applied study. Music majors must register for 6 consecutive quarters of 4000 level study in order to meet graduation requirements. One 30-minute lesson per week carries 1 hour of credit, and requires a minimum of 6 hours outside practice weekly. All applied students are required to attend

MUS 2700, 4700 Piano (1-2)
MUS 2710, 4710 Organ (1-2)
MUS 2720, 4720 Voice (1-2)
MUS 2730, 4730 Brass (1-2)
MUS 2740, 4740 Woodwinds (1-2)
MUS 2750, 4750 Strings (1-2)
MUS 2760, 4760 Percussion (1-2)
MUS 2770, 4770 Guitar (1-2)

MUS 3600—Keyboard Proficiency (1)
Required of all music majors. Student will register and receive credit after passing the proficiency evaluation. A required prerequisite to student teaching for music majors.

MUS 3800—Opera Workshop (1)
Elective credit for participation in opera workshop.

MUS 4600—Senior Recital (1)
All music majors are required to present a senior recital composed of works from various style periods. The candidate must perform a representative portion of his recital before the entire music faculty one month preceding the scheduled public performance.

all concerts and recitals sponsored by the department and all musical Lyceum performances. Failure to do so will result in a lowering of the applied grade for that quarter.

Ensembles

Any student may apply for membership in one or more of the departmental ensembles which provide opportunity for a variety of musical experiences through performances. Music majors and minors are required to participate in an appropriate departmental ensemble each quarter they are enrolled in applied study; i.e., voice and keyboard students enroll in Choral Union and instrumental students enroll in Wind Ensemble. Non-music majors may count up to 9 hours of ensemble credit toward graduation requirements.

MUS 1800—Concert Choir (1)
A mixed choral organization open to all students by audition. A varied repertoire from both sacred and secular literature is performed in concerts given throughout the year. The Choir tours each Spring.

MUS 1810—Ambassadors (1)
A choral ensemble open to all men, by audition. A varied repertoire is performed in concerts throughout the year. The Choir tours each Spring.

MUS 1815—Treble Tones (1)
A choral ensemble open to all ladies, by audition. A varied repertoire is performed in concert throughout the year. The Choir tours each Spring.

MUS 1820—Choral Union (1)
This is a large organization with membership open to the entire college community without audition, but with the consent of the director. Required of certain music majors and minors while in their applied study.

MUS 1825—Madrigalians (1)
A small mixed choral ensemble open to all students by audition. Music of the Renaissance and Baroque eras will be featured.

MUS 1830—Wind Ensemble (1)
Open to all students. It provides opportunity for continued development of instrumental performance ability. A balanced repertoire from both sacred and secular literature is performed in concerts given throughout the year. All who wish to participate must be approved by the director. Required of instrumental majors.

MUS 1831—Stage Band (1)
Open to all students by permission of director. Functioning every quarter. The group performs music in the more popular idiom, including some jazz.

MUS 1832—Pep Band (1)
Open to all students by permission of director. Functioning during the basketball season (Winter quarter), the group performs appropriate music at all home basketball games.

MUS 1840—Chamber Music Ensembles (1)
Provides opportunity for participation in various types of small vocal or instrumental ensembles such as brass quintet, woodwind quintet, etc. Prerequisite: Approval of director.

MUS 1850—Handbell Choir (1)
Open to all students. Prerequisite: ability to read music, permission of director.

MUS 1860—Marching Band (1)
Provides instrumental students with an opportunity to participate in the joint Peabody-Vanderbilt Marching Band. Permission of the instrumental instructor is required. At least one hour is required of all instrumental music education majors.

Department of History and Social Science

History and the Social Sciences have always been important areas of study at Trevecca Nazarene College. Historians and social scientists alike believe that the perceptions of people different from ourselves in time, space, and life-expressions are built upon our understanding of our own social and political experience. The department's objective, therefore, is to promote understanding of modern societies through the methods of the historian and the social scientist. Students desiring to enter the professional fields of teaching, historic preservation, museum-related work, law enforcement, criminal justice, personnel management, behavioral research, and all levels of government service select history, social science, or behavioral science as major fields. In addition, minors in history, political science, behavioral science, social science, social welfare, or sociology may be selected to back up work in any area of study.

The two new and expanding areas served by our department are Pre-Law and Social Welfare. Following the counsel of graduate schools of law and practicing attorneys, we have established a personal program for each student who plans to pursue graduate legal studies. Thus far every graduate of our program who has applied to a graduate school of law, has been accepted.

The Social Welfare major is designed to prepare students for entry into careers in the expanding social work professions at any level of public or private agency, or into graduate pro-

B.A. IN HISTORY

General Education . . . . . 68 hours
Major: History 2010-20-30, 3050 and electives from upper division courses in History and Political Science . . . . . 40 hours
Minor: Selected from any field . . . . . 24 hours
Electives . . . . . 60 hours
Total . . . . . 192 hours

Minor in History . . . . . 24 hours
Includes courses in history numbering 2000 and above (6 hours may be from other social studies). Must include HIS 3050.

Minor in Political Science . . . . . 24 hours
Includes courses in political science numbering 2000 and above, including POL 2000 and 3150.

B.S. IN BEHAVIORAL SCIENCE

General Education . . . . . 68 hours
Major: Psychology 2010, 2060, 3000, 3120, Sociology 2010, 3500 plus 20 hours of electives in Sociology, Psychology, or Anthropology.
Minor: Selected from any field . . . . . 24 hours
General Electives . . . . . 56 hours
Total . . . . . 192 hours

Minor in Behavioral Science
Includes 24 hours of courses in psychology, sociology, and anthropology. Psychology 2010 and Sociology 2010 are required.

Minor in Sociology . . . . . 24 hours
Includes SOC 2010. Up to 8 hours of Anthropology may be counted on a Sociology Minor.

B.S. IN SOCIAL WELFARE

General Education and Language . . . . . 68 hours
Major—Courses required are:
Psychology 2010, 2060, 2170, 2180
Communications—2010
Soc 3200, SWF 2250, 3250, 3900, 4510, 4580 . . . . . 44 hours
Minor—Recommended minors include Sociology, Psychology, Economics, Business Administration, and Communications . . . . . 24 hours
Electives . . . . . 46 hours
Total . . . . . 192 hours

grams for advanced study. The program combines study in Psychology and Sociology, as well as Social Welfare. Requirements include a field placement within the specific career choice of the student.

The B.A. in Social Science is recommended for teachers in Junior High School or Middle School work. In some cases it can lead to work at the Secondary level. Consultation should be made with the Director of Teacher Education concerning certification requirements.

Pre-Law

This program will usually be organized around history and political science concentrations, but will include minors or substantial course work in communications, English and business. Thus each student is guided through a course of study tailored to meet his particular needs, and which will maximize his chances of success in graduate studies.

Minor in Social Welfare ..... 24 hours
Includes SWF 2250, 3250, 3900, 4580, 8 hours of electives from Sociology, Psychology and Communications with approval of advisor.

B.A. IN SOCIAL SCIENCE

General Education ..... 68 hours
Major: American History—9 hours; Choice of 4 of the following
Political Science—9 hours; Economics—9 hours;
Geography—9 hours; Sociology—9 hours;
Psychology—9 hours** ..... 45 hours*
Minor: Selected from any approved field ..... 24 hours
Professional Education Requirements ..... 52 hours
Electives ..... 3 hours
Total ..... 192 hours

Minor in Social Sciences
Consists of 27 hours of approved courses selected from three of the following five fields: political science, history, geography, economics and sociology. The program should contain a minimum of 9 hours in different fields.

A. HISTORY

HIS 1400—Issues in History (4)
A course of study dealing with those persistent and recurring issues in history with which thinking people have dealt and which have shaped our contemporary world.

HIS 2010-2020-2030—American History (3)
Survey of colonial and United States history from the discovery to the present time, treating political, social, cultural, and economic factors which have influenced the development of the Nation.

HIS 3010-3020—History of England (4)
The British Isles from their earliest history to the present time, emphasizing especially the growth of the British democracy and the development and expansion of the British Empire.

HIS 3050—Historiography (4)
A course designed to acquaint undergraduates with the outstanding historians, major historical periods and writings, and the concepts of historical process.

*Teacher Education students who desire certification in Social Studies must take an additional 9 hours in European History including HIS 1400.

**For Teacher Education students in Social Studies, the Psychology component must include PSY 2010 and PSY 3120.

HIS 3080—Ancient History (4)
Social, economic, intellectual, and political developments in the Middle East and Europe up to the time of the collapse of the Western Roman Empire. Prerequisite: HIS 1400.

HIS 3090—Medieval History (4)
A detailed investigation of social, economic, intellectual and political developments in Europe from the Fifth Century A.D. to the Reformation. Some attention also will be given to these developments with relation to the Far East and Near East. Prerequisite: HIS 1400.

HIS 3100—Renaissance and Reformation (4)
Presents a basis for understanding movements and events in the later modern period. Prerequisite: HIS 1400.

HIS 3240—Modern Europe (4)
17th and 18th century Europe. Beginning with the Stuart era and going through the French Revolution. Prerequisite: HIS 1400.

HIS 3250—Modern Europe (4)
A continuation of History 324 covering the Napoleonic era, the period of reform in Western Europe and extending to World War I. Prerequisite: HIS 1400.

HIS 4010—Economic History of the United States (4)
The beginnings and the development of the economic institutions of the United States.

HIS 4030—The American Colonies (4)
A study of the establishment of the English colonies in the New World, and their separation from the mother country. Prerequisite: HIS 2010-20-30.

HIS 4040—The United States: the Young Nation (4)
The study of the new nation from the American Revolution through the end of the Jacksonian period, featuring the contributions of Jefferson and Jackson. Prerequisite: HIS 2010-20-30.

HIS 4050—Civil War and Reconstruction (4)
A political, social and military history of the North and South from 1850 to 1877. Prerequisite: History 2010-20-30.

HIS 4060-70—The United States in the Twentieth Century (3)
A study of modern America, including nineteenth century backgrounds, reform movements, the Great Depression, politics since 1945, East-West conflict, and contemporary problems. Prerequisite: History 2010-20-30.

HIS 4210—Introduction to Russian History and Culture (4)
Examines the Russian and Soviet backgrounds of present day life and relations to the U.S.S.R.

HIS 4240—Seminar in Historical Research (4)
A writing seminar dealing with historical bibliography, use of libraries and archives, investigation, criticism, and interpretation.

HIS 433R—Readings in History (1)
Great historical writings, adapted to the students' needs and interests. Limited to advanced students approved by the instructor.

HIS 4330—Directed Study in History (1-4)
Self study under faculty direction in areas of special interest to students. Must be approved by instructor.

HIS 435A-B-C—Tennessee History (3)
An in-depth Travel Seminar involving a study of selected areas of Tennessee history, featuring Middle Tennessee, West Tennessee, and East Tennessee, respectively. A total of six (6) quarter hours may be taken in these offerings.

HIS 4560—The Far East Since 1500 (4)
Emphasizes China and Japan; a survey of social, political, and economic institutions.

HIS 4760—Living History Seminar (3-6)
In-depth Travel Seminars to selected sites. of historical significance in the U.S. and Europe.

B. POLITICAL SCIENCE

POL 1300—Uses of Democracy (4)
A course dealing with the theory and evolution of the concept of participatory government in its several variations, with the emphasis on the American republican form.

POL 2000—Introduction to Political Science (4)
The basic theory, vocabulary, and methods of analysis in the study of politics.

POL 2020—American Government (4)
The origin and development of American governmental institutions.

POL 2060—International Relations (4)
Examines the basic factors of contemporary world politics; the state system, ideologies, nationalism, imperialism, attempts to achieve world unity.

POL 3150—Contemporary Political Thought (4)
Analyzes major theorists and schools of modern political thought including current ideologies. Alternate years.

POL 3250—Constitutional Law (4)
An introduction to major issues in constitutional development, particularly in the areas of civil rights and personal freedoms. Case study method will be used. Prerequisite: POL 1300.

POL 3350—Federal Seminar (3)
A week-long seminar in Washington, D.C., involving participants in lectures, group sessions, and visits to various government agencies. Offered Winter Quarter.

POL 4330—Directed Study in Political Science (1-4)

POL 4340-41-42—TISL Practicum (1)
A supervised experience with the annual Tennessee Intercollegiate State Legislature. The student participates in a four day mock assembly, with lead-up and follow-up activities, featuring the interchange of ideas on current political issues. Offered every fall. Graded S/U basis.

POL 4350—Tennessee Legislative Internship (9)
A practicum experience with the Tennessee General Assembly, directed by that body, providing direct experience as an administrative aide to an Assenbly member in session. Offered Winter Quarter to selected students. Graded S/U basis.

POL 4351—Political Science Project (3)
An optional research project which may be taken for extra credit in conjunction with the Tennessee Legislative Internship. Letter grade assigned.

C. GEOGRAPHY

GGY 2050—Fundamentals of Geography (3)
An introductory study of the earth as the habitat of man, emphasizing the interactions of man with his environment and its resources.

GGY 2060—Geography of World Areas (4)
An introduction to the economic, cultural, and political environment of selected areas of the modern world in the light of their traditional physical settings. The class is designed to help the student develop an enhanced global understanding and awareness.

GGY 4330—Directed Study in Geography (1-3)
Self-study under faculty direction in areas of special interest to students.

D. SOCIOLOGY

SOC 2010—General Sociology (4)
The nature and functions of sociology, the development of social ideas and institutions and the processes of social interactions and social structure. Prerequisite: to other courses in Sociology.

SOC 2050—Contemporary American Society (4)
A sociological analysis of contemporary American culture, institutions, values, disorganization and change. Special emphasis will be given to the assessment of current major social movements and issues and the future of society.

SOC 2500—The Family in Society (3)
A study of the functions of the institution of family and the inter-relationship of family and other major institutions in society including the ways in which current social conditions influence this relationship. Current sociological research on family behavior will be examined and a Christian perspective on family emphasized.

SOC 3150—Sociology of Religion (4)
A sociological analysis of the origin, cultural context, and social functions of religion. Stress is placed on empirical studies of contemporary Christianity.

SOC 3170—Gerontology: Sociology of Aging (4)
The study (1) of aging, (2) the social problems of the aging person, (3) developing an outlet for the tremendous potential represented by persons among the retired, and (4) a survey of community agencies for the older person.

SOC 3200—Social Problems (4)
A sociological description and analysis of some of the contemporary social problems in American Society with an emphasis on programs designed to help remedy these problems.

SOC 3300—Urban Sociology (4)
Population changes, institutional changes and problems developing in our urban societies. A section on urban planning and urban ministry is included.

SOC 3350—Minority Group Relations (4)
This course examines the social situation among American ethnic minorities. Analysis of cultural factors and their effects on majority-minority interpersonal relationships is included. Cross listed as COM 3350.

SOC 3400—Criminology (4)
A study of theoretical causes of criminal behavior, the incidence and prevalence of crime, and the methods of control and rehabilitation of our criminal justice system from a social/environmental viewpoint.

SOC 3500—Theoretical Perspectives in Sociology (4)
A discussion of sociology as an academic discipline and a survey of outstanding contributions to its body of theory. Christian perspectives of the theoretical foundation of sociology are included. Prerequisite: 8 hours of Sociology or Instructor's permission.

SOC 4330—Directed Study in Sociology (1-4)
Individual study which provides opportunity for majors and minors to pursue some areas of interest in depth which are not covered in regular course work.

E. SOCIAL WELFARE

SWF 2250—Introduction to Social Welfare (4)
The initial course of study in the social welfare sequence. The historical development of social welfare and the emergence of the social welfare perspective and philosophy. The course will feature guest lectures by individuals from various sectors of the social welfare profession.

SWF 3250—Social Welfare: Our Christian Heritage (4)
A study of social work and its historical basis in the Christian reform movement of the late 1800's. Emphasis is given to the scope and integration of the profession of social work and the Christian perspective - the scripture, the church, and the individual Christian's social responsibility.

SWF 3900—Social Work Methods (4)
A generic introduction to social welfare methods, a review of methods of working with individuals and groups with emphasis on systems theory and interviewing. Includes a brief exposure to methodology used in community organization and social planning.

SWF 4510—Social Welfare Field Experience (4)
Supervised field work experience in a social agency. This will allow the student to deepen his understanding of the functions and mechanics of the agency's work. Prerequisite: SWF 2250 and 3250. Graded S/U basis.

SWF 4580—Family Casework/Interventive Relationships (4)
Having established a base in social work values, knowledge, and skills, the advanced student will have the opportunity to develop professional expertise in helping individuals and families. The course focuses on the family as client and draws upon the strategies and techniques used in family therapy. The course will also emphasize family and cultural heritage as forces which strongly affect both the giver and receiver of professional help.

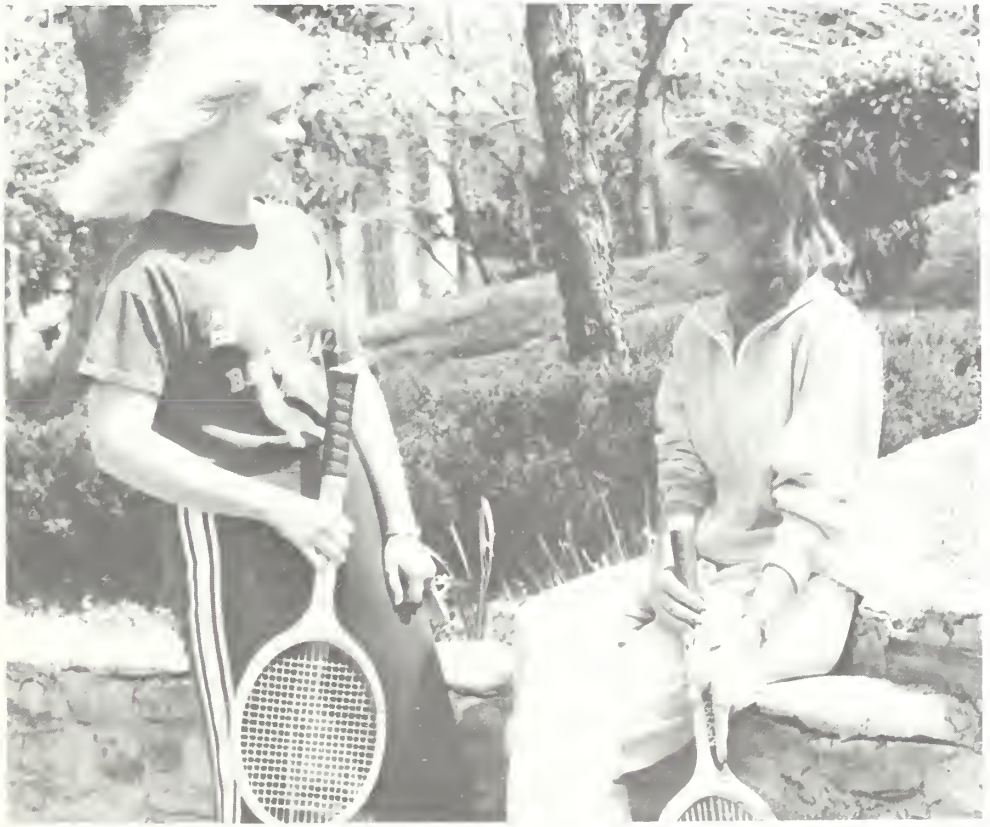
F. CROSSLISTINGS FROM OTHER DEPARTMENTS WHICH MAY COUNT ON A SOCIAL WELFARE MAJOR:

COM 2800—Small Group Communication Theory & Research (4)

COM 4160—Seminar in Group Process (4)

PSY 2170—Child Growth and Development (4)

PSY 2180—Adolescent Growth and Development (4)



Department of Physical Education, Health and Recreation

The department of Physical Education and Health has as its objective: the meeting of physical and social needs of its students in a Christian atmosphere. The department plans to meet this objective in a program that includes intramural sports, activity courses and professional health education and physical education courses. The students have many choices: 1) a major in health (teaching and non-teaching) 2) a major in physical education (teaching) 3) a major in physical education with an emphasis in athletic training and 4) a major in physical education (non-teaching) with emphasis in YMCA, health clubs or church employment. Minors in health education, physical education, coaching and athletic training may be obtained. It is the desire of the department to provide a program that will promote physical fitness and a desirable attitude toward health and wholesome recreation under professional leadership. The successful completion of PED 2000 is a prerequisite to all upper division physical education courses. The course PED 1000 is a prerequisite to all other activity courses.

B.S. IN PHYSICAL EDUCATION

General Education ..... 68 hours
Major ..... 46 hours
- The following courses must be included: PED 2000, 2400, 2500, 2850, 3020, 3040, 3230, 3300, 3500, 3900, 4090, 4100.
- Choice of two of the following:
  - PED 300A, 300B, 300C, 300D, 300E
- Activity Classes
  - PED 1010 Conditioning
  - *One swimming class
  - Four hours electives (life-time sports)

Minor: (Any field for non-teaching majors) ..... 24 hours
Electives ..... 54 hours
Total ..... 192 hours

B.S. IN HEALTH*

General Education ..... 68 hours
Major ..... 40 hours
- PED 2040, 2050, 2500, 2850
- PSY 3020, 3310, SOC 2500
- ALH 1900, 2100, 2300, BIO 2700

Minor: (any field for non-teaching majors) ..... 24 hours
Electives ..... 60 hours
Total ..... 192 hours

TEACHER CERTIFICATION, GRADES K-12 FOR HEALTH OR PHYSICAL EDUCATION

Professional Secondary Minor ..... 26 hours
- Foundations of Education 2000 ..... 5 hours
- Methods of Using Educational Media 3190 ..... 2 hours
- Curriculum and Methods for the Secondary School 3170 ..... 4 hours
- Teaching Reading in the Content Areas 3500 ..... 3 hours
- Adolescent Growth and Development PSY 2180 ..... 4 hours
- Educational Psychology PSY 3010 ..... 4 hours
- Introduction to the Exceptional Learner ..... 4 hours

Professional Quarter ..... 14 hours
- Instruction and Discipline for the Secondary School 4010 ..... 2 hours
- Student Teaching in the Secondary School 4170 ..... 12 hours

*Another activity course may be substituted if student possesses skills beyond intermediate swimming level.

Other Requirements:

Secondary Education majors are required to take some additional content courses to meet Tennessee certification standards:

Introduction to Psychology PSY 1010 ..... 4 hours
The Family in Society SOC 2500 ..... 3 hours
One of the following science courses:
Botany 2520 (4 hours, Biology II 1520 (4 hours), Ecology 2500 (4 hours), Nature Study 3550 (4 hours), or Earth and Space Science 3570 (4 hours) ..... 4 hours
Courses required of all P.E. majors planning to teach in grades K-12: ..... 8 hours
PSY 2170-Child Growth and Development
PED 3220-Materials and Methods in Physical Education for K-12

Practicum Requirements:

Education students are required to take two practica (2 hours each), one during the sophomore year and the other during the junior year. Practicum in Education 2010 and 3010 are directed experiences in selected schools, one being a suburban or rural school, the other an urban school ..... 4 hours
Electives ..... 16 hours
Physical Education students may choose, instead of electives, to take a second minor (in addition to the Professional Secondary Minor). Many teaching minors may be chosen that compliment the Physical Education Major.

B.S. IN ATHLETIC TRAINING

General Education ..... 68 hours
Major ..... 42-45 hours
- 2000 Foundations of Health and Physical Education ..... 4 hours
- 2040 Personal Health and Nutrition ..... 4 hours
- 2400 Teaching Corrective and Restrictive ..... 3 hours
- 2500 Safety and First Aid (CPR & Emergency Management) ..... 4 hours
- 2850 Anatomy and Physiology ..... 3 hours
- 3500 Care and Treatment of Athletic Training ..... 3 hours
- 4090 Physiology of Exercise ..... 3 hours
- 4100 Kinesology ..... 3 hours
- 4200 Advanced Athletic Training ..... 3 hours
- 4300 Clinical Training ..... 9-12 hours
- PED 1010 Conditioning ..... 1 hour
- PED 1180 Weight Training ..... 1 hour
- One swimming course ..... 1 hour

Minor: (any field) ..... 24 hours
Electives ..... 55-58 hours
Total ..... 192 hours

Minor in Physical Education . . . . . 26 hours
Includes PED 2000, 2250, 2500 or 3900, 3230, 3300, 2850, 4100, one of 300A-B-C-D-E, and 2 hours of activity courses beyond general education requirements.

Minor in Coaching . . . . . 24 hours
Includes four of PED 300A-B-C-D-E, and 2850, 3500, 3700, and 4100.
(Available to non-physical education majors.)

Minor in Health . . . . . 24 hours
Includes 24 hours of approved courses.

Minor in Athletic Training . . . . . 24 hours
Includes 24 hours of approved courses.

A. ACTIVITY COURSES

PED 1000—Introduction to Physical Education, Health, and Recreation (1)
A study of the principles and values of physical activity with emphasis on the acquisition and maintenance of an adequate level of physical fitness for a healthy adult life. Specific topics to be presented are: cardiovascular endurance, muscular endurance, strength, flexibility, heart disease, weight control, nutrition, and motor skills as they relate to adult fitness. Physical fitness evaluation tests are administered. This course is a prerequisite for all other physical education activity courses.

PED 1010—Conditioning (1)
How to exercise, develop and properly train the body for efficient daily physical exertion.

PED 1020—Racquetball (1)
Instruction and participation involving the basic skills, strategy, and rules.

PED 1040—Beginning Golf (1)
Basic skills of proper golf technique: grip, stance, swing, and the use of various clubs.

PED 1050—Archery (1)
Fundamental skills of archery and the use and care of proper equipment.

PED 1080—Badminton (1)
Basic strokes, rules and strategy of badminton as well as a brief history of the game.

PED 1090—Beginning Gymnastics (1)
Fundamental skills on the following (apparatus); tumbling, parallel bars, uneven bars, balance beam, horse, rope, and rings.

PED 109C—Intermediate Gymnastics (1)
Continuation of skills performed on the bars, balance beam, horse, rope, rings, and tumbling adapted to each student's level.

PED 1100—Volleyball (1)
The basic skills, rules and history of volleyball.

PED 1110—Beginning Bowling (1)
Fundamentals of the history, rules, and scoring of the game. Lab Fee required.

PED 1120—Basketball (1)
Instruction in the fundamental skills and the history and rules of the game.

PED 1150—Adaptive Physical Education (1)
The participation in an activity by a person with unusual physical conditions. Usually an activity is "adapted" so that such a person may participate. By arrangement only.

PED 1160—Soccer (1)
Instruction in the fundamental skills and the history and rules of the game.

PED 1170—Softball (1)
The theory and practice of the basic offensive and defensive techniques of softball.

PED 1180—Weight Training (1)
Development of skills and knowledge pertaining to building strength, endurance, and flexibility through the use of weights.

PED 1200—Beginning Swimming (1)
Instruction in adjustment to water, buoyancy, balance, relaxation, propulsive movement and coordinate stroking. For non-swimmers only.

PED 1210—Advanced Beginning Swimming (1)
Instruction in rhythmic breathing, elementary back stroke, American crawl, diving, underwater swimming, and elementary forms of rescue.

PED 1220—Intermediate Swimming (1)
Instruction in four major strokes: side stroke, American Crawl, breast stroke, and elementary back stroke. Also, additional water skills.

PED 1230—Advanced Swimming (1)
Perfection of strokes learned in the intermediate course plus instruction in back crawl, trudgen, trudgen crawl, overarm side stroke, and inverted breast stroke.

PED 1240—Advanced Life Saving (1)
A course designed for the competent swimmer to learn and develop the techniques and methods necessary for the survival of a drowning individual. Upon successful completion of the course, an American Red Cross life saving certificate is awarded the students.

PED 1250—WSI (2)
American Red Cross program of water safety instruction.

PED 1280—Introductory Angling (1)
Designed to enable the student to learn the various techniques necessary for successful fishing. Various outside resources are utilized in the class as well as field experience.

PED 1300—Beginning Tennis (1)
The history, strategy and fundamental skills of tennis.

PED 1310—Advanced Tennis (1)
A more thorough study of the strategy of the game of tennis and doubles play. Prerequisite: Physical Education 1300 or approval of instructor.

B. PROFESSIONAL COURSES

PED 2000—Foundations in Health and Physical Education, and Recreation (4)
An introduction to the historical, philosophical, physiological, and sociological areas of physical education. Emphasis is placed upon qualifications and opportunities in the area of physical education. The successful completion of Physical Education 2000 is a prerequisite to all upper division physical education courses.

PED 2040—Personal Health (4)
A practical study of personal health, food and nutrition, mental health, drugs, disease and fitness. The course is designed to promote and encourage wholesome health habits.

PED 2050—Community Health (4)
This course, concerned primarily with those health matters involving virtually all citizens, attempts to focus attention on health problems amenable to community action the benefits of which are channeled to individual citizens.

PED 2400—Teaching Restrictive and Corrective Physical Education (3)
Course is designed for physical education teachers. Includes instruction in special activities for students who cannot take regular physical education activities.

PED 2500—Safety Education and First Aid (CPR and Emergency Management) (4)
Methods and techniques of first aid and accident prevention to include outdoor and aquatic activities. Includes the theory and practice of the American Red Cross.

PED 2850—Anatomy and Physiology (3)
A study of the systematic make-up of man and the processes, activities, and characteristics of each system as applied to physical education.

***PED 2930—Varsity Cheerleading** (1)
Graded S/U basis.

***PED 2940—Varsity Volleyball**-Graded S/U basis. (1)

***PED 2960—Varsity Tennis**-Graded S/U basis. (1)

***PED 2980—Varsity Basketball**-Graded S/U basis. (1)

***PED 2990—Varsity Baseball**-Graded S/U basis. (1)

PED 300A—Coaching Athletics (2)
300B A-Football, B-Baseball, C-Basketball, D-Track and
300C Field, E-Volleyball.
300D Instruction in team organization, team offense and defense
300E development, and the teaching of basic skills. The duties, philosophy of coaching are emphasized.

PED 3020—Gymnastics, Stunts, and Tumbling (2)
Participation, instruction in technique, and practice teaching in graded stunts, gymnastics, and tumbling activities. For P.E. Majors. Even years.

PED 3040—Teaching Individual and Dual Sports (2)
This course provides opportunity for acquiring a knowledge of methods, organization and planning dual and individual activity for secondary schools and for developing sports skills. Odd years.

PED 3220—Materials and Methods in Physical Education for K-12 (4)
The needs and characteristics of children and the physical education activities suitable for fulfilling these needs; program planning, class organization, and methods. Practical experience in teaching activities for K-12 children.

PED 3230—Lead-up Games and Basic Skill Techniques in Physical Education for Elementary Schools (3)
Development of safety skills, program planning, evaluation and teaching of various games and rhythmic activities at the elementary level. Emphasis is placed on fundamental skills associated with various age groups.

PED 3300—Tests and Measurements in Physical Education (3)
The fundamental principles of evaluation in health and physical education including tests for classification, neuromuscular achievement, capacity and knowledge. A survey of available tests in physical education and their uses at various grade levels.

PED 3500—Care and Treatment of Athletic Injuries (3)
A study of conditioning and the care and prevention of athletic injuries.

PED 3700—Psychology of Coaching (3)
A study of the coaching profession and problems faced by today's coach. Factors such as criteria for success, psychology of competition, motivation, leadership, and goal-setting are considered.

PED 3900—Administration and Supervision of Physical Education and Athletics (3)
The study of the examination and grouping of pupils, provision and care of equipment, departmental organization, maintenance of facilities, and supervision of pupils, personnel and programs.

*Varsity sport credit may be received for each year's participation in that sport, but only one credit may count toward the general education requirement. Physical education majors or minors may count one hour toward a major or minor if they have not counted an hour in general education. The credit must be registered for the quarter immediately following the quarter of participation.

PED 4090—Physiology of Exercise (3)
A scientific study of the effects of exercise on the body systems; Prerequisite: Vertebrate Zoology 1530.

PED 4100—Kinesiology (3)
The mechanics of movement and balance of the human body as they are related to physical activities and skill performance. Instruction in the anatomical and mechanical analysis of body movement.

PED 4200—Advanced Athletic Training (3)
Training room administration: Advanced rehabilitation; Use of therapeutic care, and prevention and treatment of athletic injuries.

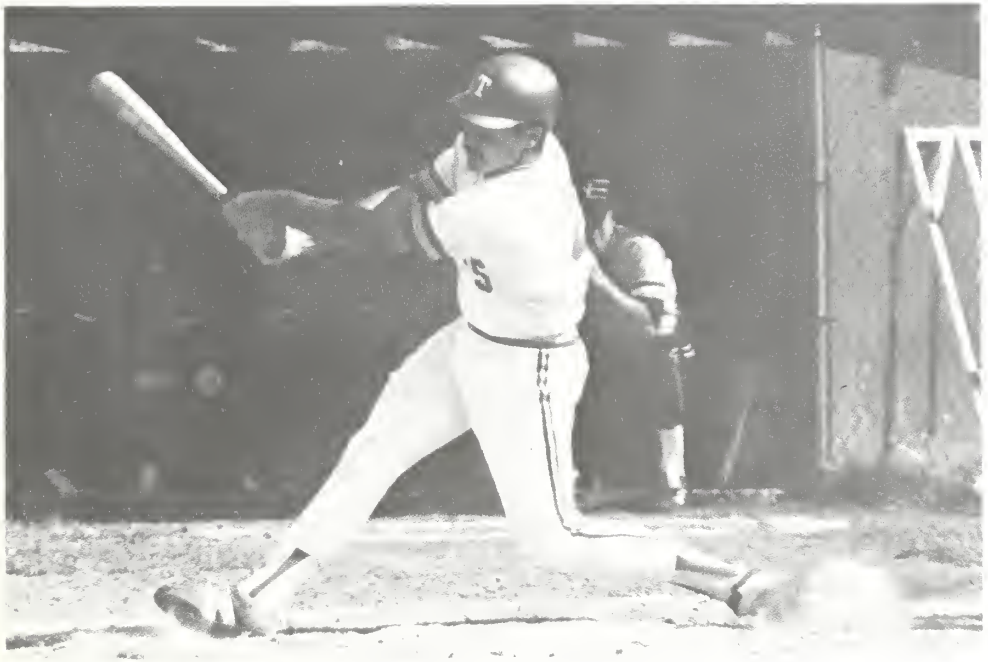
PED 4300—Clinical Experience (9-12)
Involves supervised instruction in actual training room procedures. The National Trainers Association requires a minimum of two years. The clinical experience can be taken all four years, but is required the last three years.

PED 43RA—Readings in Physical Education (1)
By arrangement only.

PED 43RB—Readings in Health (1)
By arrangement only.

PED 433A—Directed Study in Physical Education (1-4)
Includes special projects and specialized research in physical education.

PED 433B—Directed Study in Health (1-4)
Includes special projects and specialized research in health.



Department of Religion and Philosophy

The Department of Religion and Philosophy provides a curriculum to prepare persons for various areas of Christian service as well as for graduate study in religion. In addition to implementing its own goals, the department services the curricular commitment of the institution to general education studies in Bible, doctrine and philosophy.

The B.A. degree in Religion is offered in 6 areas of concentration: (1) Pastoral Ministry (for students planning to enter the active ministry immediately upon graduation, meets ordination requirements); (2) Pre-Seminary (meets admission requirements of Seminary); (3) Religious Studies (for students with no professional ministerial goals); (4) Christian Education; (5) Youth Ministry and (6) Youth and Music (in conjunction with the Music Department).

An A.A. degree is offered in Lay Ministry. This is a two year program designed for students who are interested in studying in a Christian college to become competent lay workers in a local church.

Several minors are also offered including: (1) Biblical Studies, (2) Religious Studies, (3) Philosophy, (4) N.T. Greek, (5) Lay Ministry and (6) Missions.

B.A. IN RELIGION
PASTORAL MINISTRY MAJOR

General Education ..... 68 hours
- Core Requirements ..... 48 hours
  - Upper Division Bible (inc. Rel 3100) ..... 12 hours
  - + History of Philosophy ..... 8 hours
  - Church History (inc. Rel 4090 or 4160) ..... 12 hours
  - Theology (inc. Rel 4090 or 4160) ..... 16 hours

Professional Education ..... 30 hours
- Intro. to Ministry ..... 2 hours
- Pastoral Ministry ..... 4 hours
- Preaching Practicum ..... 6 hours
- Evangelism ..... 3 hours
- Survey of Chr. Education ..... 4 hours
- Missions ..... 3 hours
- Field Education in Religion ..... 2 hours
- Pastoral Psychology ..... 3 hours
- Worship ..... 3 hours

Minor ..... 24 hours
(May not be in Lay Ministry, Biblical Studies or Religious Studies)

Electives ..... 22 hours

Total ..... 192 hours

PRE-SEMINARY MAJOR

General Education ..... 68 hours

*N.T. Greek ..... 12 hours

Major ..... 48 hours
- Upper Division Bible (inc. Rel 3100) ..... 12 hours
- + History of Philosophy ..... 8 hours
- Church History (incl. Rel 3060) ..... 12 hours
- Theology (incl. 4090 or 4160) ..... 16 hours

Professional Education ..... 16 hours

Required Courses:
- Intro. to Ministry ..... 2 hours
- Pastoral Ministry ..... 4 hours
- Preaching Practicum ..... 6 hours
- Survey of Chr. Education ..... 4 hours

Minor ..... 24 hours
(May not be in Lay Ministry, Recommend Philosophy, English, History or Greek)

Electives ..... 24 hours

Total ..... 192 hours

RELIGIOUS STUDIES MAJOR

General Education ..... 68 hours
*N.T. Greek ..... 12 hours
Major ..... 49 hours
  Upper Division Bible (incl. Rel 3100) ..... 9 hours
  Church History ..... 12 hours
  Theology (incl. Rel 4090 or 4160) ..... 16 hours
  + History of Philosophy ..... 8 hours
  Living World Religions ..... 4 hours
Minor ..... 24 hours
  (May not be in Lay Ministry)
Electives ..... 39 hours
Total ..... 192 hours

*This requirement is waived for a student with a minor in N.T. Greek
+ This requirement is waived for a student with a minor in Philosophy

B.A. IN CHRISTIAN EDUCATION

General Education ..... 68 hours
Major Core ..... 47 hours
  Upper Division Bible (incl. Rel 3100) ..... 12 hours
  Theology (incl. REL 4090 or REL 4160 and REL 2030) ..... 8 hours
  Church History (incl. REL 3060) ..... 9 hours
  Evangelism and Missions (REL 3110 & MIS 2100) ..... 6 hours
  Church Music (MUS 2500) ..... 3 hours
  *Psychology (PSY 2010 and PSY 3010) ..... 9 hours
(*Note: PSY 2010 is waived here if taken to fulfill some other requirement)
Professional Education ..... 30 hours
Christian Education Concentration:
Required:
  Introduction to Ministry ..... 2 hours
  Survey of Christian Education ..... 4 hours
  History and Theology of C.E. ..... 3 hours
  Field Education in C.E. ..... 2 hours
  Multiple Staff Ministry ..... 3 hours

Electives:
  Sign Language ..... 3 hours
  Leadership and Administration ..... 3 hours
  Ministry to Children ..... 3 hours
  Ministry to Youth ..... 4 hours
  Ministry to Adults ..... 3 hours
  Ministry to Retiree ..... 3 hours
  Worship ..... 3 hours

Minor ..... 24 hours
(May not be in Religion)
Electives ..... 23 hours
Total ..... 196 hours

B.A. IN YOUTH MINISTRY

General Education ..... 68 hours
Major ..... 47 hours
same as Christian Education

Professional Education ..... 30 hours
Required:
- Introduction to Ministry ..... 2 hours
- Survey of Christian Education ..... 4 hours
- Ministry to Youth ..... 4 hours
- Elementary Conducting (MUS 3100) ..... 2 hours
- Adolescent Growth & Development (PSY 2180) ..... 4 hours
- Field Education in Youth Ministry ..... 2 hours
- Seminar: Youth Ministry ..... 3 hours
- Multiple Staff Ministry ..... 3 hours

Electives:
- Foundations of Health and PE (PED 2000) ..... 4 hours
- Safety Education and First Aid (PED 2500) ..... 3 hours
- Hymnology ..... 4 hours
- Principles of Counseling (PSY 4070) ..... 4 hours

Minor ..... 24 hours
Electives ..... 23 hours
Total ..... 192 hours

B.A. IN YOUTH AND MUSIC MINISTRY

General Education ..... 68 hours
Major ..... 47 hours
- Upper Division Bible (inc. Rel 3100) ..... 12 hours
- Theology (incl. REL 4090 or REL 4160 and REL 2030) ..... 8 hours
- History of the Church of the Nazarene ..... 4 hours
- Evangelism and Mission ..... 6 hours
- Church Music (MUS 2500) ..... 3 hours
- Psychology (PSY 2010, PSY 2180) ..... 8 hours
- Intro. to Ministry ..... 2 hours
- Survey of Christian Education ..... 4 hours

Professional Education . . . . . 30 hours
- Ministry to Youth . . . . . 4 hours
- Fundamentals of Music . . . . . 3 hours
- Elementary Conducting . . . . . 2 hours
- Instrumental Conducting . . . . . 2 hours
- Hymnology . . . . . 4 hours
- Theory/History I . . . . . 4 hours
- Ensemble . . . . . 3 hours
- Applied Voice . . . . . 3 hours
- Multiple Staff Ministry . . . . . 3 hours
- Field Education . . . . . 2 hours

Minor . . . . . 24 hours
Electives . . . . . 23 hours
Total . . . . . 192 hours

DEPARTMENTAL MINORS

Biblical Studies Minor . . . . . 24 hours
A total of 24 hours in Bible Courses numbered above 2000 in catalog.

Religious Studies Minor . . . . . 24 hours
A total of 24 hours in Religion beyond the Gen. Educ. requirement and excluding the Practical Theology courses.

Philosophy Minor . . . . . 24 hours
A total of 24 hours in Philosophy beyond the Gen. Educ. requirement.

N.T. Greek Minor . . . . . 24 hours
- Required Courses . . . . . 15 hours
  - GRK 2010, 2020, 2030, 3010
- Electives . . . . . 9 hours
  - GRK 4330 . . . . . 3-9 hours
  - GRK 4010, 4020, 4030, 4040, 4050 . . . . . 3-9 hours
    (when taught from the Greek New Testament)

Lay Ministry Minor . . . . . 24 hours
- Required Courses:
  - Survey of Christian Education . . . . . 4 hours
  - Evangelism . . . . . 3 hours
- Electives:
  - Ministry to Children . . . . . 3 hours
  - Ministry to Adults . . . . . 3 hours
  - Ministry to the Retiree . . . . . 3 hours
  - Ministry to Youth . . . . . 4 hours
  - Worship . . . . . 3 hours

Missions ..... 6 hours
History & Polity of Ch. of the Naz ..... 4 hours
Upper Division Bible ..... 6 hours
Missions Minor ..... 24 hours
Choose from courses listed under Missions. For non-religion majors, must include MIS 2100.

A.A. IN LAY MINISTRY

A.A. GENERAL EDUCATION CORE CURRICULUM—47 hours

General Education: 47 hours

Enrichment Skills—6 hours		
ENG	1020 English Composition	3 hours
MAT	1040 Concepts of Mathematics	3 hours
COM	1010 Speaker Audience Communication	3 hours
Personal and Social Development—7 hours		
COM	1020 Communication and Social Relations	3 hours
ECO	2030 Consumer Economics	4 hours
Basic Understandings—11 hours (choose three — must include Literature and one Science)		
ENG	2000 Introduction to Literature	3 hours
POL	1300 Uses of Democracy	4 hours
SCI	1650 Environmental Science	4 hours
SCI	3510 Earth and Space Science	4 hours
Cultural Awareness—8 hours		
MUS	1500 Aesthetic Experience	4 hours
HIS	1400 Issues in History	4 hours
Reasoning Skills—7 hours		
ENG	1080 Critical Writing and Research	3 hours
PHL	2010 Introduction to Philosophy	4 hours
Christian Perspectives on Faith and Living—8 hours		
REL	2000 Introduction to Biblical Faith	4 hours
REL	2030 Christian Beliefs	4 hours
	Total Core Hours	47 hours

MAJOR FIELD OF STUDY—42 hours

REQUIRED—13 hours

REL	3110	Evangelism	3 hours
REL	3080	Worship	3 hours
MIS	2100	Introduction to Contemporary Christian Missions	3 hours
CED	2010	Survey of Christian Education	4 hours

OPTIONS—29 hours

CED	2030	Ministry to Children	3 hours
CED	2050	Ministry to the Retiree	3 hours
CED	3010	Ministry to Youth	4 hours
CED	3040	History, and Theology of Christian Education	3 hours
CED	3140	Seminar in Christian Education	3 hours
REL	3060	History and Polity of the Church of the Nazarene	4 hours
		Upper-division Bible	3-6 hours
REL	2030	Christian Beliefs	4 hours
REL	4140	Christian Theology	4 hours
or	4090	Theology of Holiness	
		Additional Course in Church History	4 hours
		Total Major Field of Study Hours	42 hours
		Electives	7 hours
		TOTAL DEGREE CREDITS	96 hours

*This requirement is waived for a student with a minor in N.T. Greek.
+ This requirement is waived for a student with a minor in Philosophy

A. RELIGION

(1) Core Curriculum

REL 1000—The Bible and Contemporary Issues (1)
A series of one-hour courses that address various topics of current interest from a Biblical perspective. Any one of these are to be chosen in the freshman year.

REL 1010—The Idea of a Christian College (1)
Designed to acquaint the student with the unique character of an education in the context of a Christian College. Addresses the issue of integration of faith and learning. Required during the freshman year.

(Note: A student entering college beyond late adolescence, i.e. with considerable life experience, or who has accumulated 48 hours or more of college credit, will by-pass these requirements and will take REL 2020 How to Study the Bible.

REL 2000—Introduction to the Biblical Faith (4)
An introduction to Biblical Faith and Literature, showing the unity of salvation history within and between the Old and New Testaments. To be taken in the sophomore year. Prerequisite for all religion courses numbered 3000 and above.

REL 2020—How To Study the Bible (2)
An introduction to proper methods of Bible study.

REL 3000—Introduction to Christian Thought (4)
An introduction to Christian Theology through some of its Biblical, Historical and Contemporary developments. Special attention is given to the Wesleyan Doctrine of Christian perfection. To be taken in the junior year.

REL 4000—Religion and Life (2)
An attempt to bring the whole college learning experience into focus from a Christian perspective, fitting life, learning, and faith into a unified theological interpretation. To be taken in the senior year.

(2) Biblical Literature

REL 3010—Pentateuch (3)
The historical background and contents of the five books of the law.

REL 3020—Eight Century Prophets (3)
A historical and exegetical analysis of the message and significance of Amos, Hosea, Isaiah, and Micah.

REL 3030—Exilic Prophets (3)
Focuses on the prophets immediately preceding, during and following the Babylonian Captivity.

REL 3100—Biblical Interpretation (3)
An introduction to the principles and methods that should guide the careful and accurate interpretation of the Bible. Historical and linguistic exegesis, as well as theological interpretation, will be emphasized. Required of all religion majors. Prerequisite to all upper division Bible courses.

REL 3510—Poetic and Wisdom Literature (3)
Emphasizes forms and concepts of Hebrew Poetry and the Theological values of Hebrew Philosophy as found in such literature as Psalms, Proverbs, Ecclesiastes, Job.

REL 3520—Apocalyptic Literature (3)
Historical, Exegetical, and Theological analysis of the Apocalyptic Passages and/or books in the Christian Canon, with attention to non-canonical parallels as time permits.

REL 3530—Minor Prophets (3)
A study of the Hebrew Prophets in the Book of the Twelve, whose ministries are usually dated later than the Eighth Century, B.C.

REL 4010—Matthew and Mark (3)
A study of the life and teachings of Jesus as presented in these two of the Synoptic Gospels, with special attention to their literary relationships, and the uniqueness of their respective portrayals of Jesus.

REL 4020—Pauline Epistles (3)
The life and teachings of the Apostle Paul based on a careful analysis of the Pauline Epistles and Paul's travelogue in the Book of Acts.

REL 4030—Hebrews and General Epistles (3)
An intensive study of the New Testament epistles from Hebrews through Jude.

REL 4040—Johannine Literature (3)
An investigation of the characteristics, purposes, and central themes of the gospel and epistles of John.

REL 4050—Luke-Acts (3)
A study of the Lukan writings as a literary unit which covers the history of the Gospel from its beginnings in the life and ministry of Jesus through its proclamation to the world in the life and ministry of the Early Church. Attention will be given to the literary relationship between Luke and the other Synoptic Gospels, as well as to the unifying themes of Luke-Acts.

(3) Theology

REL 2030—Christian Beliefs (4)
An introductory study of major Christian doctrines.

REL 4070—Introduction to Old Testament Theology (4)
The major teachings of the Old Testament as seen in their development within the Old Testament Canon and from the Christian perspective of God's final revelation in Christ.

REL 4080—Introduction to New Testament Theology (4)
The major teachings of the New Testament with particular attention to both their Old Testament background and their formulation by the several authors of the New Testament.

REL 4090—The Theology of Holiness (4)
The Biblical bases of the doctrine of holiness with special attention given to the Wesleyan understanding of Christian perfection.

REL 4110—Theology of the Early Church Fathers (4)
The theology of one or more of the leading Christian thinkers in the early centuries through Augustine.

REL 4120—Reformation Theology (4)
The theology of one or more of the major Protestant Reformers of the sixteenth century.

REL 4130—Contemporary Theology (4)
The leading theological figures, trends, and movements of the twentieth century.

REL 4140-4150-4160—Christian Theology (4)
A systematic study of the Christian faith as expressed in the leading theological doctrines, including an attempt to show their cultural and social relevance.

(4) Church History

REL 3040—History of the Ancient and Medieval Church (4)
A survey of the major developments of the church from the ancient period of the Reformation. Missions, doctrine, polity, life, and worship in each period will be discussed. Prerequisite: Issues in History.

REL 3050—History of the Reformation and Modern Church (4)
A survey of the major developments of the church from the Reformation to the present Mission, doctrine, polity, life, and worship in each period will be discussed. Prerequisite: Issues in History and Critical Writing and Research.

REL 3060—History and Polity of the Church of the Nazarene (4)
The rise, organizations, mission, progress, and polity of the Church of the Nazarene and its relation to other holiness churches.

(5) Practical Theology

REL 2010—Introduction to the Ministry (2)
An introductory course dealing with the call to preach, qualifications and opportunities for the ministry, and preparation necessary for constructive work in the Church.

REL 3080—Worship (3)
A study of the importance, meaning, and historical background of Christian worship; giving attention to principles, plans, methods and materials which will be helpful in worship leadership.

REL 3090—Pastoral Ministry (4)
Consideration of the major duties of the minister such as worship, special services, visitation, and ministerial ethics. Attention is also given to the general principles of organization and administrative functions within the local church.

REL 3110—Evangelism (3)
Emphasis is given to both the theology and practice of evangelism in the local church.

REL 310A-310B—Preaching Practicum (3)
Sermonic structure; the treatment of the text, sermonic divisions, use of illustrations, and source materials. Includes preparation of expository sermons and practice preaching.

REL 4190—Pastoral Psychology (3)
Training in principles and techniques of counseling for the pastoral ministry.

REL 4510—Field Education in Religion (2-4-6)
Pastoral practice open only to Religion majors. The student works under the supervision of the Director of Field Education and an approved pastor. Specific areas of observation and practical service are included. Credit for field experience may be obtained only through **prearrangement** with the Director of Field Education.

(6) Special Courses in Religion

REL 4240—Seminar in Religion (2-4)
For advanced students who desire to investigate in depth some aspects of religious thought.
424A—Advanced Preaching (3 hours)
424D—Eschatology (4 hours)

REL 433R—Readings in Religion (1)
An advanced course in religious literature, designed to meet the student's needs and interest.

REL 4330—Directed Study in Religion (1-4)
Special studies in selected areas of religion.

REL 4300—Minister's Workshop (1)
Special course for Ministers

REL 4400—Seminar for Ministerial Wives (1)
A special course for student ministerial wives.

B. NEW TESTAMENT GREEK

Minor in N.T. Greek
GRK 2010, 2020, 2030, 3010, plus electives to total 24 hours from GRK 4330, REL 4010, 4020, 4030, 4040, 4050, when these last five are attempted on the basis of the Greek New Testament.

GRK 2010-2020—Beginning New Testament Greek I & II (4)
The basic elements of New Testament Greek with special emphasis on pronunciation, forms, vocabulary, and syntax.

GRK 2030—Intermediate New Testament Greek (4)
More detailed study of the grammar and syntax of New Textament Greek accompanied by sight translation of selected readings in the Gospels and/or Epistles.

GRK 3010—Advanced Greek (4)
Consideration of particularly problematic topics in the New Testament Greek grammar, with attention to their impact on the task of exegesis. Proper methods for interpreting the Greek New Testament will be surveyed and utilized.

GRK 4010-4020-4030-4040-4050 (4)
For descriptions see Religion courses with equivalent numbers with which these courses are concurrently taught. Students receiving credit in Greek study from the Greek New Testament.

GRK 4330—Directed Study in Greek (1-4)

C. PHILOSOPHY

Minor in Philosophy

24 hours of courses in Philosophy beyond the requirement for general education.

CORE CURRICULUM REQUIREMENT

The student may choose either PHL 2010 or 2020 during the sophomore year, or PHL 2010, 2020, or 4020 during the junior or senior year.

PHL 2010—Introduction to Philosophy (4)
A general introduction to the major problems of philosophical inquiry through the writings of representative philosophers.

PHL 2020—Creative and Logical Thinking (4)
A study of thinking and thought, including the principles of reasoning and their application in the analysis of argument and detection of fallacies. No prerequisite required.

PHL 3010—History of Ancient and Medieval Philosophy
A study of the writings of some of the most influential Western philosophers who lived during the period extending from the sixth century B.C. through the fourteenth century A.D. Special attention is paid to the works of Plato and Aristotle. Prerequisite: PHL 2010, its equivalent, or special permission from the professor.

PHL 3020—History of Modern Philosophy
A study of the writings of Western philosophers who lived during the period extending from the Renaissance through the eighteenth century. Special attention is paid to the works of Descartes, Spinoza, Leibniz, Locke, Berkely, Hume, and Kant. Prerequisite: PHL 2010 its equivalent, or special permission from the instructor.

PHL 3030—History of Philosophy in the Nineteenth and Twentieth Centuries
A study of the writings of Western philosophers since Kant. Special attention is paid to the works of representatives of such philosophical movements as absolute idealism, existentialism, pragmatism, Marxism, process philosophy, and analytical philosophy. Prerequisite: PHL 2010, its equivalent or special permission of the instructor.

PHL 3070—Ethics (4)
A study of the nature of human life and the foundation of moral responsibility through readings in and discussions of the works of philosophers who have made unusually significant contributions to the field.

PHL 4010—Philosophy of Religion (4)
A study of the nature of religion, the reality of God, the relationship of faith to reason, and religious language through readings in and discussions of the works of philosophers who have made unusually significant contributions to the field. Prerequisite: PHL 2010, its equivalent, or special permission from the professor.

PHL 4080—Seminar in Philosophy (2-4)
A study (designed for advanced students) involving concentrated readings in and discussions of the works of a selected philosopher, or of a group of philosophers who are related either by the subject matter with which they are concerned or the time or place in which they lived and wrote. Prerequisite: PHL 2010 or its equivalent, and permission of the professor.

PHL 4330—Directed Study in Philosophy (1-4)
Individual study which provides opportunity for philosophy minors to pursue some areas of interest in depth which are not covered in regular course work. Includes directed study by and conferences with a professor in the department.

D. CHRISTIAN EDUCATION AND YOUTH MINISTRY

CED 2010—Survey of Christian Education (4)
The principles, objectives, agencies, history and philosophy of Christian education.

CED 2030—Ministry to Children (3)
The development and learning processes of the child from birth through the age of twelve; needs and interests; organization, administration, methods and materials of the church; principles of learning and teaching the biblical message in the Church of the Nazarene.

CED 2040—Ministry to Adults (3)
A survey of the characteristics, needs and problems at different levels of adulthood; learning experiences and objectives; enlisting and involving adults in the mission of the church. Emphasis is given to facilitating better biblical learning, a review of the various methods, materials, purposes, of adult education in the Church of the Nazarene.

CED 2050—Ministry to the Retiree (3)
A study of the process and problems of aging, with emphasis on the church's expanding ministry to retired persons. A review of the characteristics of, and of sources and services available to the aging; the problem and possibilities of retirement, leisure-time and Christian Education.

CED 2060-70-80—Sign Language for the Deaf (3)
See EDU 2060-70-80.

CED 2990—Summer Ministries in the Church of the Nazarene
This course is designed to prepare the student for practical involvement in the summer ministries programs of the Church of the Nazarene. It emphasizes the nature and background of the specific ministries, cross-cultural understandings, personal growth, Biblical understandings, churchmanship, and special skills appropriate to these respective ministries. Prerequisite: Introductory-level CED course or instructor's approval. Offered spring term annually.

CED 2995—Summer Ministry Practicum (4)
Offered in the summer to give credit to students participating in summer ministry experience. Graded S or U.

CED 3010—Ministry to Youth (4)
The principles and practices of effective ministry to youth, 12 to 23 years, with specific focus on the role of a minister to youth. The course reviews the psychology of the adolescent, the problems and adjustments of maturation, and the denomination, organizational and curriculum provisions for a Christian experience and philosophy of life.

CED 3020—Multiple Staff Ministry (3)
The building and maintaining of the multiple church staff emphasizing the biblical bases and historical development of multiple staff ministry. Opportunity for interaction with multiple church staffs of the Nashville area will be given.

CED 3030—Leadership and Administration (3)
A survey of the history, principles, functions of leadership and administration theory for Christian education as a basis for developing a personal philosophy and leading to creative planning and problem-solving.

CED 3040—History and Theology of Christian Education (3)
A study of the historical development of educational thought; an analysis of the major philosophies of religious education with emphasis on enabling the student to formulate his own philosophy; a synthesis resulting in a rationale for the organization of the Christian Education program.

CED 3140—Seminar in Christian Education (3)
An advanced course in Christian education designed to meet the student's needs and interests.

CED 3150—Seminar in Youth Ministry (3)
An advanced study of specialized problems in ministering to young people.

CED 3900—Advanced Signing (2)
See EDU 3900 for description.

CED 4010—Field Work in Youth Ministry* (2-4)
Assignment to a church for observation and practical service in the area of youth ministry.

CED 4330—Directed Study (1-4)
Includes special projects or specialized research under the supervision of instructor.

CED 4510—Field Work in Christian Education* (2-4)
A practical course, open to those concentrating in Christian Education involving assignment to a church for observation and service.

*Credit for field experience may be obtained only through **prearrangement** with the Director of Field Education.

E. MISSIONS AND ANTHROPOLOGY

(1) Missions

MIS 2100—Introduction to Contemporary Christian Missions (3)
A basic survey course designed to introduce the student to the scope of Missiological concerns.

MIS 2400—History of Christian Mission (3)
The missionary imperative from its rootage in the early Church to the rise of the modern missionary movement. The contemporary situation on the Christian frontiers will be reviewed.

MIS 2500—Introduction to the Theology of Missions (3)
An attempt to formulate theological and Biblical bases for world-evangelization through an understanding of the nature and motivation of Christian Outreach, the relation of Christian and non-Christian faiths and the role of the Church in the 20th century.

MIS 3120—History of the Nazarene Church Missions (3)
A study of the missionary activities of the Church of the Nazarene from pre-union groups to the present with an evaluation of present and future problems and needs.

MIS 3130—Living World Religions (4)
A study of the origin, development, present status of the existing great non-Christian religions. May be taken for philosophy credit on a minor.

MIS 3140—The Church in the Inner City (3)
A practical approach to the problem of adapting the interests and resources of the city church to the deteriorating conditions in the inner city.

MIS 3420—Cultural Linguistics (4)
A study of the underlying structure of all languages, including the psychology of language essential to a study of any language. For any one who will be trying to communicate across cultural barriers.

MIS 4510—Field Experience in Missions (2-4)
Credit can be given for on-site experiences in social work and in missions. Credit can also be earned during the summer in Student Mission Corps work or other approved mission experiences under conditions set up by the department head.

MIS 4330—Directed Study in Missions (1-4)
Includes special projects on specialized research in missions.

(2) Anthropology

ATH 3010—Cultural Anthropology (4)

This course is an introductory survey of the field of cultural anthropology. It examines the nature and role of the individual in culture and society. Covers the basic concepts and theories of culture study.

ATH 3030—Applied Anthropology (4)

An examination of culture and the ways in which human behavior has been similarly organized among different cultures. Practical training in methods and techniques of anthropological survey and analysis is provided as well as principles which assist in developing effective cross-cultural communication.

Department of Science and Mathematics

The Department of Science and Mathematics provides basic courses which offer an introduction to scientific method and to the modern world of science and mathematics. Majors may, with appropriate courses in education, prepare for teaching biology, chemistry, physics, or mathematics in secondary schools. Students with excellent records may prepare for graduate school, and others may desire to use their training for industry, or pre-professional training for medicine, dentistry, pharmacy, or engineering. Students desiring to do graduate work in the sciences will find mathematics an essential part of their program. With properly selected courses a student may complete two years at Trevecca and transfer to an institution offering a four-year program leading to the B.S. degree in Nursing.

B.S. IN BIOLOGICAL SCIENCE

General Education . . . . . 68 hours
(BIO 1510 and Phy. 1010 or 1110
instead of Science Understandings)
Major (above Bio. 1510) . . . . . 40 hours
Must include the following:
BIO 1520, 2520, 1530, 3700, 3710, 3520, 3530 + 12 hours
Support Courses Required . . . . . 28 hours
Chemistry 1040-50-60
Organic Chemistry 2010-20-30
Math through College Trig or equivalent
Phy 1010 or 1110
Minor: Chemistry (strongly advised) . . . . . 28 hours
Must include the following:
Chemistry 1010-20-30 or 1040-50-60
Organic Chemistry 2010-20-30
Chemistry elective . . . . . 4 hours
Electives . . . . . 28 hours
Total . . . . . 192 hours

Minor in Biological Science . . . . . 28 hours
Includes 4 hours of Botany in addition to courses in Biological Science beyond the general education requirements in Science.

B.S. IN CHEMISTRY

General Education . . . . . 68 hours
Major . . . . . 44 hours
Must include the following:
General Chemistry 1040-50-60 . . . . . 12 hours
Analytical Chemistry . . . . . 8 hours
Organic Chemistry . . . . . 12 hours
Physical Chemistry . . . . . 6 hours
Support Courses . . . . . 29 hours
Physics 1110-20-30 or 2110-20-30
Biology 1510; Math 2010, 2020, 2030
Minor: Selected from any field . . . . . 24-28 hours
Electives . . . . . 23-27 hours
Total . . . . . 192 hours

Minor in Chemistry . . . . . 28 hours
Includes 28 hours in Chemistry beyond the general education requirements in Science.

B.S. IN GENERAL SCIENCE

For students in secondary education who desire to teach in more than one science area.

General Education ..... 68 hours
Major ..... 44 hours
Must include the following:
Biological Science ..... 12 hours
Chemistry ..... 12 hours
Physics ..... 12 hours
Minor: Selected from any field ..... 24 hours
Teacher Education Professional Requirements ..... 52 hours

Electives ..... 4 hours
Total ..... 192 hours

Minor in General Science ..... 28 hours
Must include 8 hours Biology, 8 hours Chemistry, 4 hours Physics, and 8 hours Science Electives.

Minor in Physical Science ..... 28 hours
Must include 12 hours General Physics, 12 hours Chemistry above 2000 level, and 4 hours electives in Physical Science.

B.S. IN MATHEMATICS

General Education ..... 68 hours
Majors:
Mathematics: MAT 2010-20-30-40-50, 4020 plus electives above 2000 ..... 40 hours
Mathematics Education (for students completing the Secondary ..... 40 hours
Education Program) - MAT 2010-20-30-40-50, 4020 (same as above) plus MAT 1050, 1060, and 3060 and electives above 2000
Also, the first of the two practica required in the Secondary Education Program may be taken working, under supervision, with the basic math skills program at Trevecca.
Minor: Selected from any field ..... 24 hours
Electives ..... 60 hours
Total ..... 192 hours

Minors:
Mathematics: MAT 2010-20-30, 2040, 2050 plus electives above 2000 ..... 24 hours
Mathematics Education (for students completing the Secondary ..... 27 hours
Education Program) - MAT 1050, 1060, 2010-20-30, 3060 plus electives above 2000.

PRE-ENGINEERING PROGRAM

First Year

MAT 2010-2020-2030 Unified Calculus and Analytic Geometry	12 hours
CHE 1040-1050-1060 General Chemistry	12 hours
CIS 2100 Introduction to Computers	4 hours
ENG 1010 English Composition	3 hours
ENG 1080 Critical Writing and Research	3 hours
REL 2000 Introduction to the Biblical Faith	4 hours
*Electives	10 hours
Total	48 hours

Second Year

MAT 2040-2050 Intermediate Calculus	8 hours
MAT 4020 Differential Equations	4 hours
PHY 2110-2120-2130 General Physics	12 hours
REL 3000 Introduction to Christian Thought	4 hours
*Electives	20 hours
Total	48 hours
Two-Year Total	96 hours

*Students should choose electives according to requirements of the institution to which they plan to transfer for completion of their engineering degree. Usually this choice will mean carefully selecting courses from a variety of areas - e.g. social sciences, humanities, fine arts, etc. - to meet general education requirements. Each student should bring a copy of the institution's catalog to be used with the TNC advisor during registration counselling.

Pre-Nursing Program

Trevecca has a cooperative agreement with Mid-America Nazarene College which enables a student to attend Trevecca for two years and then transfer to Mid-America for the professional courses leading to a Bachelor of Science Degree in Nursing. The B.S.N. is accredited by the Kansas State Board of Nursing and the National League of Nursing. Graduates are eligible for State Board exams and licensure as a Registered Nurse.

The first two years of a B.S.N. may be taken at Trevecca. Students may then transfer to Mid-America Nazarene College.

Students must complete all courses in the first two years with a "C" or above and maintain at least a 2.6 grade point average to be considered for the professional program.

Minimum Criteria for admission to the Professional Program (Pre-Nursing):

1. Completion of pre-professional curriculum with a grade of C or above.
2. A minimum G.P.A. of 2.6 on a 4.0 scale.
3. Formal application to the Division of Nursing by January 1st, to be considered for Fall admission.
4. Copies of all official transcripts on file in Nursing Department by January 1.
5. Two references from qualified persons on official forms on file in Nursing Department by January 1.
6. A personal interview with two of the Nursing Faculty.
7. A History & Physical done within the last year on file in the department by February 5.
8. Obtain recommendation of the Admissions Committee of the Division of Nursing.

PRE-PROFESSIONAL CURRICULUM FOR B.S.N.

I.	Enrichment Skills		
	ENG	1020 English Composition	3
	COM	1010 Speaker Audience	3
II.	Personal & Social Development		
	COM	1020 Communications & Soc Relations	3
	PED	1000 Physical Activity	1
	PSY	1010 Intro to Psychology	4
III.	Basic Understanding		
	ENG	2000 Intro to Literature	3
	POL	1300 Uses of Democracy	4
	CHE	1010 Principles of Inorganic Chemistry	4
	CHE	1020 Principles of Inorganic and Organic Chemistry	4
	CHE	1030 Principles of Biochemistry	4
IV.	Cultural Awareness		
	One of the following for language and culture		4
	SPA	1000 Spanish Language and Culture	
	FRE	1000 French Language and Culture	
	SOC	2010 Intro to Sociology	4
V.	Reasoning Skills		
	ENG	1080 Critical Writing and Research	3
	PHL	2010 Intro to Philosophy	4
VI.	Christian Perspective on Faith and Living		
	REL	1000 3 courses	3
	REL	2000 Intro to Biblical Faith	4
	REL	3000 Intro to Christian Thought	4

One of the following:

REL	4000 Religion and Life	2
MIS	3130 Living World Religions	3

Additional courses necessary to transfer to the Cooperative Nursing Program with Mid-America Nazarene College.

BIO	2700 Nutrition	4
BIO	1510 General Biology	4
BIO	1530 Comparative Anatomy	4
BIO	3030 Physiology	4
BIO	3520 Microbiology I	4
BIO	3560 Pathogenic Microbiology	4
PSY	2170 Child Growth and Development	4
PSY	2180 Adolescent Growth and Development	4
REL	an upper division N.T.	3
NUR	2000 Dimensions in Nursing	5
		101

PRE-PHARMACY

The first two years of a Bachelor of Science degree in pharmacy may be taken at Trevecca.

General Education:

English 1020, 1080 ..... 6 hours
COM 1020 ..... 3 hours
ENG 2000—Intro to Literature ..... 3 hours
POL 1300—Uses of Democracy ..... 4 hours
HIS 1400—Issues in History ..... 4 hours
Religion 1000, 2000 ..... 6 hours
Math 1050-1060 ..... 8 hours
Physical Ed., 3 Activity Courses ..... 3 hours
Introduction to Sociology 2010 ..... 4 hours
General Psychology 2010 ..... 4 hours
Aesthetic Experience 1500 ..... 4 hours
Accounting 2210 ..... 3 hours

Specific Courses:

Biology 1510-20-30 ..... 12 hours
Chemistry 1040-50-60 ..... 12 hours
Chemistry 2010-20-30 ..... 12 hours
Physics 1110-120-130-2210-120-130 ..... 12 hours
Total ..... 100 hours

PRE-MEDICAL
PRE-DENTAL

The student will major in either Biology or Chemistry with a minor in the other.

One year of General Physics is required. Individual counseling is given each student as needed.

The following professional Pharmacy courses may be taken at Trevecca:

Biology 3030 . . . . . 4 hours
Biology 3510 . . . . . 4 hours
Biology 3520 . . . . . 4 hours
Biology 3530 . . . . . 4 hours

A. BIOLOGICAL SCIENCE

BIO 1010—Microbiology and Health. Designed for general education or electives (2)
Introduction to microbes and their relationship to the health and well being of man. Prerequisite: Environmental Science 1650 or equivalent.

BIO 1020—Cardiovascular Physiology. Designed for general education or electives (2)
An overview of the heart and circulatory system and its relationship to other body systems and functions. CPR instruction is included in the course. Prerequisite: Environmental Science 1650 or equivalent.

BIO 1030—Responsiveness. Designed for general education or electives (2)
An overview of the nervous and endocrine systems with special emphasis on behavioral influences. Prerequisite: Environmental Science 1650 or equivalent.

BIO 1040—Environmental Appreciation. Designed for general education or electives (2)
Nature study, gardening, house plants, science and art. Prerequisite: Environmental Science 1650 or equivalent.

BIO 1500—Principles of Anatomy and Physiology (4)
To provide a basic understanding of human anatomy and physiology for students who plan to enter the health professions who have no background in the natural sciences.

BIO 1510—General Biology (4)
Fundamental concepts in the biological sciences including organization of living matter, cellular structure and function, food production by photosynthesis, energy harvest, reproduction, genetics, and taxonomy. Students majoring or minoring in biology should register for this course instead of 1650. Lecture and lab.

BIO 1520—General Biology II (4)
A study of principles of biology that apply to lower plant life and invertebrates with laboratory study of selected organisms. Prerequisite: General Biology 1510 or equivalent. Lecture and lab.

BIO 1530—Vertebrate Zoology (Comparative Anatomy) (4)
A comparative study of the vertebrates emphasizing anatomy, physiology, adaptations, and phylogeny. Laboratory emphasis on the dogfish shark and the cat. Prerequisite: General Biology 1510 or equivalent. Lecture and lab.

BIO 2500—Ecology (4)
A study of both plants and animals and their relationship to their environment. Extensive field work utilizing major techniques of field biology. Prerequisite: One year science or permission of the department. Lecture and lab.

BIO 2520—Botany (4)
A study of the morphology, physiology, life cycles, and taxonomy of the plant phyla. Lecture and lab. Prerequisite: BIO 1510 or equivalent.

BIO 2700—Nutrition (4)
A study of the nutritive value of food and the factors influencing the body's requirements.

BIO 3010—Histology (4)
A study of mammalian tissues and microscopic identification of cells, tissues and organs. Opportunities for practice in the preparation of microscopic slides will be given. Lecture and lab. Prerequisite: 1510-1520-1530 or equivalent.

BIO 3020—Embryology (4)
Gametogenesis, fertilization, cleavage, and gastrulation followed by special study of the development of the organs and systems of the vertebrate, with emphasis on the frog, chick, and mammalian embryos. Lecture and lab. Prerequisite: 1510-1520-1530 or equivalent.

BIO 3030—Physiology (4)
The functions of the systems of the mammal with emphasis on human physiology. Lecture and lab. Prerequisite: 1510-1520-1530 or equivalent.

BIO 3510—Biochemistry (4)
The chemical composition and reaction of living matter. Prerequisite: Organic Chemistry 2010-20-30. Can count toward a degree in either biology or chemistry. Lectures and lab. (Alternate years).

BIO 3110—Clinical Microscopy (4)
This course provides the students with a general understanding and basic working knowledge in the clinical aspects and technical procedures employed in the areas of clinical hematology and urinalysis. Practical exercises in related diagnostic laboratory procedures and blood collection are emphasized in the laboratory. Lecture & Laboratory combined. Two - 2 hr. sessions per week.

BIO 3520—Microbiology I (4)
A survey of bacteria, fungi, viruses and protozoa. Emphasis on bacteria; classification, morphology, metabolism, cultivation and control. Introduction to bacterial diseases. Clinical diagnostic procedures to be covered in laboratory. Lecture and lab.

BIO 3530—Microbiology II (4)
Introduction to the viruses; their nature, classification and diseases. Medical mycology is emphasized with the study of the more important mycotic diseases of man. Etiology, epidemiology, clinical symptomology and laboratory diagnosis are considered. Laboratory deals with isolation and identification procedures. Lecture and lab.

BIO 3540—Clinical Parasitology (4)
A study on the medically important parasites of man. Classification, morphology, life cycles and host-parasite interaction are considered. Diagnostic clinical laboratory procedures are emphasized. Lecture and lab. (Alternate years).

BIO 3550—Nature Study (4)
To acquaint teachers with means of utilizing the outdoors in teaching identification of birds, flowers, and trees; including some study of astronomy and geology. Lecture and lab. Prerequisite: Biological Science 1510 or equivalent.

BIO 3560—Pathogenic Microbiology (4)
Study of pathogenic bacteria associated with infectious diseases in man. Morphology, physiology, pathogenesis, host resistance, prevention and control will be considered as will basic immunologic principles and techniques. Laboratory emphasizes diagnostic methods and culture techniques. Lecture and lab.

BIO 3700—Genetics (4)
Classical theories of heredity are related to modern knowledge concerning the chemical nature of the gene. Laboratory work includes experiments with plants and Drosophila. Lecture and lab, additional lab work to be arranged.

BIO 3710—Genetics II (4)
Molecular genetics will be emphasized in this course. Recent discoveries and current research will be stressed. Attention will be given to relationship of genetic research and

human values. Lecture, lab, additional lab work to be arranged. Lab work includes use of bacteria and bacteriophages.

BIO 4000—History and Philosophy of Science (4)
The origins of science, the formation of scientific concepts, the logical structure and verification of theories, the meaning and limitation of explanation in science, and implications of some scientific findings for ethical and social problems.

BIO 4330—Special Projects in Biology (1-4)
Open to biology majors and minors with advanced standing. Individual study in a chosen field with emphasis on basic research techniques under the supervision of the staff member in that area of biology. 2 hours lab per week for each hour credit. Prerequisite: 1510-1520-1530 or 2510-2520 plus the advanced course in the area of study.

B. CHEMISTRY

CHE 1010—Principles of Inorganic Chemistry (4)
Introduction to the basic principles of inorganic chemistry. Lectures and lab.

CHE 1020—Principles of Inorganic and Organic Chemistry (4)
Enlarges upon inorganic principles introduced in Chemistry 1010, and introduces organic compounds. Lectures and lab. Prerequisite: CHE 1010 or permission of instructor.

CHE 1030—Principles of Biochemistry (4)
Introduction to important biochemical compounds and their reactions. Chemistry 1010 and 1020 are prerequisites: Lectures and lab. Prerequisite: CHE 1010, 1020 or permission of instructor.

CHE 1040-1050-1060—General Chemistry (4)
This sequence is for students planning further work in chemistry. Topics discussed include chemical notation, atomic structures, periodic relationships, bonding, chemical equilibrium, acids, bases, salts, redox reactions, and qualitative analysis. Lectures and lab.

CHE 1070—Environmental Chemistry. Designed for general education or electives (2)
A study of the chemistry of air and water, including the problems of air and water pollution. Solutions to these problems will be discussed. Prerequisites: Environmental Science 1650 or equivalent.

CHE 1080—Consumer Chemistry. Designed for general education or electives (2)
Designed for general education or electives. A brief description of some of the chemicals used in some consumer products, including metals, glass, ceramics, coatings, polymers, food, medicine, and cosmetics. Some outside speakers and field trips to nearby industries will be included. Prerequisite: Environmental Science 1650 or equivalent.

CHE 2010-2020-2030—Organic Chemistry (4)
An introduction to the study of the compounds of carbon—their classification, nomenclature, preparation, and reactions. Prerequisite: one year of college chemistry. Lectures and lab. (Alternate years).

CHE 2510-2520—Analytical Chemistry-Quantitative (4)
A study of volumetric, gravimetric, and instrumental methods of quantitative inorganic analysis. Lectures and labs. (Alternate years).

CHE 3210—Preparations in Inorganic Chemistry (3)
A laboratory course open to advanced students in chemistry. Inorganic compounds are prepared in pure conditions. Prerequisite: Chemistry 1060 or equivalent. 9 hours Laboratory.

CHE 3510 Biochemistry
The chemical composition and reaction of living matter. Prerequisite: Organic Chemistry 2010-20-30. Can count toward a degree in either biology or chemistry. (Alternate years).

CHE 4010—Physical Chemistry:Thermodynamics and Chemical Dynamics (6)
Thermodynamics and its application to phase equilibria, chemical equilibria, surface phenomena, and electrochemistry. Kinetic theory, chemical kinetics, and irreversible processes. Prerequisites: Math 2010-20-30, General Physics 1110-20-30, and Chemistry 1040-50-60. Lecture and lab (alternate years). This course is designed to be followed by Chemistry 324 at Belmont College, for students who want a whole year of physical chemistry.

CHE 4330—Special Projects in Chemistry (1-4)
Open to chemistry majors and minors with advanced standing. The course consists of individual study in a chosen field with emphasis on basic research techniques under the supervision of the staff member in that area of chemistry. 2 hours laboratory per week for each hour credit. Prerequisite: 1040-50-60 plus the advanced course in the area of study.

C. PHYSICS

PHY 1010—Introduction to Physics (4)
The fundamental concepts of physics. Lectures and lab.

PHY 1020—Consumer Electricity. Designed for general education or electives (2)
The fundamentals of electricity and electric power, including electrical measurements, basic a.c. and d.c. parallel and series circuits, electric motors and electric power generation. Tours of nearby electric power generating facilities will be included. Prerequisite: Environmental Science 1650 or equivalent. Lectures and lab.

PHY 1030—Scientific Instrumentation. Designed for general education or electives (2)
The basic measurement interaction and the signal processing are described for a number of technically important physical, chemical biological and medical instruments. Prerequisite: Environmental Science 1650 or equivalent. Lectures and lab.

PHY 1050—Sound systems, Designed for general education or electives (2)
Vibrating systems, nature of sound, hearing, phone and tape systems, microphones, and loud speaker systems will be discussed. Prerequisite: Environmental Science 1650 or equivalent. Lectures and lab.

PHY 1060—Energy Alternatives (2)
Designed for general education or electives. The world's energy problem is discussed. Solutions to the problem are described, including conservation and alternative energy sources. Field trips, guest speakers, and training and practice in home weatherization are included in this course. Prerequisite: Environmental Science 1650 or equivalent. Lectures and lab.

PHY 1110-1120-1130—General Physics (4)
For students in biology, engineering, and medicine. Includes mechanics, heat, sound, electricity and magnetism, light and modern physics. Lectures and lab.

PHY 2110-2120-2130—General Physics (4)
A course designed for students in the physical sciences and mathematics. Calculus is used in the mathematical description of physical processes. Subject material and instruct are the same as Physics 1110, 1120, 1130. Prerequisite: Mathematics 2010, 2030. (May be taught concurrently with Physics 1110, 1120, 1130). Lectures and lab.

PHY 4330—Special Projects in Physics (1-4)
Open to science majors and minors with advanced standing. Individual study in a chosen field under the supervision of a staff member in Physics. 2 hours lab per week for each hour credit.

D. SPECIAL SCIENCE COURSES

SCI 1650—Environmental Science (4)
A course integrating the biological and physical sciences in relationship to the environment. Topics covering the structure and organization of matter, energy cycling, population control and environmental cycles and influences are covered.

SCI 3490-3500—Methods of Teaching Science in the Elementary School (3)
Materials, methods and current trends in teaching science in the elementary school. Basic concepts of science are also stressed. 3490—biological science, 3500—physical sciences. Lecture and lab.

SCI 3510—Earth and Space Science (4)
Topics covered are geology, astronomy, meteorology, oceanography. Suitable for elementary or secondary education majors and for general education. Lecture and lab. Prerequisite: SCI 1650 or permission of instructor.

SCI 3600—Materials and Methods of Teaching Science in the Secondary School (3)
Includes a comprehensive file of science materials and references, a study of laboratory technique and a review of basic subject matter.

E. MATHEMATICS

MAT 1010—Basic Math Skills (3)
For students with math deficiency as determined by ACT score and diagnostic testing. It includes fractions, decimals, percents and elementary operations in algebra. Graded S or IP.

MAT 1040—Concepts of Mathematics (3)
Designed to meet the objectives of general education in this area, it is a study of the basic concepts of number, measurements, function, and proof.

MAT 1045—Intermediate Algebra (4)
A course for the student who has only one year of high school algebra or who feels in need of a refresher course prior to college algebra. A study of the real number system, functions and their graphs and systems of linear equations and inequalities.

MAT 1050—College Algebra (4)
A rapid review of the fundamentals, followed by a study of first and second degree functions, polynomial functions, and systems of equations, and inequalities. Prerequisite: MAT 1045 or permission of the instructor.

MAT 1060—Trigonometry (4)
Trigonometrical functions, formulas, and equations.

MAT 1100—Concepts of Elementary Mathematics (3)
Elementary number theory, whole numbers, integers, numeration systems. Required of elementary, early childhood, and special education students.

MAT 1200—Concepts of Elementary Mathematics (3)
Inverses, order properties, rational and irrational numbers, percent, computational algorithms. Required of elementary, early childhood, and special education students.

MAT 1300—Concepts of Elementary Mathematics (3)
Elements of plane and solid geometry including measurement with metric units; basic elements of algebra. Required of elementary, early childhood, and special education students.

MAT 2010-2020-2030—Unified Calculus and Analytic Geometry (4)
Cartesian Coordinates, equations of curves, conics, and polar coordinates: differentiation of functions with algebraic, geometric, and mechanics applications, integration of functions, integration by changes of variable, and reduction formulas.

MAT 2040-2050—Intermediate Calculus (4)
Infinite series, expansion of functions, multiple integrals, and introduction to differential equations. Prerequisites: 2010-2030.

MAT 2060—Linear Algebra (4)
Linear equations, vector operations, matrices determinants, and linear transformations. Prerequisites: College Algebra and Trigonometry or equivalent training in high school. Alternate years.

MAT 3010—Mathematical Theory of Probability (4)
Probability of finite sample spaces, random variables, probability distributions, binomial distributions. Prerequisite: MAT 2030. Alternate years.

MAT 3020—Mathematical Theory of Statistics (4)
Analyisis of the basic principles of statistical methods from properties of distributions to sampling and statistical inference. Prerequisite: MAT 2030, 3010. Alternate years.

MAT 3030—Modern Algebra (4)
Sets, groups, rings, and fields. Logical rigorous proofs and analysis are emphasized. Prerequisites: MAT 1050-1060 or equivalent training in high school. Alternate years.

MAT 3060—Teaching Mathematics in the Secondary School (3)
Materials and methods for teaching mathematics in secondary school. Professional resources, such as those of the National Council of Teachers of Mathematics, will be emphasized. Some involvement with lower level math courses being taught at Trevecca will provide additional opportunity for observation and practice of teaching methods with mathematical content.

MAT 4010—Vector Analysis (4)
The Algebra and the differential and integral calculus of vectors with applications to geometry and mechanics. Prerequisite: MAT 2030. Alternate years.

MAT 4020—Differential Equations (4)
Linear equations with constant coefficient and equations of the second order from geometrical and physical applications. Prerequisite: MAT 2050.

MAT 4330—Directed Study in Math (1-4)
For advanced students working on special projects supervised by the instructor.

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JOHN W. DIX, M.A., Science and Mathematics
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FRED A. MUND, M.S., Music
JAMES A. KNEAR, M.A., Communication Studies
THOMAS R. ROSEBROUGH, Ph.D., Education and Psychology
GERALD D. SKINNER, M.S., C.P.A., Business
ALAN SMITH, M.A., Physical Education
(Pending), Allied Health
ANNIE E. STEVENS, Ph.D., English, Literature, and Language

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PRISCILLA F. SPEER, B.A., M.L.S., Assistant Librarian in Reader Services
SARA C. CHILTON, B.A., M.L.S., Curriculum Librarian

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GARY C. JOHNSON, B.S., Director of Physician Assistant Program
SHARON H. WILCOX, B.S., Clinical Coordinator

Kinderhaus Personnel
VETERIA H. BILLINGSLEY, B.S., Director of Early Learning Center

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WAYNE GALLUP, B.S., M.A., Assistant Dean of Student Services
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PATTY D. COOK, B.S., Assistant Director of Admissions

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Professors

JAMES R. CALDWELL, Professor of Psychology, 1974—
B.A., Eastern Nazarene College, 1951; M.A., Boston University, 1954; Ph.D., University of Southern California, 1969.

HAL A. CAUTHRON, Professor of New Testament Language and Literature, 1972—
B.A., Bethany Nazarene College, 1967; M.A., 1969; M.Div., Nazarene Theological Seminary, 1972; M.A., Vanderbilt University, 1979; Ph.D., Vanderbilt University, 1984.

JOHN F. CHILTON, Professor of History, 1975—
B.B.A., Emory University, 1954; B.A., Trevecca Nazarene College, 1964; M.A., George Peabody College, 1967; Ed.S., 1969; Ph.D., George Peabody College, 1975.

JOHN W. DIX, Professor of Biology, 1960—
B.A., Trevecca Nazarene College, 1949; M.A., George Peabody College, 1950.

F. PAUL DUNN, Professor of Business, 1986—
B.S., Indiana University, 1952; M.C., University of Richmond, 1965; Ph.D., American University, 1973.

H. RAY DUNNING, Professor of Theology and Philosophy, 1964—
B.A., Trevecca Nazarene College, 1948; B.D., Nazarene Theological Seminary, 1951; M.A., Vanderbilt University, 1952; Ph.D., Vanderbilt University, 1969.

ANN K. FUQUA, Professor of Biology, 1969-70, 1971—
B.S., George Peabody College, 1955; M.A., 1968; Ed.S., 1969; Ph.D., George Peabody College of Vanderbilt University, 1983.

RONALD F. GRAY, Professor of Mathematics, 1978-1980; 1983—
B.A., University of New Hampshire, 1953; M.A., University of California (Berkeley), 1959; Ed.D., University of California (Berkeley), 1961.

WILLIAM E. GRIFFIN, Professor of Education, 1986—
B.A., Glassboro State University, 1963; M.Ed., University of Delaware, 1970; Ed.D., Nova University, 1978.

RALPH G. LEVERETT, Professor of Special Education, 1978—
B.S., Middle Tennessee State University, 1960; M.A., George Peabody College, 1969; M.S., Vanderbilt University, 1974; Ph.D., Vanderbilt University, 1983.

BARBARA L. McCLAIN, Professor of Music, 1956—
B.A., Olivet Nazarene College, 1951; B.Mus., 1954; M.Mus., University of Illinois, 1956.

FRED A. MUND, Professor of Music, 1968—
B.S., Olivet Nazarene College, 1962; M.S., Butler University, 1965.

GERARD A. NYSSEN, Professor of Chemistry, 1969—
B.A., Olivet Nazarene College, 1965; Ph.D., Purdue University, 1970.

THOMAS R. ROSEBROUGH, Director of Teacher Education, Professor of Education, 1976—
B.A., Ohio State University, 1969; M.A., Ohio State University, 1973; Ph.D., Ohio State University, 1976.

GERALD D. SKINNER, Professor of Accounting, 1969—
B.S., University of Omaha, 1965; M.S., University of Kansas, 1969; C.P.A.

RALPH F. UNGAR, Professor of Microbiology, 1976—
B.A., Northwest Nazarene College, 1951; M.T., Montana School of Medical Technology, 1952; M.S., Medical College of Georgia, 1957; Ph.D., University of Oklahoma, 1972.

EARL E. VASTBINDER, Professor of Allied Health. 1976—
B.S., University of Dayton, 1957; M.D., Ohio State University, 1961; M.Sc., Ohio State University, 1967.

J.J. WHEELBARGER, Professor of Education, 1971—
B.A., Bethany Nazarene College, 1963; M.Ed., University of Virginia, 1967; Ed.D., University of Virginia, 1970; M.L.S., George Peabody College, 1975; Ph.D., George Peabody College for Teachers, 1977.

ARTHUR W. WILLIAMS, Professor of History, 1970—
B.A., Trevecca Nazarene College, 1959; B.D., Nazarene Theological Seminary, 1962; M.A.T., University of Louisville, 1970: D.A., Middle Tennessee State University, 1975.

Associate Professors

ROBINSON T. BLANN, Associate Professor of English, 1981—
B.A., Vanderbilt University, 1971; M.A., Emory University, 1973.

LARRY D. BUESS, Associate Professor of Mathematics, 1980—
B.A., Olivet Nazarene College, 1963; M.A.T., Purdue University, 1967; M.S., George Peabody College, 1976.

RANDY L. CARDEN, Associate Professor of Psychology, 1981—
B.S., Trevecca Nazarene College, 1978; M.A., Middle Tennessee State University, 1979.

CAROLE A. COSTA, Associate Professor of Education, 1972—
B.A., Trevecca Nazarene College; M.A., George Peabody College, 1966.

DON W. DUNNINGTON, Chaplain, Associate Professor of Preaching and Pastoral Ministry, 1980—
B.A., Olivet Nazarene College, 1970; M.Div., Nazarene Theological Seminary, 1974. D.Min., Trinity Evangelical Divinity School, 1981.

STEPHEN H. FARNSLEY, Associate Professor of Music, 1981—
B.S., Indiana Central, 1972; M.Mus., Ball State University, 1976; D.A., Ball State University, 1985.

PHYLLIS B. FLANNERY, Assistant Academic Dean, Associate Professor of English, 1970—
B.A., Trevecca Nazarene College, 1964; M.A., George Peabody College, 1971.

NANCY W. HAZLEWOOD, Associate Professor of Education, 1978—
B.S., Radford College, 1957; M.Ed., Middle Tennessee State University, 1968.

WILMA D. JOHNSON, Associate Professor of Business, 1979—
B.S., Winthrop College, 1955; M.A.T., Winthrop College, 1975.

CRAIG S. KEEN, Associate Professor of Philosophy and Religion, 1981—
B.S., Bethany Nazarene College, 1972; M.A., Bethany Nazarene College, 1975; M.Div., Nazarene Theological Seminary, 1975; Ph.D., Claremont Graduate School, 1984.

JAMES A. KNEAR, Associate Professor of Speech, 1977—
B.A., Trevecca Nazarene College, 1967; M.A., University of Missouri-Kansas City, 1970.

CORLIS A. McGEE, Associate Professor of Business, 1976-79; 1980—
B.S., Trevecca Nazarene College, 1975; M.B.A., University of Tennessee-Nashville, 1979.

L. ALAN SMITH, Associate Professor of Physical Education, 1972—
B.A., Asbury College, 1964; M.A., George Washington University, 1966.

MORRIS H. STOCKS, Associate Professor of Business, 1979—
B.S., Trevecca Nazarene College, 1977; C.P.A., Tennessee; M.S., Middle Tennessee State University, 1984.

JAMES H. WARREN, Associate Professor of Drama and Communications, 1983—
B.A., University of North Carolina, 1947; M.A., Northwestern University, 1948; M.A., Scarritt College, 1950.

JOY P. WELLS, Associate Professor of Sociology, 1977—
B.S., Trevecca Nazarene College, 1976; M.A., Middle Tennessee State University, 1977' M.S.S.W., University of Tennessee, 1985.

NORMA L. WHITE, Director of Developmental Education, Associate Professor of English, 1980—
B.A., Trevecca Nazarene College, 1956; M.A., Middle Tennessee State University, 1962.

LOIS E. WOLFGANG, Associate Professor of Allied Health, 1978—
B.S.N., Roberts Wesleyan College, 1963; M.H.S., Governor's State University, 1978.

Assistant Professors

MARY B. BATES, Assistant Professor of Music, 1978—
B.S., George Peabody College, 1977; M.S., George Peabody College, 1978.

JOE E. BOWERS, Assistant Professor of Christian Education, 1980—
B.S., Trevecca Nazarene College, 1970; M.A., Scarritt, 1973, 1975.

DAVID F. DEESE, Assistant Professor of Broadcasting and Communications, 1979—
B.A., Trevecca Nazarene College, 1969; M.S., Tennessee State University, 1983.

CAROL ANNE EBY, Assistant Professor of English, 1982—
B.A., Trevecca Nazarene College, 1956; M.A., George Peabody College, 1957.

WALTER L. HECK, Assistant Professor of Music, 1983—
B.S., Olivet Nazarene College, 1963; M.Mus., Miami University of Ohio, 1976.

JAMES T. HIATT, Assistant Professor of Business Law, 1983—
B.S., Trevecca Nazarene College, 1976; J.D., University of Tennessee, 1979.

ELLIOT O. JOHNSON, Assistant Professor of Physical Education, 1979—
B.A., University of Northern Colorado, 1971; M.A., Chadron State, 1974.

CAROLYN C. SMITH, Assistant Professor of Physical Education, 1972—
B.A., Asbury College, 1964; M.A., University of Kentucky, 1969.

ANNIE E. STEVENS, Assistant Professor of English, 1984—
B.A., Eastern Nazarene College, 1975; M.A., University of Rochester, 1978; Ph.D., University of Rochester, 1984.

FRANK L. WILSON, Director of Intercollegiate Athletics, Assistant Professor of Physical Education, 1979—
B.S., Olivet Nazarene College, 1961; M.S., Indiana State University, 1972.

Emeriti

E. DRELL ALLEN, Professor Emeritus of History and Registrar Emeritus, 1963-1983—
Th.B., Olivet Nazarene College, 1944; M.Div., Nazarene Theological Seminary, 1949; D.Min., Vanderbilt University, 1976.

CHARLES L. CHILDERS, Professor Emeritus of English, 1954-1981
B.A., Howard Payne College, 1944; M.Div., Asbury Theological Seminary, 1946; M.A., University of Louisville, 1954; Ph.D., Vanderbilt University, 1959.

JERRY COSTA, Professor Emeritus of Biology, 1957-1977.
B.A., Trevecca Nazarene College, 1954; M.A., George Peabody College, 1957; Ed.S., George Peabody College, 1970.

LOIS B. EADES, Assistant Professor Emeritus of English, 1964-70, 1976-84
B.A., Olivet Nazarene College, 1941; M.A., University of Florida, 1961.

LYLA T. MACKEY, Associate Professor Emeritus of Library Science and Head Librarian Emeritus, 1935-1972.
B.A., Central State Teachers College, Oklahoma, 1934; M.A., George Peabody College, 1937.

ADRIENNE HOLLINS PHILLIPS, Associate Professor Emeritus of English, 1940-43; 1949-81
B.A., Trevecca Nazarene College, 1942; M.A., George Peabody College, 1945.

KOY W. PHILLIPS, Professor Emeritus of Religion, 1941-45, 1949-80
Th.B., Trevecca Nazarene College, 1939; B.S., Middle Tennessee State College, 1941; B.D., Nazarene Theological Seminary, 1949; M.S., George Peabody College, 1951.

KENNETH B. SLIFER, Professor Emeritus of Psychology, 1970-1980
B.A., Trevecca Nazarene College, 1950; B.D., Vanderbilt University, 1953; M.A., Austin Peay State University, 1965; Ed.D., Auburn University, 1973.

C.B. SMITH, Professor Emeritus of Mathematics, 1968-1981
B.S., University of Florida, 1933; M.S., 1935; Ph.D., University of Wisconsin, 1939.

CLIFTON M. TAYLOR, Professor Emeritus of Mathematics, 1963-1983.
B.S., Murray State College, 1952; M.S., Vanderbilt University, 1953.

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*Wells, Jeffrey Alan
*Wheet, Billie Jean
*Whetstone, Cynthia Kaye

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COLLEGE CALENDAR

1986-87

FALL 1986

Aug. 29-31	(Fri.-Sun.)	Faculty Retreat
Sept. 2	(Tue.)	President's Dinner
Sept. 6	(Sat.)	ACT
Sept. 8-9	(Mon.-Tue.)	Orientation and Registration
Sept. 10	(Wed.)	Classes Begin
Sept. 16	(Tue.)	Last day to register & add classes
Sept. 23-26	(Tue.-Fri.)	Fall Revival
Oct. 20-22	(Mon.-Wed.)	Board of Trustees Meeting
Oct. 24	(Fri.)	Last day to drop a class with a "W"
Oct. 27-Nov. 7	(Mon.-Fri. 2 wks)	Class Advising for Mini Term and Winter Quarter
Oct. 28-29	(Tue.-Wed.)	Slonecker Lectures
Nov. 10-14	(Mon.-Fri.)	Heritage Week (Homecoming - Fri.)
Nov. 19-21	(Wed.-Fri.)	Final Exams
Sept. 2 - Nov. 21, 1986		Fall Term for P.A. Seniors
Aug. 4, 1986-Aug. 7, 1987		Term for Medical Technology Students

DECEMBER MINI-TERM 1986

Dec. 1-Dec. 12	(Mon.-Fri. 2 wks)	Mini-Term
Dec. 1	(Mon.)	Registration and Classes Begin
Dec. 12	(Fri.)	Exams

WINTER 1987

Jan. 5	(Mon.)	Winter Registration and ACT
Jan. 6	(Tue.)	Classes Begin
Jan. 12	(Mon.)	Last day to register & add classes
Jan. 13-14	(Tue.-Wed.)	Wachtel Lectures
Feb. 13	(Fri.)	Last day to drop a class with a "W"
Feb. 9-20	(Mon.-Fri. 2 wks.)	Class Advising for Spring Quarter
Feb. 17-19	(Tue.-Thur.)	Staley Lectures
Mar. 11-13	(Wed.-Fri.)	Final Exams
Mar. 16-18	(Mon.-Wed.)	Board of Trustees Meeting
Mar. 16-20	(Mon.-Fri.)	Spring Break
Nov. 24-Feb. 27, 1987		Winter Term for P.A. Seniors

SPRING 1987

Mar. 23	(Mon.)	Spring Registration and ACT
Mar. 24	(Tue.)	Classes Begin
Mar. 30	(Mon.)	Last day to register & add classes
Apr. 6-9	(Mon.-Thur.)	Benson Lectures
May 1	(Fri.)	Last day to drop a class with a "W"
May 4-15	(Mon.-Fri. 2 wks)	Class Advising for Summer and Fall Semester
Mar. 2 - May 22, 1987		Spring Term for P.A. Seniors
June 1-3	(Mon.-Wed.)	Final Exams
June 5	(Fri.)	Baccalaureate (7:30 p.m.)
June 6	(Sat.)	Commencement (9:30 a.m.)

SUMMER 1987

June 8 - July 2		First Session Summer School
June 8	(Mon.)	First Session Registration
June 9	(Tue.)	First Session Classes Begin
July 2	(Thur.)	Final Exams
July 6 - 30		Second Session Summer School
July 6	(Mon.)	Second Session Registration
July 7	(Tue.)	Second Session Classes Begin
July 30	(Thur.)	Final Exams
June 1 - Aug. 21, 1987		Summer Term for P.A. Seniors
June 8 - August 14, 1987		Summer Term for P.A. Juniors
June 8 - Aug. 7, 1987		Teacher Workshops
June 15-July 3	(Session I)	Pre-College Honors Program
July 6-24	(Session II)	Pre-College Honors Program
June 8-July 2	(Session I)	Graduate Program
July 6-30	(Session II)	Graduate Program

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Christian Community Living

Trevecca Nazarene College is the college of the Church of the Nazarene for the southeastern United States. As a Christian institution it exists to provide quality higher education in the tradition of the Liberal Arts within a Christian context. The Liberal Arts tradition is perceived to involve total personal development and life preparation. The Christian context is interpreted as emphasizing the Biblical teaching of Christian love as the norm of all human relations. The community attempts to foster a climate where development and integration of these areas occur through a Christian perspective on faith and living. Knowledge and truth can only find completion as it relates to eternal values.

A Community Living Council composed of students, faculty, and administrators has developed general guidelines which are consistent with the standards of the Church of the Nazarene and Trevecca's concept of Christian community living. The following policies are included in this statement. We ask that all students subscribe to these guidelines before admission. Read these carefully. If you can accept these conscientiously and gladly, you will find the Trevecca experience profitable as well as conducive to the highest standards of life.

As a student at Trevecca, I agree:

1. To accept the responsibilities of campus citizenship regarding the regulations as set forth in the college catalog and guidelines of the Community Living Council.

Return to
Office of Admissions
TREVECCA NAZARENE COLLEGE
333 Murfreesboro Road
Nashville, Tennessee 37203

APPLICATION FOR ADMISSION

TREVECCA NAZARENE COLLEGE 1901

(DO NOT WRITE IN THIS BOX)			
Application Received	Number	Classification	
Admission Processing Fee	Receipt No.	Conditional	
Room Deposit	Receipt No.	Signed	
H.S. Transcript Rec'd	College Transcript	Full Acceptance	
Medical Exam Received	Photos	Signed	
Reference 1 2 3	ACT SAT GED SCORE	Closed	

Send with application: 2 bullfold size photos
$15.00 admission processing fee (non-refundable)
$20.00 deposit if a dormitory resident (refundable until Aug. 20)

PLEASE PRINT ALL ENTRIES
PERSONAL DATA

SOCIAL SECURITY NUMBER (NOTE: YOUR SOCIAL SECURITY NUMBER IS NEEDED FOR IDENTIFICATION PURPOSES)
PHONE (AREA CODE NUMBER)
APPLICANT'S NAME (LAST NAME, COMMA, SPACE, FIRST NAME, SPACE, MIDDLE NAME)
SUFFIX (JR, III) TITLE (MR, MRS, ETC.)
APPLICANT'S STREET ADDRESS (USE FULL SPELLING, DO NOT ABBREVIATE)
APPLICANT'S CITY (ALSO ENTER COUNTRY IF OTHER THAN U.S.)
CITIZENSHIP (1 U.S. CITIZEN, 2 OTHER) Specify if other than U.S.
APPLICANT'S STATE
ZIP CODE

ENTER THE PROPER CODE IN THE BOX FOR THE FOLLOWING

SEX (1 MALE, 2 FEMALE)
MARITAL STATUS (1 SINGLE, 2 MARRIED, 3 WIDOWED, 4 SEPARATED, 5 DIVORCED)
DATE OF BIRTH (EXAMPLE: JAN 5 1951) MONTH DAY YEAR ENTER
PLACE OF BIRTH
IF APPLICANT IS A MARRIED FEMALE, GIVE MAIDEN NAME (LAST NAME, COMMA, SPACE, FIRST NAME, SPACE, MIDDLE NAME)
APPLICANT'S RELIGIOUS PREFERENCE
HOME CHURCH
MEMBER (1 NO, 2 YES)
PARENT/GUARDIAN NAME (LAST NAME, COMMA, SPACE, FIRST NAME, SPACE, MIDDLE NAME)
SUFFIX (JR, III)
PARENT/GUARDIAN TITLES MALE (MR, DR, MAJOR) FEMALE (MRS, ETC.)
PARENTS (0 BOTH LIVING, 1 FATHER DECEASED, 2 MOTHER DECEASED, 3 BOTH DECEASED)
PARENT'S MARITAL STATUS (2 MARRIED, 3 WIDOWED, 4 SEPARATED, 5 DIVORCED)
PARENT/GUARDIAN RELATION CODE (1 FATHER ONLY, 2 MOTHER ONLY, 3 BOTH, 4 GUARDIAN)
IF THE PARENT/GUARDIAN ADDRESS IS THE SAME AS THE APPLICANT'S, ENTER 1 IN THE BOX BELOW AND PROCEED TO THE GENERAL DATA SECTION. OTHERWISE COMPLETE THE FOLLOWING.
PARENT/GUARDIAN STREET ADDRESS (USE FULL SPELLING, DO NOT ABBREVIATE)
PARENT/GUARDIAN CITY (ALSO ENTER COUNTRY IF OTHER THAN U.S.)
PARENT/GUARDIAN STATE
ZIP CODE

OFFICE USE ONLY
COUNTRY
APPLICANT DISTRICT STATE
REL
PARENT/GUARDIAN STATE
MAJOR
AID

GENERAL DATA

PLANNED DATE OF ENROLLMENT

QUARTER
1 FALL
2 WINTER
3 SPRING
4 SUMMER
11

YEAR
1 9
12

EXPECTED CLASSIFICATION

FIRST TIME COLLEGE
2 FORMER TNC STUDENT
3 TRANSFER
4 TRANSIENT
14

1 FRESHMAN
2 SOPHOMORE
3 JUNIOR
4 SENIOR
5 SPECIAL
6 EARLY ADMISSION
15

TEACHER CERTIFICATION

0 WILL NOT SEEK CERTIFICATION
1 WILL SEEK ELEMENTARY CERTIFICATION
2 WILL SEEK SECONDARY CERTIFICATION
16

INDICATE THE MAJOR FIELD IN WHICH YOU WISH TO STUDY
(IF NOT KNOWN WRITE UNDECIDED)

MILITARY
VETERAN
0 NO
1 YES
17

G I BILL
0 NO
1 YES
15

HOUSING DATA
1 COMMUTING STUDENT
2 RESIDENT STUDENT
50

FINANCIAL AID (CHECK TYPES NEEDED)

PART-TIME EMPLOYMENT
0 NO
1 ON CAMPUS
2 OFF CAMPUS
19

SCHOLARSHIPS
ACADEMIC
ATHLETIC
OTHER
Specify if other

LOANS
GOVERNMENT
OTHER
Specify if other

HOME TOWN NEWSPAPER
NAME
ADDRESS
CITY
ZIP

EDUCATIONAL DATA

HIGH SCHOOL LAST ATTENDED
ADDRESS

NAME OF PRINCIPAL
DATE OF YOUR GRADUATION

LIST ALL COLLEGES ATTENDED IN ORDER BY DATE BEGINNING WITH THE MOST RECENT ATTENDANCE
ATTACH A SUPPLEMENTARY SHEET IF NECESSARY

COLLEGE
ADDRESS
DATE ATTENDED

COLLEGE
ADDRESS
DATE ATTENDED

COLLEGE
ADDRESS
DATE ATTENDED

HAVE YOU EVER BEEN DISMISSED OR ASKED TO WITHDRAW FROM ANY EDUCATIONAL INSTITUTION?

IF YES, EXPLAIN

LIST EXTRACURRICULAR ACTIVITIES AND HONORS FROM OTHER SCHOOLS

OFFICE USE ONLY

H S CODE
20

COLLEGE 1
26

COLLEGE 2
32

COLLEGE 3
38

E CURR HONOR
44 45 46
47 48 49

REFERENCES

PLEASE LIST THE NAMES AND ADDRESSES OF PERSONS WHO WILL SUPPLY REFERENCES (Minister, Educator and or Guidance Counselor, or a personal acquaintance who has known you for a long period of time)

NAME
ADDRESS

CERTIFICATION

I certify that the above statements are accurate and complete to the best of my knowledge I understand that withholding information requested in this application or giving false information may make me ineligible for admission to/or continuation in Trevecca I have read the above statement on Christian community living As the basis of my application for admission, I accept the college statement of educational philosophy, purpose, and objective, and I will abide by the standards and regulations of the College and the guidelines of the Community Living Council

DATE
NAME

2. To attend required chapel services, take the required courses for Christian perspective on faith and living, and regularly attend the church of my choice.
3. To refrain from attendance at entertainment events that would compromise the Christian witness as interpreted by the Church of the Nazarene.
4. To refrain from coarse, obscene or profane language, tobacco, alcoholic beverages, illegal drugs and narcotics, gambling, and all forms of immoral conduct.
5. To abide by municipal, state, and Federal laws.
6. To respect the rights and dignity of each individual and to avoid all forms of destructive conduct that would violate those rights or damage the property of others.

While some may not have personal convictions in accord with all of these standards, enrollment in Trevecca Nazarene College, obligates the student to assume responsibility for them while enrolled. It should be understood that any behavior, either on campus or away, which gives evidence of disregard for the rules and spirit of the College's concept of Christian community living, would be sufficient reason for disciplinary action by the College. This could result in dismissal from the College.

SOURCES OF INFORMATION

The College welcomes visitors to the campus at any time. During the academic year the administrative offices are open between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday. The post office address is Nashville, Tennessee 37203. The College telephone number is area code 615-248-1200.

Below are listed the offices to which inquiries of various types should be directed.

THE PRESIDENT

General matters concerning the College.

THE DEAN OF THE COLLEGE

Academic program of the college and inquiries concerning faculty employment.

THE DIRECTOR OF ADMISSIONS

Information about admission procedures.

THE EXECUTIVE ASSISTANT TO THE PRESIDENT FOR DEVELOPMENT AND CHURCH RELATIONS

Information about church relations, gifts to the college and fund-raising.

THE CHIEF FISCAL OFFICER

General business matters, plant and campus maintenance, central purchasing and bookstore.

THE DIRECTOR OF STUDENT FINANCIAL AID

Information about scholarships, loans, financial aid, and student accounts.

THE DEAN OF STUDENT SERVICES

Information regarding campus life, student organizations, intramural and intercollegiate athletics, and student services.

THE DIRECTOR OF STUDENT EMPLOYMENT

Information about employment opportunities on and off campus.

THE REGISTRAR

All matters relating to academic records and registration.

THE DIRECTOR OF TEACHER EDUCATION

All matters relating to programs to teacher education, teacher certification and teacher workshops.

THE DIRECTOR OF HOUSING

All matters regarding dorm and married student housing.

The College reserves the right to make changes in regulations, courses, fees, and matters of policy included in this publication as circumstances may dictate.

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TREVECCA NAZARENE COLLEGE
NASHVILLE, TENNESSEE 37203
615/248-1200